



Yuba County, California



SPECIAL BOARD MEETING AGENDA

Reclamation District 784  
1594 Broadway Street  
Arboga, CA 95961-8821

Meeting Description:

Reclamation District No. 784 Board of Trustee’s Special Board Meeting

Date: July 12, 2023 Time: 10:00 a.m. Location: Reclamation District 784 Office

**This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting**

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

To participate via the audio only teleconference, dial into the meeting by calling:

1-253-215-8782 US

OR

1-301-715-8592 US

Enter Meeting ID: 810 3885 4262

Enter Passcode: 7842020 (You may be prompted to enter this twice)

**1. Call to Order:** Welcome to the Reclamation District 784 Board of Trustees Meeting.

**Roll Call:** Sarbdeep Atwal – RD784 Board President, David Read – RD784 Board Vice President, Joe Danna – RD784 Trustee, Jared Hastey – RD784 Trustee, Brent Hastey – RD784 Trustee, Kimberly Ford – RD784 Deputy Secretary of the Board, Patrick Meagher – RD784 Secretary of the Board, Tina Moore – (Interim) RD784 Field Superintendent, Sean Minard – RD784 Engineer, and Jesse Barton - RD784 Attorney.

**2. Open Session:**

**3. Public Communication:** Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

**Consent Items**

**4. Approve Meeting Minutes -**

5. <i>Approve Checks and Warrants -</i>
6. <i>Board to Consider Participation in the 2023-2024 FMAP Program and Adopting Resolution 2023-07-01 Authorizing a Proposal for Funding from DWR –</i>
7. <i>Board to Consider Authorizing the GM to Sign and Submit a Notice of Exemption for Routine Maintenance of District Levees –</i>
8. <i>Board to Consider County of Yuba Funding Request Letter for USDA Wildlife Specialist Services for FY 2023-2024 –</i>
<i>Discussion Items</i>
9. <i>Board to Review Board Election Timelines –</i>
10. <i>Board to Receive Information on an ACWA Letter in Support of the Newsom Administration’s Proposed Infrastructure Package to Accelerate Critical Water Infrastructure Projects –</i>
11. <i>Board to Consider Approving an Amended Budget for FY 2022-2023 to Adjust for Forecasted Assessment Revenue –</i>
12. <i>Board to Consider Adopting the 2023-2024 FY Budget –</i>
13. <i>Closed Session</i>
<i>A. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9. One case.</i>
14. <i>Field Manager’s Report -</i>
15. <i>Administrative Assistant’s Report -</i>
16. <i>General Manager’s Report -</i>
17. <i>Adjournment</i>
<i>The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.</i>
<i>If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This follows compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.</i>



Reclamation District 784  
Special Board Meeting Agenda Briefing  
July 12, 2023

**This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting**

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

1. Call to Order:
2. Open Session:
3. Public Comment:

Consent Items:

4. Approve Minutes:
5. Approve Checks and Warrants:
6. Board to Consider Participation in the 2023/2024 FMAP Program and Adopting Resolution 2023-07-01 Authorizing a Proposal for Funding From DWR: DWR is accepting Plan Solicitation Packages from LMA's to participate in the next funding program. Although funding has not yet been approved through the California Budget Act, DWR assumes that FMAP will continue to be funded. The program will fund various maintenance activities and improvements throughout the Urban and Rural levee systems including vegetation management, rodent control, patrol road rehabilitation, repairs, and miscellaneous engineering reports. The funding amount is still T.B.D. Staff recommends participating in the program and authorizing the GM to execute the funding agreement when it becomes available.
7. Board to Consider Authorizing the GM to Sign and Submit a Notice of Exemption for Routine Maintenance of District Levees: The 2023-2023 DWR FMAP program requires a Notice of Exemption to be filed with the State Office of Planning and Research to satisfy CEQA requirements. (See Handout)
8. Board to Consider County of Yuba Funding Request Letter for USDA Wildlife Specialist Services for F.Y. 2023-24: The Yuba County Agricultural Department has maintained an agreement with the USDA Wildlife Services for over 30 years. The contract provides for a wildlife services specialist (AKA the County Trapper) to administer non-domestic animal damage control within the County. For the past several years, the District has utilized this service, primarily for the control of

beavers. The Yuba County Weights and Measures Department is requesting \$3,000.00 to continue service in the District for FY 2023-24. (See Handout Letter)

Discussion Items:

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9. Board to Review Board Election Timelines: Board member seats for Jared Hastey and Brent Hastey are up for election this year. Nominations will be accepted from August 23, 2023 through 5:00 pm on September 14, 2023. If the number of nominees does not exceed the number of trustees and no petition for election is presented to the Board, then no election need be held, and the Yuba County Board of Supervisors will be asked to appoint the nominees to a four-year term. For 2023, Election Day will be Tuesday, November 7, and will only be held if there are more nominees than trustee positions.
  
10. Board to Receive Information on an ACWA Letter in Support of the Newsom Administration's Proposed Infrastructure Package to Accelerate Critical Water Infrastructure Projects: At the direction of the State Legislative Committee, ACWA prepared a letter of support for the Newsom Administration's Infrastructure Package to accelerate critical water infrastructure projects. Local agencies were also encouraged to join the letter by providing signatory and logo information. Because this package could benefit local flood related infrastructure improvements, staff provided the signatory information and the District's logo in order to meet the June 9 deadline. (See Handout)
  
11. Board to Consider Approving an Amended Budget for FY 2022-2023 to Adjust for Forecasted Assessment Revenue: When the budget for FY 2022/23 was approved, it included estimated assessment revenue available at the time in the amount of \$3,130,083.88. In May 2023, LWA provided an updated forecasted assessment collection in the amount of \$3,494,210.29 which reflects new development captured in the FY 2022/23 assessment roll submitted to the County. (See Handout)
  
12. Board to Consider Adopting the 2023/2024 FY Budget:
  
13. Closed Session
  - A. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9. One case.



ATTACHMENT B

Local Maintaining Agency Authorizing Resolution  
Resolution No. 2023-07-01

A Resolution by the Board of Trustees  
of the Reclamation District 784  
Authorizing a Proposal for funding from the Department of Water Resources and Designating a  
Representative to Execute the Agreement and any Amendments thereto, for the  
2024-FMAP-RD784-01 Project

WHEREAS, the Reclamation District 784 is a California  
Public Agency with responsibility for flood maintenance and right-of-way authority of the Project facilities;

WHEREAS the Reclamation District 784 acknowledges  
that it must submit a new operations, maintenance, repair, rehabilitation, and replacement agreement  
with the Central Valley Flood Protection Board prior to the receipt of Flood Maintenance Assistance  
Program funds;

WHEREAS, the Reclamation District 784 is authorized to  
enter into an agreement with the Department of Water Resources and the State of California;

THEREFORE, BE IT RESOLVED by the Board of Trustees  
of the Reclamation District 784 as follows:

1. That pursuant and subject to all of the terms and conditions of the Budget Act of 2023, the  
Board of Trustees authorize the  
General Manager, or designee, to execute the funding agreement  
with the Department of Water Resources and any amendments thereto.
2. That the General Manager, or designee, shall prepare the necessary data,  
make investigations, and take other such actions as necessary and appropriate to obtain funding  
for the 2024-FMAP-RD784-01 Project.

CERTIFICATION

I hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly and regularly  
adopted by the Board of Trustees of  
the Reclamation District 784 at the  
meeting held on \_\_\_\_\_, motion by \_\_\_\_\_ and  
seconded by \_\_\_\_\_, motion passed by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Patrick Meager, General Manager  
Reclamation District 784

Attest: \_\_\_\_\_  
Kimberly Ford

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Yuba
915 8th Street, #107
Marysville, CA 95901
From: (Public Agency): Reclamation District 784
1594 Broadway
Arboga, CA 95961
(Address)

Project Title: Reclamation District No. 784 2023-2024 Routine Maintenance of District Levees

Project Applicant: Reclamation District No. 784

Project Location - Specific: RD784 Plumas Lake Urban Units 1 and 7-Yuba River, Units 2a, 2b, and 9 - Feather River, Units 3 west and 8 - Bear River, Unit 4-Best Slough/WPIC, Rural Units 3 east - Bear River, Unit 5 - Best Slough/WPIC, Unit 6 - Dry Creek

Project Location - City: Arboga Project Location - County: Yuba

Description of Nature, Purpose and Beneficiaries of Project: Continuation of routine maintenance. Levee system protects property and inhabitants within the District.

Name of Public Agency Approving Project: Reclamation District 784

Name of Person or Agency Carrying Out Project: Reclamation District 784

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: Existing facilities 15301, 15302, 15303
Statutory Exemptions. State code number: PRC 21080.21 and Reg. 15282(k) Routine Maint.

Reasons why project is exempt: Required maintenance of existing serviceable structures, minor alterations, and replacement or reconstruction of existing structures.

Lead Agency Contact Person: Patrick Meagher Area Code/Telephone/Extension: 530-742-0520

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: Title:

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR:
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.



# The County of Yuba

Agricultural Commissioner – Weights & Measures  
915 8<sup>th</sup> Street, Suite 127 – Marysville, CA 95901

STEPHEN M. SCHEER  
AGRICULTURAL COMMISSIONER  
SEALER OF WEIGHTS & MEASURES



(530) 749-5400  
Fax (530) 749-5404  
yubaag@co.yuba.ca.us

TODD A. QUIST  
ASSISTANT  
AGRICULTURAL COMMISSIONER  
SEALER OF WEIGHTS & MEASURES

**TO:** Reclamation District 784 – Board of Trustees  
Patrick Meagher, General Manager  
1594 Broadway  
Olivehurst CA. 95961

**FROM:** Stephen M. Scheer, Agricultural Commissioner

**SUBJECT:** Letter of Request – Funding support for USDA Wildlife Services Specialist for  
FY 2023/24

**DATE:** June 5th, 2023

Board of Trustees of Reclamation District (RD) 784 and Mr. Meagher;

Thank you for supporting our USDA Wildlife Services Specialist for the current fiscal year in the amount of \$3,000. Your support has helped keep this vital service available to all users of this program. By way of this letter, we are asking again for your funding support in the amount of three thousand dollars (\$3,000) that would provide financial support to help extend the Wildlife Services Specialist “Trapper” Program into FY 2023/24.

Should the Board of Trustees of Reclamation District 784 approve this funding support for FY 2023/24, it will help support the services provided by the USDA Wildlife Services Specialist (Trapper). Services will include removal of beavers and beaver dams which cause drainage and flood issues within RD 784’s district.

The Yuba County Agricultural Department has had an agreement with the USDA Wildlife Services for over 30 years. The contract provides for a wildlife services specialist to administer non-domestic animal damage control for County residents, County Public Works and other municipalities. Services include control of beavers, skunks, raccoons, birds, coyotes, mountain lions and bears.

The proposed funding period will start on July 1, 2023 and end June 30, 2024 and will not exceed three thousand dollars (\$3,000).

The Agriculture Department plans to restore the financial support to the Wildlife Services program when our funding position improves.

If you have any questions, please contact me at 530-749-5400.



Bringing  
Water  
Together

June 5, 2023

**Re: Newsom Administration Infrastructure Package: Build California's Clean Future, Faster**

**Position: SUPPORT**

To the Honorable Members of the California State Legislature,

On behalf of the Association of California Water Agencies (ACWA) we are writing to express our strong support for the Newsom Administration's proposed infrastructure package to accelerate critical water infrastructure projects that meet state social, climate, and economic goals. These proposals maintain the integrity of appropriate environmental review, government transparency, and community engagement.

ACWA represents over 460 public water agencies throughout California that collectively deliver over 90% of the water used for residential, agricultural, commercial, and industrial uses. ACWA members include cities, counties, special districts, and other local governments that provide safe drinking water to millions of Californians.

California faces a range of water management challenges, including droughts, floods, and other natural disasters. While our weather patterns have always been variable, climate change has, and will continue to exacerbate the weather whiplash that is intensifying drought and precipitation events. Addressing these challenges requires a coordinated effort between state and local agencies to construct and maintain water infrastructure projects needed in a 21st century climate. Unfortunately, the current permitting process for water infrastructure projects in California is complex and lengthy and can be a significant barrier to progress in expanding and improving our water supply and flood risk reduction systems. This can result in delays, higher project costs, and uncertainty for communities, agricultural interests, and businesses that rely on a reliable and sustainable water supply. In addition, this can result in worse environmental outcomes, delaying projects that provide important benefits to aquatic and natural resources.

California has a once-in-a-generation opportunity to leverage federal funding to invest in California's clean infrastructure, grow the state's economy, and create thousands of good paying jobs. Yet major infrastructure projects are too often bogged down in overly onerous regulatory processes and a siloed approach to permitting approvals, which increases overall costs and delays critical projects. In order to streamline permitting and build infrastructure responsibly and expeditiously, the Administration is proposing thoughtful, common sense reform measures to streamline regulatory and review processes so projects can be planned, permitted, and built faster while protecting the environment. Importantly, these proposals provide unique streamlining benefits under the California Environmental Quality Act (CEQA) to advance climate-

SACRAMENTO 980 9th Street, Suite 1000, Sacramento, CA 95814 • (916) 441-4545  
WASHINGTON, D.C. 400 North Capitol Street NW, Suite 357, Washington, DC 20001 • (202) 434-4760

[www.acwa.com](http://www.acwa.com)



friendly projects without reducing the environmental and government transparency benefits of the environmental review process.

For these reasons, ACWA is in strong support of the Administration's water infrastructure package to build California's clean future, faster. If you have any questions regarding ACWA's position please contact ACWA State Relations Director, Adam Quiñonez at [AdamQ@acwa.com](mailto:AdamQ@acwa.com).

Sincerely,

A handwritten signature in blue ink that reads "Adam Quiñonez". The signature is fluid and cursive, with a large, stylized initial "A" and a long, sweeping tail on the "z".

Adam Quiñonez  
State Relations Director  
Association of California Water Agencies.  
707-761-9247

CC:

Asm Transportation Chair, Asm. Laura Friedman  
Asm Water, Parks, Wildlife Chair, Asm. Rebecca Bauer-Kahan  
Asm Natural Resources Chair, Asm. Luz Rivas  
Asm Judiciary Chair, Asm. Brian Maienschein  
Sen. Natural Resources and Water Chair, Dave Min  
Sen. Judiciary Chair, Tom Umberg  
Sen. Transportation, Lena Gonzalez

*A Previous FY 2022/2023 Forecasted  
Assessment Collection*

Reclamation District 784  
Levee and Internal Drainage O&M Assessment  
Fiscal Year 2022/2023 Assessment Escalation Evaluation

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FY 2021/2022 Board Approved TBU Rate	\$0.001512
FY 2021/2022 Assessment Revenue	\$3,042,751.04
FY 2021/2022 Forecasted Assessment Collection [1]	\$2,980,329.64

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Escalation Factor [2]	11.31%
Escalation Rate Cap	4.00%
Proposed FY 2022/2023 Escalation [3]	4.00%
FY 2022/2023 Maximum Allowable TBU Rate	\$0.001572

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FY 2022/2023 Proposed TBU Rate [4]	\$0.001527
FY 2022/2023 Maximum Assessment Revenue [5]	\$3,195,641.80
<b>FY 2022/2023 Forecasted Assessment Collection [6]</b>	<b>\$3,130,083.88</b>

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[1] FY 2021/2022 Assessment Revenue less unpaid current assessments on direct bills, as of 05/18/2022.  
 [2] Based on the average of the ENR May 2021 San Francisco CCI (13425.35) and 20-City CCI (11989.91) compared to the May 2022 San Francisco CCI (15326.99) and 20-City CCI (13004.47) report. The Escalation Factor is rounded to four significant digits.  
 [3] The calculated Escalation Factor exceeds the Escalation Rate Cap, therefore, the Escalation Factor may not exceed 4%.  
 [4] The FY 2021/2022 board approved escalation of 4% was not applied to FY 2021/2022 assessments due to an error during the assessment roll preparation. The Delayed FY 2021/2022 Escalation will be applied incrementally over 4 years.  
 [5] Based on FY 2021/2022 parcel data. Assessment revenues may increase/decrease based on parcel data updates.  
 [6] Reduced collection assumes the amount of unpaid direct bills for FY 2022/2023 will be similar to FY 2021/2022.



*\* Updated FY 2022/2023 Forecasted Assessment Collection*

Reclamation District 784  
Levee and Internal Drainage O&M Assessment  
Fiscal Year 2023/2024 Assessment Escalation Evaluation

		Formula
FY 2022/2023 Maximum Allowable TBU Rate	\$0.001572	A
FY 2022/2023 Assessment Revenue	\$3,562,704.85	B
FY 2022/2023 Forecasted Assessment Collection [1]	\$3,494,210.29	C
Escalation Factor [2]	1.97%	D
Escalation Rate Cap	4.00%	
FY 2023/2024 Escalation [3]	1.97%	E
1/4 of Missed FY 2021/2022 Escalation [4]	0.99%	F
Allowable FY 2023/2024 Escalation	2.97%	$G = (1 + E) \times (1 + F) - 1$
FY 2023/2024 Maximum Allowable TBU Rate [5]	\$0.001603	$H = A \times (1 + E)$
FY 2022/2023 Board Approved TBU Rate	\$0.001527	J
FY 2023/2024 Total Proposed Escalation	2.97%	$K = G$
FY 2023/2024 Proposed TBU Rate	\$0.001572	$L = J \times (1 + K)$
FY 2023/2024 Maximum Assessment Revenue [6]	\$3,668,686.48	$M = B \times (1 + K)$
FY 2023/2024 Forecasted Assessment Collection [7]	\$3,598,154.38	$N = C \times (1 + K)$

[1] FY 2022/2023 Assessment Revenue less unpaid current assessments on direct bills, as of 05/01/2023.

[2] Based on the average of the ENR May 2022 San Francisco CCI (15326.99) and 20-City CCI (13004.47) compared to the May 2023 San Francisco CCI (15595.35) and 20-City CCI (13288.27) report. The Escalation Factor is rounded to four significant digits.

[3] The calculated Escalation Factor does not exceed the Escalation Rate Cap; therefore, FY 2023/2024 Escalation is equivalent to the Escalation Factor.

[4] The FY 2021/2022 board approved escalation of 4% was not applied to FY 2021/2022 assessments due to an error during the assessment roll preparation. The delayed FY 2021/2022 Escalation will continue to be applied incrementally, beginning in FY 2022/2023 and ending after FY 2025/2026.

[5] Tracks the Maximum Allowable TBU Rate had the FY 2021/2022 board approved rate been applied correctly to FY 2021/2022 assessments.

[6] Based on FY 2022/2023 parcel data. Assessment revenues may increase/decrease based on parcel data updates.

[7] Reduced collection assumes the amount of unpaid direct bills for FY 2023/2024 will be similar to FY 2022/2023.

2022-2023 RD784 Budget - Amended 06/30/2023			
REVENUE SOURCES			
RD784 Urban Levee & Internal Drainage Assessment	\$	3,494,210.29	
CSA 66 Drainage Special Tax	\$	136,368.68	
RD784 Horseshoe Levee Assessment	\$	-	
DWR Urban FMAP 2022-2023	\$	694,900.00	
DWR Rural FMAP 2022-2023	\$	39,100.00	
DWR Urban FMAP Funds Remaining 2021-2022	\$	106,969.21	
DWR Rural FMAP Funds Remaining 2021-2022	\$	505,742.00	
YWA Grant Boundary Adjustment - Urban	\$	37,300.00	
YWA Grant Boundary Adjustment - Rural	\$	20,000.00	
YWA /IRWM Pump Station Grant	\$	319,928.30	
Yuba County Olivehurst PS O&M Contract Services	\$	15,000.00	
Total Revenue	\$	5,369,518.48	
Total Budget	\$	5,005,392.07	
Deficit/Surplus	\$	364,126.41	

Chart of Accounts	Direct Expenses Employee Salaries & Fringe	BUDGET	Actual Expenses	DIFFERENCE
1498 Payroll Clearing	Net Salary Employees & Board Members & (Payroll Processing Fee)	\$ 565,000.00	\$ -	\$ 565,000.00
7020 Payroll Taxes	Payroll Taxes - All Inclusive	\$ 125,000.00	\$ -	\$ 125,000.00
1555 Prepaid Expense	State Workers Compensation - PREPAID	\$ 32,195.00	\$ -	\$ 32,195.00
2070 Liab. Acct	Health & Mellon (HSA)	\$ 200,000.00	\$ -	\$ 200,000.00
2080 Liab. Acct	Dental	\$ 13,000.00	\$ -	\$ 13,000.00
2090 Liab. Acct	Vision	\$ 8,000.00	\$ -	\$ 8,000.00
2060 Liab. Acct	Pension & Administrative Fees	\$ 50,000.00	\$ -	\$ 50,000.00
	Benefit Contingency	\$ 20,000.00	\$ -	\$ 20,000.00
	Direct Expenses Insurance			
1555 Prepaid Expense	Liability, Auto & Flood Insurance - PREPAID	\$ 49,949.00	\$ -	\$ 49,949.00
	Insurance Deductibles/Losses	\$ 7,500.00	\$ -	\$ 7,500.00
	Professional Fees			
7084	FMAP 2022-2023 Urban - Funds	\$ 694,900.00	\$ -	\$ 694,900.00
7085	FMAP 2022-2023 Rural - Funds	\$ 39,100.00	\$ -	\$ 39,100.00
7091	FMAP 2021-2022 Remaining Urban Funds	\$ 106,969.21	\$ -	\$ 106,969.21
7092	FMAP 2021-2022 Remaining Rural Funds	\$ 505,742.00	\$ -	\$ 505,742.00
7086	YWA Grant Boundary Adjustment Urban	\$ 37,300.00	\$ -	\$ 37,300.00
7087	YWA Grant Boundary Adjustment Rural	\$ 20,000.00	\$ -	\$ 20,000.00
7094	YWA/IRWM Pump Station Grant - Remaining Funds	\$ 319,928.30	\$ -	\$ 319,928.30
7040	Accounting Fees	\$ 30,000.00	\$ -	\$ 30,000.00
7050	Engineering Fees	\$ 253,000.00	\$ -	\$ 253,000.00
7060	Legal Fees	\$ 100,000.00	\$ -	\$ 100,000.00
7065	Assessment Consulting Fees - LWA	\$ 80,000.00	\$ -	\$ 80,000.00
7233	Misc. Consulting Fees	\$ 10,000.00	\$ -	\$ 10,000.00
7090	Telecommunications / Computer Software & Hardware	\$ 45,000.00	\$ -	\$ 45,000.00
5210 Pump #	PG & E Utility Pumps	\$ 100,000.00	\$ -	\$ 100,000.00
5215	PG & E Utility Shop & Office	\$ 5,000.00	\$ -	\$ 5,000.00
(7220) (7221)	Garbage & Chemical Dump Service	\$ 4,000.00	\$ -	\$ 4,000.00
(7150) (7145)	Office Supplies & Office Exp.	\$ 3,408.56	\$ -	\$ 3,408.56



(7230) (7225)	Safety Equipment /Safety Training	\$ 10,000.00	\$ -	\$ 10,000.00
7110	Flood Fight Training	\$ 5,000.00	\$ -	\$ 5,000.00
7195	Uniforms	\$ 4,000.00	\$ -	\$ 4,000.00
5255 Job #	Security Patrol	\$ 45,000.00	\$ -	\$ 45,000.00
5473 Pump #	Sonitrol Security Monitoring	\$ 27,000.00	\$ -	\$ 27,000.00
7180	Water Service	\$ 3,000.00	\$ -	\$ 3,000.00
7160	Office Repairs	\$ 5,000.00	\$ -	\$ 5,000.00
7190	Legal Ads/Notices	\$ 3,000.00	\$ -	\$ 3,000.00
7235	Newspaper Service	\$ 200.00	\$ -	\$ 200.00
7155	Shop Materials, Supplies, Tools, & Misc. Expenses	\$ 12,000.00	\$ -	\$ 12,000.00
6001 6002	Vehicle & Equipment Maintenance & Repairs	\$ 45,000.00	\$ -	\$ 45,000.00
6003	Vehicle & Equipment Fuel & Oil	\$ 50,000.00	\$ -	\$ 50,000.00
Pump Station Maintenance and Repairs				
5270/Pump #	Annual Pump Maint. Contracts & Repairs & SCADA	\$ 175,000.00	\$ -	\$ 175,000.00
5272/Pump #	Additional Contract Labor - Leased Labor	\$ 5,000.00	\$ -	\$ 5,000.00
5271/Pump #	Pump Fuel and Oil	\$ 15,000.00	\$ -	\$ 15,000.00
(5273/Job) (5274/Job)	Materials and Supplies & Equipment Rental	\$ 15,000.00	\$ -	\$ 15,000.00
5280/Pump #	Chemicals	\$ 1,000.00	\$ -	\$ 1,000.00
5281/Pump #	Pump Station Capital Replacement Fund	\$ 94,000.00	\$ -	\$ 94,000.00
5282/Pump #	Rental - Back Up Generator	\$ 20,000.00	\$ -	\$ 20,000.00
Urban Levee Maintenance and Repair				
5410/Job	Contract Services-Goats	\$ 110,000.00	\$ -	\$ 110,000.00
5405/Job	County Trapper - Urban	\$ 1,500.00	\$ -	\$ 1,500.00
(5251/Job) (5470/Job)	Outside Labor Contract - Leased Labor/CDF Labor	\$ 20,000.00	\$ -	\$ 20,000.00
(5250/Job) (5426/Job)	Contract Maint. Services / Emerg. Rep./Garbage Runs	\$ 44,000.00	\$ -	\$ 44,000.00
5253/Job	Contract Services- Material & Hauling	\$ 150,000.00	\$ -	\$ 150,000.00
5420/Job	Piezometer & Inclinator Monitoring - MHM	\$ 10,000.00	\$ -	\$ 10,000.00
(5254) (5256)	Materials and Supplies & Equipment Rental	\$ 60,000.00	\$ -	\$ 60,000.00
5435/Job	Contract Welding Services & Fencing Repairs	\$ 10,000.00	\$ -	\$ 10,000.00
5425/Job	Barriers	\$ 10,000.00	\$ -	\$ 10,000.00
5460	Contract Relief Well Services	\$ 55,000.00	\$ -	\$ 55,000.00
6020	Equipment Purchases (Including Vehicles)	\$ 60,000.00	\$ -	\$ 60,000.00
7111	Flood Fight Equipment & Storage	\$ 16,500.00	\$ -	\$ 16,500.00
5291/Job	Chemical - Weed and Rodents & Grout	\$ 10,000.00	\$ -	\$ 10,000.00
5472/Job	Hazmat Response	\$ 20,000.00	\$ -	\$ 20,000.00
Rural Levee Maintenance and Repair				
5410/Job	Goats & Sheep Contract	\$ 18,500.00	\$ -	\$ 18,500.00
5406/Job	County Trapper - RURAL	\$ 1,500.00	\$ -	\$ 1,500.00
(5261/Job) (5470/Job)	Outside Labor Contract - Leased Labor / CDF Labor	\$ 1,500.00	\$ -	\$ 1,500.00
(5260/Job) (5266/Job)	Contract Maint. Services - Emerg. Rep./Garbage Runs	\$ -	\$ -	\$ -
5435/Job	Contract Welding Services and Supplies	\$ -	\$ -	\$ -
(5262/Job) (5263/Job)	Materials and Supplies & Equipment Rental	\$ -	\$ -	\$ -
5264/Job	Chemicals - Weeds & Rodents & Grout	\$ 1,000.00	\$ -	\$ 1,000.00
	Hazmat Response	\$ -	\$ -	\$ -
Ditches & Canals Maintenance & Repairs				
5410/Job	Goats & Sheep Contract	\$ 63,700.00	\$ -	\$ 63,700.00
(5481)(5470)(5265) All/J	Outside Labor Contract - Leased Labor / CDF and Supplies	\$ 12,000.00	\$ -	\$ 12,000.00
(5480/Job) (5484/Job)	Contract Maint. Services & Emerg.Rep./Garbage Runs	\$ 7,000.00	\$ -	\$ 7,000.00

(5483/Job) (5482/Job)	Materials and Supplies & Equipment Rental	\$ 15,000.00	\$	-	\$ 15,000.00
5485/Job	Concrete Lined Ditch Replacement	\$ 50,000.00	\$	-	\$ 50,000.00
5275/Job	Chemicals-Weeds & Rodents & Grout	\$ 5,000.00	\$	-	\$ 5,000.00
5487/Job	Ditches & Canals Capital Replacement Fund	\$ 20,000.00	\$	-	\$ 20,000.00
District Support					
7120	Chemical Training	\$ 1,500.00	\$	-	\$ 1,500.00
7100	Training Seminars	\$ 2,500.00	\$	-	\$ 2,500.00
7130	Trustee Expenses/Gen Election Costs	\$ -	\$	-	\$ -
(7061-Gen) (5061/Job)	Licenses & Permits	\$ 10,000.00	\$	-	\$ 10,000.00
7140	Emp Screening and Drug Testing/Physicals	\$ 1,000.00	\$	-	\$ 1,000.00
7999	Misc. Reimb. & Expenses - Mileage, Meals & Emp App.	\$ 3,500.00	\$	-	\$ 3,500.00
7200	Membership Dues & Assc.	\$ 15,000.00	\$	-	\$ 15,000.00
5510	Building/Shop Replacement	\$ 24,000.00	\$	-	\$ 24,000.00
	Overhead Contingency	\$ 6,500.00	\$	-	\$ 6,500.00
7240	TRUA Allocations	\$ 210,000.00	\$	-	\$ 210,000.00
<b>TOTAL</b>		<b>\$5,005,392.07</b>		<b>\$0.00</b>	<b>\$ 5,005,392.07</b>



2023-2024 RD784 Budget	
REVENUE SOURCES	
RD784 Urban Levee & Internal Drainage Assessment	\$ 3,598,154.38
CSA 66 Drainage Special Tax	\$ 145,000.00
RD784 Horseshoe Levee Assessment	\$ -
DWR FMAP 2023-2024 (Estimated)	\$ 650,000.00
DWR Urban FMAP 2022-2023 Remaining Funds	\$ 642,843.55
DWR Rural FMAP 2022-2023 Remaining Funds	\$ 38,844.20
YWA Grant Boundary Adjustment - Rural	\$ 20,000.00
YWA /IRWM Pump Station Grant- Remaining Funds	\$ 147,013.20
Yuba County Olivehurst PS O&M Contract Services	\$ 15,000.00
Total Revenue	\$ 5,256,855.33
Total Budget	\$ 5,256,855.33
Deficit/Surplus	\$ -

Chart of Accounts	Direct Expenses Employee Salaries & Fringe	BUDGET	Actual Expenses	DIFFERENCE
1498 Payroll Clearing	Net Salary Employees & Board Members & (Payroll Processing Fee)	\$ 600,000.00	\$ -	\$ 600,000.00
7020 Payroll Taxes	Payroll Taxes - All Inclusive	\$ 160,000.00	\$ -	\$ 160,000.00
1555 Prepaid Expense	State Workers Compensation - PREPAID	\$ 39,840.00	\$ -	\$ 39,840.00
2070 Liab. Acct	Health & (HSA)	\$ 200,000.00	\$ -	\$ 200,000.00
2080 Liab. Acct	Dental	\$ 13,000.00	\$ -	\$ 13,000.00
2090 Liab. Acct	Vision	\$ 8,000.00	\$ -	\$ 8,000.00
2060 Liab. Acct	Pension & Administrative Fees	\$ 75,000.00	\$ -	\$ 75,000.00
	Benefit Contingency	\$ 20,000.00	\$ -	\$ 20,000.00
	Direct Expenses Insurance			
1555 Prepaid Expense	Liability, Auto & Flood Insurance - PREPAID	\$ 73,800.00	\$ -	\$ 73,800.00
	Insurance Deductibles/Losses	\$ 7,500.00	\$ -	\$ 7,500.00
	Professional Fees			
7084	FMAP 2023-2024 Urban	\$ 600,000.00	\$ -	\$ 600,000.00
7085	FMAP 2023-2024 Rural	\$ 50,000.00	\$ -	\$ 50,000.00
7091	FMAP 2022-2023 Remaining Urban Funds	\$ 642,843.55	\$ -	\$ 642,843.55
7092	FMAP 2022-2023 Remaining Rural Funds	\$ 38,844.20	\$ -	\$ 38,844.20
7087	YWA Grrant Boundary Adjustment Rural	\$ 20,000.00	\$ -	\$ 20,000.00
7094	YWA/IRWM Pump Station Grant - Remaining Funds	\$ 147,013.30	\$ -	\$ 147,013.30
7040	Accounting Fees	\$ 30,000.00	\$ -	\$ 30,000.00
7050	Engineering Fees	\$ 260,000.00	\$ -	\$ 260,000.00
7060	Legal Fees	\$ 100,000.00	\$ -	\$ 100,000.00
7065	Assessment Consulting Fees - LWA	\$ 80,000.00	\$ -	\$ 80,000.00
7233	Misc. Consulting Fees	\$ 10,000.00	\$ -	\$ 10,000.00
7090	Telecommunications / Computer Software & Hardware	\$ 50,000.00	\$ -	\$ 50,000.00
5210 Pump #	PG & E Utility Pumps	\$ 150,000.00	\$ -	\$ 150,000.00
5215	PG & E Utility Shop & Office	\$ 10,000.00	\$ -	\$ 10,000.00
(7220) (7221)	Garbage & Chemical Dump Service	\$ 5,000.00	\$ -	\$ 5,000.00
(7150) (7145)	Office Supplies & Office Exp. Including Postage	\$ 4,000.00	\$ -	\$ 4,000.00
(7230) (7225)	Safety Equipment /Safety Training	\$ 10,000.00	\$ -	\$ 10,000.00
7110	Flood Fight Training	\$ 5,000.00	\$ -	\$ 5,000.00
7195	Uniforms	\$ 5,000.00	\$ -	\$ 5,000.00



5255 Job #	Security Patrol	\$	45,000.00	\$	-	\$	45,000.00
5473 Pump #	Sonitrol Security Monitoring	\$	27,000.00	\$	-	\$	27,000.00
7180	Water Service	\$	3,200.00	\$	-	\$	3,200.00
7160	Office Repairs	\$	5,000.00	\$	-	\$	5,000.00
7190	Legal Ads/Notices	\$	5,000.00	\$	-	\$	5,000.00
	Shop Labor	\$	20,000.00	\$	-	\$	20,000.00
7235	Newspaper Service	\$	200.00	\$	-	\$	200.00
7155	Shop Materials, Supplies, Tools, & Misc. Expenses	\$	15,000.00	\$	-	\$	15,000.00
6001 6002	Vehicle & Equipment Maintenance & Repairs	\$	50,000.00	\$	-	\$	50,000.00
6003	Vehicle & Equipment Fuel & Oil	\$	50,000.00	\$	-	\$	50,000.00
	Pump Station Maintenance and Repairs						
5270/Pump #	Annual Pump Maint. Contracts & Repairs & SCADA	\$	175,000.00	\$	-	\$	175,000.00
5272/Pump #	Additional Contract Labor - Leased Labor	\$	30,000.00	\$	-	\$	30,000.00
5271/Pump #	Pump Fuel and Oil	\$	15,000.00	\$	-	\$	15,000.00
(5273/Job) (5274/Job)	Materials and Supplies & Equipment Rental	\$	15,000.00	\$	-	\$	15,000.00
5280/Pump #	Chemicals	\$	1,500.00	\$	-	\$	1,500.00
5281/Pump #	Pump Station Capital Replacement Fund	\$	94,000.00	\$	-	\$	94,000.00
5282/Pump #	Rental - Back Up Generator	\$	40,000.00	\$	-	\$	40,000.00
	Urban Levee Maintenance and Repair						
5410/Job	Contract Services-Goats	\$	110,000.00	\$	-	\$	110,000.00
5405/Job	County Trapper - Urban	\$	1,500.00	\$	-	\$	1,500.00
(5251/Job) (5470/Job)	Outside Labor Contract - Leased Labor/CDF Labor	\$	60,000.00	\$	-	\$	60,000.00
(5250/Job) (5426/Job)	Contract Maint. Services / Emerg. Rep./Garbage Runs	\$	44,000.00	\$	-	\$	44,000.00
5253/Job	Contract Services- Material & Hauling	\$	150,000.00	\$	-	\$	150,000.00
5420/Job	Piezometer & Inclinator Monitoring - MHM	\$	10,000.00	\$	-	\$	10,000.00
(5254) (5256)	Materials and Supplies & Equipment Rental	\$	70,000.00	\$	-	\$	70,000.00
5435/Job	Contract Welding Services & Fencing Repairs	\$	15,000.00	\$	-	\$	15,000.00
5425/Job	Barriers	\$	10,000.00	\$	-	\$	10,000.00
5460	Contract Relief Well Services	\$	55,000.00	\$	-	\$	55,000.00
6020	Equipment Purchases (Including Vehicles)	\$	110,000.00	\$	-	\$	110,000.00
7111	Flood Fight Equipment & Storage	\$	16,500.00	\$	-	\$	16,500.00
5291/Job	Chemical - Weed and Rodents & Grout	\$	10,000.00	\$	-	\$	10,000.00
5472/Job	Hazmat Response	\$	20,000.00	\$	-	\$	20,000.00
	Rural Levee Maintenance and Repair						
5410/Job	Goats & Sheep Contract (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
5406/Job	County Trapper - RURAL	\$	1,500.00	\$	-	\$	1,500.00
(5261/Job) (5470/Job)	Outside Labor - Leased Labor / CDF Labor (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
(5260/Job) (5266/Job)	Contract Maint. Services - Emerg. Rep./Garbage Runs	\$	-	\$	-	\$	-
(5262/Job) (5263/Job)	Materials and Supplies & Equip. Rental (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
5264/Job	Chemicals - Weeds & Rodents & Grout (Expenses Included in FMAP Funds)	\$	-	\$	-	\$	-
	Hazmat Response	\$	-	\$	-	\$	-
	Ditches & Canals Maintenance & Repairs						
5410/Job	Goats & Sheep Contract	\$	63,700.00	\$	-	\$	63,700.00
(5481)(5470)(5265) All/J	Outside Labor Contract - Leased Labor / CDF and Supplies	\$	25,000.00	\$	-	\$	25,000.00
(5480/Job) (5484/Job)	Contract Maint. Services & Emerg.Rep./Garbage Runs	\$	7,000.00	\$	-	\$	7,000.00
(5485/Job) (5482/Job)	Materials and Supplies & Equipment Rental	\$	15,000.00	\$	-	\$	15,000.00
5485/Job	Concrete Lined Ditch Replacement	\$	50,000.00	\$	-	\$	50,000.00
5275/Job	Chemicals-Weeds & Rodents & Grout	\$	5,000.00	\$	-	\$	5,000.00



5487/Job	Ditches & Canals Capital Replacement Fund	\$	20,000.00	\$	-	\$	20,000.00
	District Support						
7120	Chemical Training	\$	2,000.00	\$	-	\$	2,000.00
7100	Training Seminars	\$	37,000.00	\$	-	\$	37,000.00
7130	Trustee Expenses/Gen Election Costs	\$	20,000.00	\$	-	\$	20,000.00
(7061-Gen) (5061/Job)	Licenses & Permits	\$	10,000.00	\$	-	\$	10,000.00
7140	Emp Screening and Drug Testing/Physicals	\$	2,000.00	\$	-	\$	2,000.00
7999	Misc. Reimb. & Expenses - Mileage, Meals & Emp App.	\$	5,414.28	\$	-	\$	5,414.28
7200	Membership Dues & Assc.	\$	25,000.00	\$	-	\$	25,000.00
5510	Building/Shop Replacement	\$	24,000.00	\$	-	\$	24,000.00
	Overhead Contingency	\$	6,500.00	\$	-	\$	6,500.00
7240	TRLIA Allocations	\$	250,000.00	\$	-	\$	250,000.00
	TOTAL		\$5,256,855.33		\$0.00		\$ 5,256,855.33

Maintenance and Projects CompletedUnit 1

1. Mowed crown and ramps.
2. Weedeated the main entrance to Shad road & under Highway 70 bridge.
3. Weedeated firebreak L/S, L/M 0.45-1.00.
4. Sprayed the crown and ramps.
5. Painted graffiti on blocks.
6. Weedeated gate structures.

Unit 2A

1. Mowed service road and weedeated a firebreak L,M 0.00-1.00.
2. Sprayed L,S service road L/M 0.00-1.00.
3. Weedeated inside & outside of pump station.
4. Weedeated gate structures.

Unit 2B

1. Pump Station # 2 backup generators exercised on 6/12 & 6/26.
2. Sprayed Unit 2B crowns.
3. Sprayed V-Ditch.
4. Sprayed PS 2 outfall.
5. Weedeated gate structures.

Unit 3A

1. Pump Station #6 Backup generators exercised on 6/12 & 6/26.
2. Mowed L/S flats.
3. Weedeated firebreak along iron fence.
4. Weedeated all gate structures.

Unit 4

1. Prepped fire break (weedeated ,mowed)
2. Burned L/S Levee LM 4.85-5.50.
3. Weedeated gate structures.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Weedeated around all head walls.



## Unit 7

1. Mowed levee crown and ramps LM 0.00-3.60.
2. Mowed V-Ditch.
3. Weedeated firebreak L/S, L/M, 0.2-0.7.
4. Weedeated gate structures.

## Unit 8

1. Sprayed and mowed along the V-Ditch.
2. Mowed L/S lot East of County Rd 512.
3. Mowed L/S flat West of P/S 8.

## Unit 9

1. Pump Station #3\_Backup generator exercised on 6/12 & 6/26.
2. Pump Efficiency Testing on pump 3.
3. Mowed L/S service road.
4. New AB gravel L/S service road (1.50-4.25).

## Goldfields 200-year Levee

1. Mowed levee crown, ramps, flats, and service road.

## Drainage Laterals and Detention Basins.

1. Weedeated Lateral 9,10,11,12,13(N),14 FRB,15(N) &(S), 19.
2. Weedeated Lateral 15 (N) Bingham.
3. Weedeated Cal Trans Basin.
4. Cut sucker trees out of Pond 16.
5. Weedeated front lot to Wheeler Basin.
6. Trimmed low hanging branches and mowed service road at Chestnut Basin.
7. Mowed Lat 15 (S) Algodon service road.
8. Cleared beaver dam obstructions out of Lateral 16 and 20.
9. Sheep and goat grazing at River Oaks Detention Basin, Wheeler Basin, North and South Ella Basin, Island Basin, Lateral 16 and pond 16 pond 18.
10. Sprayed Blackberries Lateral 8, 15 N, 17.

## Shop, Office, Fleet Vehicles, and Equipment

1. Shop-generator was exercised on 6/12, 6/26.
2. Dump trailer repainted.
3. Repaired starter on 2017 service truck at Bill's electric.
4. Replace two tires on Flex 15 mower (Les Schwab)
5. Serviced the 2017 service truck (oil, oil filter, & air filter).

## Safety / Training

1. Administered weekly safety meetings,  
Pesticide (Rat X, Gopher Getter, Giant Destroyer, & Agri Dex)  
Safety Topic (Hazardous Materials Safe Practice, Equal Employment Opportunity , Reducing the exposer of Disease Carrying –Ticks).

## Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Replace glass globe and cage at PS 7.
3. Implemented (Reducing the exposer of Disease Carrying –Ticks) into the injury & illness prevention program.
4. Placed No Parking Do Not Block Gate signs at PS 10 Murphy Road gate.
5. Trimmed low hanging branches Pump Station 5.



# Administrative Assistant Monthly Report

July 12, 2023

## Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Audit Preparation, Meetings with Accountant, Calls with Auditor, and Drop Off Documents- Pending
11. New 2023-2024 Budget Preparation

## Clerical/Office:

1. Impact Fees & Plan Check Fees
  - A. Lennar – Northpointe Village 2
  - B. 3421 Fourth Street Plumas Lake – Oleg Kovalev
  - C. 1201 Murphy Road – Sergio Zermeno
2. Permit Clearance Request Sign Offs
  - A. Lennar – River Oaks North Village 2
  - B. KB Homes – Cobblestone Phase 7
  - C. Cresleigh Homes – Plumas Lake Village 2

## Human Resources:

1. Insurance Benefit Enrollment & Direct Deposit for New Hire – Jordan Hammett
2. Benefit Transfer of Retirement – Jess McLaughlin

## Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going – New Contract Renewal - Pending
6. Chestnut Pond Watershed Improvements – Billing – On-Going
7. Ray Morgan – Copier/Fax Contract Renewal Lease – Meetings and Proposals

## Regulatory Compliance:

1. Managing PWC 100 Projects
2. County of Yuba – Proposed Budget Request for 2023-2024

## Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Elisa @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Patrick Soper @ LWA, Eric @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, Andrea Chapman – Sage/Master Builder, Veronica Cobian – ACWA, and Leon Ellis – Ray Morgan.

**Administration:**

1. Meetings: 06/06 TRLIA Board Meeting, 06/12 FR RFMP, 06/15 RD784 Special Board Meeting, 06.21 CCVFCA, 06.23 CVFPB, Staff Meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Applicant interviews.
4. Mid-Year Employee Evaluations
5. Plan Reviews/Impact Fee Program:
  - A. Ag Building – 1201 Murphy Rd.
  - B. New Residence - 3421 Fourth St., Arboga
  - C. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed a 3<sup>rd</sup> review and provided new comments for outstanding items which were forwarded to the owner on May 16. On June 14, 2023, the owner paid the District a review fee overage plus another deposit to complete a 4<sup>th</sup> review.
  - D. TRLIA Climate Resiliency Project.
  - E. Local DRAFT O & M manual review.

**Projects:**

1. Pump Station 5, 7, and 9 SCADA improvements – Tesco Controls
2. Pump Station #3 pump efficiency testing.
3. TRLIA/RD784 land transfer reviews - Working on Cal-Trans Detention Basin.
4. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
5. Urban levee boundary adjustments – MHM/Yuba LAFCO (MHM addressing first comments).
6. USACE Utility encroachment correction coordination continues.

**Regulatory Compliance:**

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.



**SPECIAL BOARD MEETING MINUTES RECLAMATION DISTRICT 784**

1594 Broadway Street  
 Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Board of Trustee’s Special Board Meeting  
**Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person**

**Date:** June 15, 2023 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:03am	10:40am	37 Minutes

*1. Call to Order*

*A. Roll Call: Board President - Sarbdeep Atwal - Present, Board Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Board Trustee - Jared Hastey - Absent, Board Trustee - Brent Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford - Present, Attorney - Jesse Barton - Present and Engineer - Sean Minard - Present.*

*2. Open Session:*

*3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.*

*Consent Items:*

*4. Approve Board Meeting Minutes –*

Brent Hastey moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and B Hastey), 0 Nays, 1 Absent (J Hastey), and 0 Abstain.**

*5. Approve Checks and Warrants –*

Brent Hastey moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and B Hastey), 0 Nays, 1 Absent (J Hastey), and 0 Abstain.**

*6. Board to Consider Entering into an Updated Agreement Between the County of Yuba, Auditor-Controller and Reclamation District 784 –*

Brent Hastey moved to approve the Updated Agreement. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and B Hastey), 0 Nays, 1 Absent (J Hastey), and 0 Abstain.**

*Persons Attending*

- 1. Sarbdeep Atwal – RD784 Board President**
- 2. David Read – RD784 Board Vice-President**



3. Joe Danna – RD784 Board Trustee
4. Brent Hastey – RD784 Board Trustee
5. Patrick Meagher – RD784 Secretary of the Board
6. Kimberly Ford – RD784 Deputy Secretary of the Board
7. Jesse Barton – RD784 Attorney
8. Sean Minard – RD784 Engineer
<i>Items for Discussion and Possible Actions:</i>
<p><b>7. Board to Receive the 2023-2024 RD784 Assessment Escalation Evaluation and Consider Adopting Resolutions 2023-06-01 and 2023-06-02 for a New Assessment Rate and Collection of Charges on the County Tax Roll –</b>  Annual Escalation – (Ref: July 10, 2019 LWA Final Engineer’s Report for RD784) During the 218 Process, the assessment engineer determined that an appropriate escalation factor is reflective of construction labor and materials used for the services provided. Therefore, in FY 2023-2024, the maximum authorized assessment rate will be subject to an annual inflationary escalator pursuant to Government Code 53739(b) based on the annual change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI with Base Year 1913 = 100, published by the Engineering News-Record (ENR), subject to a minimum of 0 percent and a maximum of 4 percent in any given year. The RD784 Board may elect to levy the assessment up to the maximum authorized assessment rate in any given year, based on an annual budget analysis. Based on the ratio of the ENR 20-City CCI for May 2023 compared to May 2022, LWA has calculated for FY 2023/2024, RD784 could select an escalation rate between 0% and 1.97% plus the additional 1% that is needed annually through FY 2025/26 to make up for the approved 4% 2021-2022 escalation that was not applied to the tax roll due to a submission error. The total proposed escalation is 2.97%. Brent Hastey moved to approve the 2.97% Escalation Rate. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Atwal, Read, Danna, and B Hastey), 0 Nays, 1 Absent (J Hastey), and 0 Abstain.</b></p>
<p><b>8. Board to Consider Adopting the Annual Drainage Impact Fee Inflator for Fiscal Year 2023-2024 –</b>  EPS has calculated the annual inflator for the District’s Impact fee program. Consistent with the methodology set forth in the 2013 RD784 Nexus Study addenda and the 2015 Basin C-2 Nexus Study, EPS adjusted the improvement cost estimates using the average of the change in the San Francisco Construction Cost Index (CCI) and the change in the 20-City CCI, as reported in the Engineering News-Record. Once adopted by the District Board, the technical memo is forwarded to the Yuba County Board of Supervisors for formal adoption. The average increase from May 2022 to May 2023 was 1.97%. Joe Danna moved to approve the Annual Drainage Impact Fee Inflator for the Fiscal Year 2023-2024. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Atwal, Read, Danna, and B Hastey), 0 Nays, 1 Absent (J Hastey), and 0 Abstain.</b></p>
<p><b>9. Board to Receive an Update on Caltrans Delinquent Assessments –</b>  Caltrans currently owes the District \$298,483.17 for past due assessments which includes \$82,149.59 of late fees and interest. The District sent the original assessment invoices for payment to District 3 in the fall of 2021 which became delinquent on December 10, 2021. After receiving a letter from Caltrans in April 2022 rejecting payment, the District began to pursue Caltrans and continues to do so.</p>



***10. Board to Receive an Update on GSRMA Liability and Workman's Comp Rates and Consider Sending a Notice of Intent to Withdraw –***

The GSRMA updated Liability and Workman's Comp rates for FY 2023-2024 have increased by 38%. The District Staff is exploring other less expensive options. However, per the GSRMA Bylaws, the District is required to give notice 1-full year in advance to withdraw and must be received by June 30, 2023 in order to withdraw for FY 2024-2025. If a notice of intent to withdraw is sent, the District will have the option to rescind the request up until June 1, 2024. Brent Hastey moved to approve the GM to submit a Notice of Intent to Withdraw. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and B Hastey), 0 Nays, 1 Absent (J Hastey), and 0 Abstain.**

***11. Board to Receive Monthly Budget Snapshot –***

The Board was presented with a Monthly Budget Snapshot through May 31, 2023.

***12. Field Manager's Report:***

Field Manager's Report  
June 15, 2023

Maintenance and Projects Completed

Unit 1

1. Cleaned up trash throughout unit.
2. Weedeated along waterside concrete block barriers.

Unit 2A

1. Mowed levee crown from LM 0.00 – 1.00.

Unit 2B

1. Pump Station #2
  - Backup generator exercised on 5/15.
  - Sprayed inside and around Operation yard.
2. Mowed levee crowns and ramps.

Unit 3A

1. PS #6
  - Backup generators exercised on 5/15.
2. Mowed levee crown and ramps.

Unit 4

1. Sprayed levee crown from LM 5.93 – 6.34.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Sprayed all levee crowns, ramps, and around structures in Units 3b, 5, and 6.

Unit 7

1. Mowed levee crown and ramps.

#### Unit 8

1. Placed a new layer of AB gravel on landside service road and ramps at LM 0.50.

#### Unit 9

1. Pump Station #3
  - The backup diesel generator was exercised on 5/15.
  - Pump Efficiency Testing on pumps 1, 2, 4, and 5.
2. Mowed and weedeated land and waterside fence lines at LM 0.50.
3. Mowed landside toe, service roads, and ramps.
4. Repaired cut pipe fence on landside toe at Star Bend, LM 5.50.
5. Replaced piezometer paddle marker at LM 5.50.

#### Goldfields 200-year Levee

1. Mowed levee crown from LM 1.00 – 2.70.

#### Drainage Laterals and Detention Basins

1. Mowed and weedeated along Lateral 5.
2. Mowed and weedeated along Lateral 14 (Feather River Blvd.)
3. Mowed and weedeated along the Linear Pond 18 service roads.
4. Mowed Lateral 15 (S) behind homes in Plumas Lake.
5. Mowed Lateral 15 (N)/17 service roads.
6. Mowed service roads around River Oaks Detention Basin.
7. Mowed Linear Pond 20 service roads.
8. Weedeated Lateral 16 service road along River Oaks Blvd.
9. Mowed Linear Pond 16 service roads.
10. Mowed Ella Basin North Service Roads.
11. Mowed/weedeated along Lateral 15 (N) near Woody's PS #1.
12. Weedeated firebreak on east side of Island Rd. Detention Basin against backyard fences.
13. Changed blades on Rhino Flex 15 mower.
14. Cleared beaver dam obstructions out of Lateral 16 and 20.

#### Shop, Office, Fleet Vehicles, and Equipment

1. Shop-generator was exercised on 5/15.
2. Dump trailer repainted.
3. Repaired valve fittings on 2017 spray rig.
4. Repaired hydraulic valve on New Holland Tractor (w/out loader).
5. Serviced the John Deere Backhoe.

#### Safety / Training



1. Administered weekly safety meetings.

#### Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Post Earthquake inspection on 5/12/2023 - all levee units, no issues.
3. Flood fight supplies staged at Yuba College checked weekly.
4. Checked the Olivehurst Pump Station, Pump Station 1, 4, 5, 7, and 9, weekly.
5. Weedeated inside and outside of the Olivehurst Pump Station operations yard.

### *13. Administrative Assistant's Report:*

## **Administrative Assistant Monthly Report June 6, 2023**

#### **Accounting:**

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Audit Preparation and Meetings with Accountant and Calls with Auditor- Pending
11. Tri- Counties Bank Credit Card Online Access Portal Training

#### **Clerical/Office:**

1. Impact Fees & Plan Check Fees
  - A. Lennar – Northpointe Village 2
2. Permit Clearance Request Sign Offs
  - A. Lennar – River Oaks North Village 2
  - B. KB Homes – Cobblestone Phase 7
  - C. Linda Fire Department Admin Building Expansion – 1296 Scales Avenue
  - D. Generation Communities – Draper Ranch 2

#### **Human Resources:**

1. GSRMA Application – RMAP Program – Awarded **\$9,314.30** for excellence in Risk Management
2. Termination Paperwork – Jess McLaughlin – Field Superintendent – May 26, 2023
3. New Hire Paperwork– Jordan Hammett – Field Crew Worker – May 30, 2023

#### **Contract Management:**

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended

4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going – New Contract Renewal - Pending
6. Chestnut Pond Watershed Improvements – Billing – On-Going

**Regulatory Compliance:**

1. Managing PWC 100 Projects
2. GSRMA – Actual Payroll Questionnaire for Insurance Estimates.
3. County of Yuba – Proposed Budget Request for 2023-2024

**Contacts:**

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Elisa @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Patrick Soper @ LWA, Eric @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Andrea Chapman – Sage/Master Builder, Veronica Cobian - ACWA

*14. General Manager's Report:*

**General Manager's Report**

**June 15, 2023**

**Administration:**

1. Meetings: 04/27 Tri-Counties Bank credit card on-line access portal training, 05/02 RD784 Board Meeting, 05/08 FR RFMP Steering Committee, 05/24 CVFPB Coordinating Committee, 05/24 IRWM meeting, Weekly Flood/Weather Awareness Meetings, Staff Meetings, and Rotary.
2. Reviewed employment applications for new Field Worker.
3. Approved employee time off requests and task scheduling.
4. Plan Reviews/Impact Fee Program:
  - A. County Early Routing Consultation - Fernwood Village Subdivision
  - B. Linda Fire Department Admin. Building Expansion – 1296 Scales Ave.
  - C. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed a 3<sup>rd</sup> review and new comments for outstanding items were forwarded to the owner on May 16, 2023. An invoice to cover a review fee overage plus another deposit to complete a 4<sup>th</sup> review was also included with the latest comments.
  - D. TRLIA Climate Resiliency Project

**Projects:**

1. Pump Station 5, 7, and 9 SCADA improvements – Tesco Controls
2. Pump Station #3 Pump Efficiency Testing.
3. TRLIA/RD784 land transfer reviews - Working on Cal-Trans Detention Basin.
4. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).

5. Urban levee boundary adjustments – MHM/Yuba LAFCO (Application in review with LAFCO).
6. USACE Utility encroachment correction coordination continues.

**Regulatory Compliance:**

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.

**Announcements/Updates:**

- A. Jess McLaughlin, Field Superintendent, resigned from his employment with the District on May 26, 2023.
- B. Field worker Tina Moore was appointed by the GM as interim Field Superintendent.
- C. Jordan Hammett began employment with the District as a new field worker on 05.30.2023.
- D. The next RD784 Board meeting will be a Special Meeting on Wednesday, July 12.
- E. The GM will be on vacation on July 5, 6, & 7.

***15. Board Reports –***

Brent Hastey spoke and gave updates on the ACWA Conference that he attended.

***16. Meeting Adjourned:***

The Meeting was adjourned at 10:40am.

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary