

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting					
Date: November 5, 2019 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:06am	10:44am	44 Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna – Absent, Trustee - David Read - Present, Trustee - Sarbdeep Atwal - Absent, Trustee – Jared Hastey – Present, Board Secretary - Steve Fordice - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Patrick Meagher – Present, Engineer - Sean Minard Present at 10:08 AM and Attorney – Jesse Barton, Present.					
2. Closed Session:					
A. None					
3. Open Session:					
4. Approve Meeting Minutes – Jared Hastey moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain.					
5. Approve Checks and Warrants – Jared Hastey moved to accept the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain.					
6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Trustee					
3. Jared Hastey – RD784 Board Trustee					
4. Steve Fordice – RD784 Secretary of the Board					
5. Kimberly Ford – Deputy Secretary of the Board					

6. Patrick Meagher – RD784 Field Superintendent
7. Sean Minard – RD784 Engineer – Late Arrival 10:08
8. Jesse Barton – RD784 Attorney
9. Deana Ellis – Cresleigh Homes
<i>Items for Discussion and Possible Actions:</i>
7. Board to Consider Fee and Reimbursement Agreement with Lennar for Drainage Facilities for River Oaks East Village 1 Subdivision – This item was postponed until the December 4, 2019 Board Meeting.
8. Board to Consider Completion of Deferred Maintenance Program Projects – A. The Rural Levee Pipe Inspection project is complete. Eleven pipes were video inspected, and the final reports submitted to MHM. B. The Unit 5 L.M. 2.47 pipe replacement project was completed. Invoices will be submitted to DWR for both projects for reimbursement.
9. Board to Consider Cresleigh Homes Offer of Dedication of Lateral 5 Properties – Cresleigh Homes completed construction of improvements along Lateral 5 including a gate at the entrance of River Oaks Drive up to the hammerhead west of Algodon Canal. At issue is an acceptance of fee simple ownership versus an easement and how much land to accept. Staff is in negotiations with Yuba County Public Works Department to determine how much land to accept, the method of land acceptance (fee simple versus easement) and if a County owned bike path can be developed. Jared Hastey moved to accept the land in principle. David Read seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain
10. Board to Consider a Yuba County Public Works Department Proposal for a Bike Path Along the West Side of the Algodon Canal – Developers have deeded land to the District to the west side of the Algodon Canal. These properties required the District to maintain ever increasing acreage that increased costs. Past development plans identified bike paths and other amenities connecting Plumas Lake Neighborhoods. The Board gave direction to staff to negotiate with the County. Jared Hastey moved to approve the negotiations. David Read seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain
11. Board to Consider Pump Station 5 (Avondale) Repair Update – T&S Construction began replacing the two (2) outfall pipes under the Avondale Avenue on October 21, 2019. The road had to be removed and new pipes laid. The coupling devices within the pump stations also had to be replaced. A November 1 st completion date is anticipated.
12. Board to Consider Unit #5 L.M. 3.23 Pipe Repair Update – During the inspection process, a fist size hole was detected behind the flap gate structure on the pipe on Unit #5 at LM 2.23. T&S completed a routine maintenance repair as part of the pipe inspection change order. This maintenance repair is not eligible for grant funding.
13. Board to Consider IRWM Grant Project Local Share of Cost – Staff has been working with the IRWM group on putting together 3 project submissions for the next round of DWR grant funding which may become available to various local Northern California government agencies. RD784 is asking for funding through the IRWM program in order to install SCADA systems at Pump Stations 5, 7, and 9. The

IRWM group has advised all participants that there is a greater chance of being awarded funds for each project if a cost-share is available for each of the 3 pump station sites. Staff recommends the Board authorize a contribution of up to 25% for each project. Cost shares would come out of the Annual Pump Station Maintenance Contracts and Repairs Fund. Since there may be years before the grants are awarded, funds could be reserved for these projects. Jared Hastey moved to approve the proceedings. David Read seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain**

14. Board to Consider Employee Appreciation Pizza Party on December 16, 2019 –
Staff has scheduled the annual Employee appreciation party on December 16th at noon. Trustees are invited to attend.

15. Board to Consider Regional Flood Fight Training Update –
The Annual Regional flood fight training will be held on December 5th at the Plumas Lake Country Club and at Pump Station 2. Flyers are being distributed to local agencies. Trustees are invited to attend.

16. Board to Consider Budget Snapshot through October 31, 2019 –
A Monthly Budget Snapshot through October 31, 2019 was presented to the Board.

Field Manager's Report:

Field Manager's Report
November 5, 2019

Maintenance and Projects Completed

Unit 1

1. Hauled trash and abandoned shopping carts.
2. Grouted squirrel holes on the landside from LM 1.25 – 1.70 and on the waterside at LM 1.32. Also, setup bait stations and activated smoke cartridges on the landside from LM 0.15 – 0.25.
3. Cleaned / Repaired / or Replaced levee mile marker paddles.
4. Placed concrete blocks along the landside toe. The entire landside toe between Simpson Ln. and Park Avenue is now completely sealed off.

Unit 2A

1. Mowed the landside toe from LM 1.10 - 1.70.
2. Repaired or placed blocks in front of cut fence openings.
3. Cleaned / Repaired / or Replaced levee mile marker paddles.

Unit 2B

1. Pump Station 2
 - Backup generator exercised on 10/7 and 10/21.
 - Sprayed the waterside outfall channel embankments.
2. Mowed the waterside toe and cut back brush from LM 10.45 – 11.70.
3. Sprayed the landside concrete V Ditch.

Unit 3A

1. PS #6
 - Backup diesel generators exercised on 10/7 and 10/21.
2. Cut out tree suckers off the waterside slope at LM 3.18.

3. Rodent control – set up and load bait stations on the LS from LM 2.43 – 2. 53.

Unit 4

1. Removed trees, brush, and driftwood off the waterside slopes from LM 4.10 – 5.85.
2. Spot sprayed the levee crown and slopes from LM 3.70 – 5.80.
3. Repaired minor eroded areas along the waterside crown hinge adjacent to the Clark Lateral from LM 5.90 – 6.10.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Unit 5 LM 2.47 pipe replacement project now complete.
2. 11 pipes were hydro-flushed, and video inspected in Unit 5, 3b, and 6.
3. Filled potholes with AB gravel in Unit 6.
4. Rodent control – setup and load squirrel bait station on the landside of Unit 3b at LM 4.10.
5. Spot sprayed the Unit 5 levee crown edges and slopes from LM 1.00 – 2.30.

Unit 7

1. Filed tire ruts in landside toe at LM 1.10.
2. Placed new AB gravel intermittently along the levee crown from LM 0.00 – 3.91.
3. Cleaned / Repaired / or Replaced levee mile marker paddles.
4. Rodent control – setup and loaded squirrel bait stations on the landside at LM 3.35 and grouted squirrel holes on the waterside slope from LM 1.00 – 1.24.

Unit 8

1. Rodent control – setup and loaded a squirrel bait station on the landside slope at LM 0.75.
2. Mowed the landside toe and outer flat areas.
3. Removed vegetation along the concrete V Ditches.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 10/7 and 10/21.
2. Grouted squirrel holes on the landside slope from LM 1.48 – 2.49 and setup bait stations.
3. Tractor mowed along the landside toe from LM 1.50 – 3.00.
4. Cleaned / Repaired / or Replaced levee mile marker paddles.
5. Sprayed along the concrete V ditch from LM 4.50 – 5.00.
6. Placed concrete blocks in front of or repaired cut pipe fence openings.

Drainage Laterals and Detention Basins

1. Extracted beaver dam structures out of Lateral 15 (S) near Feather River Blvd and also regularly cleared the southern trash rack.
2. Mowed the Chestnut Detention Basin.
3. Sprayed around Linear Pond 20.
4. Weedeated Laterals 5, 13, 14, and 15 (N).
5. The county trapper removed 3 beaver from the Algodon Canal.
6. Continued to monitor and unplug as necessary the center culvert in Pond 16 with heavy Beaver Activity.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 10/8 and 10/10.
2. All vehicles and equipment were serviced and / or repaired as necessary.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. Attended the annual GSRMA training conference in Colusa.

Miscellaneous

1. Pump Station 9 Ultra Sonic improvements completed and tested.
2. Annual DWR Fall Levee Inspection completed.

Administrative

1. Monthly pesticide spray use report submitted on-line to the County.
2. Project management – Avondale PS 5 pipe discharge replacements, Horseshoe cofferdam construction and CCTV inspection coordination, Pump Station 9 SCADA improvements, Liner Pond 16 CEQA paperwork research for possible execution of a borrow agreement, tree and stump removal bids for Units 1 and 3a, IRWMP grant application work for possible future Pump Station 5, 7, and 9 SCADA improvements, annual flood fight supply inspections at RD1001, RD10, and Marysville Levee Commission, and Pre-Inspection paperwork for upcoming USACE Routine Inspection.

Administrative Assistant's Report:

**Administrative Assistant Monthly Report
November 5, 2019**

Accounting:

1. Budget Update
2. Reconciliations
3. YWA 218 Reimbursement Invoice – Sent invoice in on 10/18/2019
4. Working with Paychex on Tax issue – 940 Form for IRS – Completed.
5. Working with Tiffany @ HMS to prepare for audit.

Clerical/Office:

1. Impact Fees – Avondale Self Storage
2. Permit Clearance Request Sign Offs
 - A. K. Hovnanian Homes
 - B. Capital Valley
 - C. Premier Pools
 - D. Gordo Pools
 - E. DR Horton
3. LAFCO, 218, FMAP, Lennar, Dept. F&W – Tracking Cost Spreadsheets & Invoices
4. Meeting with Jason Little of DWR about Grant Billing Forms & Instructions
5. William Walker accident – All documents and photos to GSRMA.

Contract Management:

1. FMAP OMRR&R Agreement
2. DMP Agreement
3. T&S Construction
4. Nor-Cal Pipeline
5. Commercial Pump Mechanical

Regulatory Compliance:

1. PWC – 100 – T&S Construction & Nor-Cal Pipeline, Wright One Electric
2. Published Location of Central Tally of Votes for the Board Election in the Appeal Democrat.
3. Attended GSRMA Seminar – Website Compliance, Cybersecurity and IIPP

Projects:

1. Horseshoe De-Annexation
2. DWR Grant Process – DMP Reimbursement
3. YWA Grant – 218 Process
4. FMAP – DWR
5. Go Daddy Website Features and Instructions

Contacts:

Daniel @ Paychex, Sam Taylor @ GSRMA, John Swanson @ Swanson & Associates, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer's, Luke and Jacob @ Alliant, Angela Yanez @ Yuba County, Miranda Johnson @ Yuba County Auditor, Abby Villegas @ YWA, Jason Little @ DWR, Denyce @ T&S Construction, Kyle Sanchez @ MHM, and Tiffany Shacklett @ HMS.

General Manager's Report:

**General Manager Report
November 5, 2019**

Administration:

1. New Assessment billing issues. Yuba County Government and individual homeowner questions referred to LWA.
2. Unit #4 Crack Investigation and coordination with TRLIA.
3. Board Trustee Election Process-Public Notices/ requirements
4. Yuba Co BOS Passed Resolution Assigning Barton, Jonsson and Brown as election officials.
5. GSRMA Annual Meeting
6. TRLIA OMRR&R Contract Request
7. Heath Care Insurance – Open Enrollment.
8. Flood Fight- December 5 at Plumas Lake Golf and CC.

Contract Management:

1. DWR Deferred Maintenance Program:
 - A. Pipe Inspections project
 - B. Pipe Replacement Project, Unit #5, LM 2.47 Project proceeding.
2. FMAP Contracts- Grant Reimbursement for FY 2018/ 2019.
3. FMAP Contract- FY 2019-2020.
4. Cresleigh Homes- Lateral 5 project
5. Dirt sale to Great Lakes from Lateral 16-Pending.
6. Lennar Reimbursement MOU for River Oaks East Village 1
7. Lennar Basin C Advanced Funding Payment
8. Blackburn Consultants- Reports delayed

Regulatory Compliance:

1. US Army COE- Routine Inspection of Urban Basin Levees beginning November 12, 2019.

Projects:

1. Deferred Maintenance Program:
 - A. Unit 5 Pipe replacement project completed.
 - B. Pipe inspections completed. Await submission to DWR
2. Unit #4 Patrol Road Crack:
 - A. Blackburn report delayed.
3. Avondale Pump Station (5) Repair- two damaged pipes-Mr. Meagher coordinating project which will begin within two weeks.
4. YWA Grant Projects: IRWMP application continuing
5. River Oaks East Pond: Permitting process in progress on installation of second (North) pipe.
7. FMAP – MHM studies begun. Grant reimbursement to begin.
8. Impact Fee Program-
 - A. Infill projects-
 - B. Avondale Self Storage fees
 - C. Cresleigh Homes- Lateral 5 project completion
 - D. Yuba County Airport projects: taxiway and storage areas
9. River Oaks East Pond- 2nd Pipe project construction April 2020.

Meeting Adjourned:

Meeting Adjourned at 10:44am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary