

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: October 4, 2022 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:20am	11:50am	1 Hr 30 Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Absent, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard - Absent.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – David Read moved to approve the Board Meeting Minutes. Sarbdeep Atwal seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.					
5. Approve Checks and Warrants – David Read moved to approve the Checks and Warrants. Sarbdeep Atwal seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.					
6. Board to Consider Adopting Resolution 2022-10-01 for Accepting 0.05 Acres of Land from TRLIA Near the Island Road Detention Basin and Authorizing the Execution of the Grant Deed – David Read moved to adopt Resolution 2022-10-01. Sarbdeep Atwal seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.					
7. Board to Consider Adopting Resolution 2022-10-02 to Accept DWR 2022-2023 FMAP Funds –					

David Read moved to adopt Resolution 2022-10-02. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

Persons Attending

1. Rick Brown – RD784 Board President

2. David Read – RD784 Board Vice-President

3. Sarbdeep Atwal – RD784 Board Trustee

4. Joe Danna – RD784 Board Trustee – Late Arrival – 10:36am

5. Patrick Meagher – RD784 Board Secretary

6. Kimberly Ford – RD784 Board Deputy Secretary

7. Jess McLaughlin – RD784 Field Superintendent

8. Jesse Barton – RD784 Attorney

Items for Discussion and Possible Actions:

8. Board to Consider Granting Authority to the General Manager to Accept the Transfer of Real Property Rights from TRLIA for Multiple Parcels –

David Read moved to grant the authority to the General manager to accept the transfer of real property rights from TRLIA for multiple parcels and adopting Resolution 2022-10-03 for accepting any property rights from Three Rivers Levee Improvement Authority. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

9. Board to Consider Endorsing the CVFPB Permit for the Hallwood Phase 4 Side Channel and Floodplain Restoration Project –

David Read moved authorize the General Manager to endorse the CVFPB permit for the Hallwood Phase 4 Side Channel and Floodplain Restoration Project after review and approval by MHM, Inc. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

10. Board to Consider Entering into an MOU Between the District and the Linda County Water District to Allow Emergency and Nonemergency Access to the LCWWTP –

David Read moved to approve the MOU between the District and the Linda County Water District to allow emergency and nonemergency access to Linda County Waste-Water Treatment Plant. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

11. Board to Review the RD784 Emergency Operations Flood Safety Plan –

The Board acknowledged the review of the RD784 Emergency Operations Flood Safety Plan.

12. Board to Receive the Monthly Budget Snapshot –

The Board was presented with the Monthly Budget Snapshot for the month of September 2022.

13. Field Manager's Report:

Field Manager's Report
October 4, 2022

Maintenance and Projects Completed

Unit 1

1. Pre-Storm checks around all urban levee units.
2. Set and paint blocks at Cal Trans double gates, 70 Bridge (East side).
3. Hwy 70 bridge cleaning (15 bags of trash).

Unit 2A

1. Pre-Storm checks around all urban levee units.
2. W/S and L/S LM 0.00-5.56 woody vegetation abatement and sheep depression corrections.
3. LM 1.00 – LM 2.50 debris removal and sucker tree cutting.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 9/6 and 9/23.
 - 9/19, emergency run time for PG&E power outage.
 - Annual pump station servicing completed.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Spray for wasps.
2. V ditch vegetation abatement completion.
3. LM 9.00- 11.0 sheep depression repair.

Unit 3A

1. PS #6
 - Backup generators exercised on 9/6 and 9/23.
 - Annual pump station servicing completed.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Spray for wasps.
2. Trash rack debris removal.
3. W/S and L/S cut sucker trees, vegetation abatement and sheep depressions.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. LM 5.80 vegetation abatement.
3. LM 0.50- 1.60 L/S vegetation abatement of slope.
4. LM 4.00- 5.50 L/S drag slope.
5. LM 4.00- 5.58 vegetation abatement of crowns.
6. WPIC L/S slope vegetation abatement.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Repair sheep depression repair throughout 3B/5/6.
3. Unit 3B LM 4.00 and 4.01 blackberry vegetation abatement.

Unit 7

1. Pre-Storm checks around all urban levee units.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. V ditch vegetation abatement completion.
3. L/S tractor mowing flats.
4. Tractor mowing south pond.
5. LM 0.00-1.00 sheep depression repair.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 9/6 and 9/23.
 - 9/19, emergency run time for PG&E power outage.
 - Annual pump station servicing completed.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Generator batteries replaced by Valley Power.
 - Spray for wasps.
2. LM L/S 0.60 set blocks.
3. LM L/S 1.10 set blocks.
4. Murphy Rd. debris removal.
5. LM 5.00-5.50 W/S and L/S sheep depression repair.
6. Murphy Rd. Move blocks for grazing contractor.
7. LM 1.00-2.50 debris removal.

Goldfields 200-year

1. Brophy road debris removal ½ dump trailer.

Drainage Laterals and Detention Basins

1. Chestnut Basin sucker tree cutting and haul off.
2. Lateral 15 (S) sucker tree cutting.
3. Mall ditch vegetation abatement.
4. Mall ditch debris removal.
5. River Oaks Detention Basin out fall tree removal from Lateral 15 (S) access road.
6. Pond 16 Miki's gate sucker tree cutting.

7. Chestnut basin mowing
8. Cal Trans Basin vegetation abatement and sucker tree removal.
9. Lateral 15 (S) trash rack debris removal.
10. Lateral 16 (River Oaks Blvd) culvert vegetation abatement.
11. PS 5 vault cleaning after first rain.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 9/6 and 9/23.
 - 9/19, emergency run time for PG&E power outage.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. 2014 truck service (oil and filter).
 3. Grout pump taillight replacement.
 4. Shop and yard vegetation abatement.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Olivehurst Pump Station vegetation abatement.
3. Annual pump maintenance.
4. Regional Flood Fight Coalition inventory completed.
5. District flood fight supplies inventory completed.

14. Administrative Assistant's Report:

Administrative Assistant Monthly Report October 4, 2022

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Assessment Tracking Transition – Ongoing

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 1120 Murphy Road – Kyle Trull
 - B. 1142 JewelFlower Street – Robert Love
 - C. Linda Commons - New Faze Advisors
 - D. Costco 6000 Lindhurst Ave – Kimley Horn
 - E. 5550 Alicia Ave – Forrest Miller
 - F. Hallwood Side Channel Floodplain Restoration Project
 - G. JAS Land Fund – Encroachment Permit Leak 8 Plumas Lake
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 1 and 2
 - B. Richmond Homes – Thoroughbred Acres
 - C. KB Homes – Cobblestone Phase 4
 - D. MHP Builders – Riverside Meadows

Human Resources:

1. GSRMA Application – RMAP Program – Research, Compile and Submit in Feb 23
2. GSRMA Loss Prevention Subsidy Fund Application -Flood Fight Class – Approved
3. ACWA/JPIA Health Insurance - Open Enrollment – October/2022

Contract Management:

1. 2021-2022 FMAP Grant
2. 2022-2023 FMAP Grant
3. YWA District Boundary Grant – Submitted 2nd Invoice Received Payment – On-Going
4. YWA/DWR IRWMP Grant Preparation – Received Payment – On-Going
5. TRLIA Goldfields – Maintenance Billing - On-Going
6. Olivehurst Pump Station – Maintenance Billing – On-Going
7. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

1. Managing PWC 100 projects
2. Conflict of Interest Code Reporting – Submitted to the BOS
3. Creating and Managing the Flood Fight Flyers and Attendance for the Nov. 30, 2022 Flood Fight Training Course at Plumas Lake Golf & Country Club

Contacts:

Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Brian Edinger @ GSRMA, Patrick Soper @ LWA, Eric & Jacob @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Megan Jonsson @ LWA.

15. General Manager's Report:

General Manager's Report
October 4, 2022

Administration:

1. Meetings: 08/31 TRLIA projects meeting, 09/06 RD784 Board Meeting, 09/12 EPS reimbursement/credit tables updates, 09/12 FR RFMP Steering Committee, 09/14 County Public Information Committee meeting, 09/21 CCVFCA, 09/21 Utility Pole Encroachment Relocations (State notice to comply case #15574), 9/23 CVFPB Meeting, 09/27 YWA Remote Levee Assessment Pilot Project Discussion, 09/28 Utility Encroachment Relocations (case #15574 again), 09/28 ACWA JPIA Board meeting, Project Follow-Ups with MHM, Staff meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Plan Reviews/Impact Fee Program:
 - A. Rio-Del Oro Villages 17-20 (Lennar)
 - B. Northpointe Village 1 (Lennar)
 - C. County Application Routing – Early Consultation - Linda Commons, Tentative Subdivision Tract Map 2021-0012.
 - D. County Application Routing – Early Consultation - Car wash at 1418 N Beale Rd.
 - E. Hallwood Side Channel Project Phase 4 (Central Valley Flood Protection Board permit application review).
 - F. Manufactured Home - 5550 Alicia Avenue.
 - G. Costco Wholesale – 6000 Lindhurst Avenue.
 - H. Trull RV & Boat Storage – 4131 Hazel St.

Projects:

1. 2022-23 DWR Flood Maintenance Assistance Grant Application – In review with CEQA committee.
2. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
3. Pump Station 6 north generator 2 main circuit breaker handle replacement. North generator currently off-line but the south generator is on-line and will continue to provide back-up power if needed until repairs on the north generator are completed.
4. Sonitrol Security 5G network upgrades.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.

Announcements/Updates:

1. The District will be participating in the Yuba County OES Be Prepared Fair on October 20, 2022 from 5:30PM – 7:30PM across from Linda Fire Station #1 at 6000 Lindhurst Ave.
2. The District became an official member of ACWA on September 23, 2022 and was also accepted into the ACWA JPIA Health Benefits program on September 28, 2022.
3. The GSRMA annual training conference in Corning, CA will be on October 20 and 21. Class sessions will include: Workman’s comp claims process, cyber risk, employee discipline process, and more. Staff will be attending. If any trustees wish to attend, please contact Kim Ford who will assist with registration.
4. Annual Regional flood fight training is scheduled for Wednesday, November 30, 2022 at the Plumas Lake Golf Course. Contact Kim Ford to register.

16. Meeting Adjourned:

Meeting was adjourned at 11:50am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has

been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary