

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: May 3, 2022 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:02am	11:20am	1 Hr 18Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hasteley - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Closed Session:					
A. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One Case. – No Reportable Action Taken					
3. Open Session:					
4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
5. Approve Board Meeting Minutes – Jared Hasteley moved to approve the Board Meeting Minutes and David read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hasteley), 0 Nays, 1 Absent (Atwal), and 0 Abstain.					
6. Approve Checks and Warrants – Jared Hasteley moved to approve the Board Meeting Minutes and David read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hasteley), 0 Nays, 1 Absent (Atwal), and 0 Abstain.					
7. Board to Consider Adopting Resolution 2022-05-01 to Accept Lot “B” Along Lateral 13 from the County of Yuba and Authorize the Execution of the Grant Deed –					

Jared Hastey moved to approve the Board Meeting Minutes and David read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

8. Board to Consider Adopting Resolution 2022-05-02 For Accepting an Irrevocable Offer of Dedication of Lot C in Fee Simple from Cresleigh Homes in Woodside Village 3A and Authorizing the GM to Sign the Final Map –

Jared Hastey moved to approve the Board Meeting Minutes and David read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

9. Board to Consider Adopting Resolution 2022-05-03 For Accepting an Irrevocable Offer of Dedication of Lot A In Fee Simple from Plumas 134, LP in Riverside Meadows Village 3, and Authorizing the GM to Sign the Final Map –

Jared Hastey moved to approve the Board Meeting Minutes and David read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

Persons Attending

1. Rick Brown – RD784 Board President

2. David Read – RD784 Board Vice-President

3. Joe Danna – RD784 Board Trustee

4. Sarbdeep Atwal – RD784 Board Trustee

5. Jared Hastey – RD784 Board Trustee

6. Patrick Meagher – RD784 Secretary of the Board

7. Kimberly Ford – RD784 Deputy Secretary of the Board

8. Jess McLaughlin – RD784 Field Superintendent

9. Sean Minard – RD784 Engineer

10. Jesse Barton – RD784 Attorney

11. Brian Manning – DNLC

12. Stuart Hanson – Landowner

13. Kyle Morgado – YWA

14. Unknown – Via Teleconference

15. Unknown – Via Teleconference

Items for Discussion and Possible Actions:

10. Board to Consider Recommending the Process to Form a State Maintenance Area for the Horseshoe Levee System –

After hearing from the Horseshoe landowners and the Ad Hoc committee, the RD784 Board reaffirmed their decision previously made at the September 11, 2019 Special Board meeting that RD784 no longer desires to operate and maintain the Rural “Horseshoe” levee system and gave general direction to RD784 staff to inform DWR and the CVFPB to continue efforts to form the State Maintenance Area.

11. Board to Consider Approval of LWA Amendment Request for Assessment Roll Administration Services for FY 2021-2022 –

LWA continues to support RD784 with levee and drainage O&M Assessment Administration. LWA is requesting an amendment to the current budget agreement for services from October 2021 through March 2022 to closeout FY 2021/22 for additional effort that was needed to complete services such as direct bill tracking, preparation of delinquency notices, and investigating and resolving miscellaneous discrepancies that

came up along the way. Jared Hastey moved to approve the amendment. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Danna, Atwal, and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.**

12. Board to Consider Approving a Renewed LWA Agreement for Assessment Roll Administration Services for FY 2022-2023 –

LWA proposes to continue assessment roll administration services on behalf of RD784 from April 1, 2022 – October 31, 2022 for a proposed budget of \$53,500.00 which will cover landowner inquiries, TRLIA payment administration, direct bill tracking, delinquency notices, assessment roll updates, county assessment roll tasks, direct bill preparation, and the application of property liens. Sarbdeep Atwal moved to approve the Renewed LWA Agreement. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Danna, Atwal, and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.**

13. Board to Consider Authorizing the Commencement of Filing Liens for Delinquent Assessments Through FY 2022 –

This item was tabled until the next Board Meeting scheduled in June 2022.

14. Board to Consider Authorizing Staff to Destroy Returned Proposition 218 Assessment Ballots from 2019 –

LWA informed staff there are some RD784 assessment ballots that were returned “undeliverable” from the 2019 Proposition 218 ballot proceeding. District Counsel advised the statute requires they be held for two years, after which they can be destroyed, but only with Board approval. Joe Danna moved to approve the ballots to be destroyed. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Danna, Atwal, and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.**

15. Board to Receive an Update on the Reimbursement Agreement Program and Consider Authorizing Payments Owed to Cresleigh Homes Corporation, Plumas 134, LP., Erle Road Self Storage, and TRLIA –

The developer reimbursement agreement program is set up on a “first in, first out” basis. Cresleigh Homes Corporation, Plumas 134, L.P., Erle Rd. Storage, and TRLIA are eligible to receive reimbursement payments at this time. Jared Hastey moved to authorize payments owed to be paid. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Danna, Atwal, and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.**

16. Board to Receive Information on a Contract Award for the Unit 5 LM 1.86 Pipe Replacement Project at the Horseshoe Levee –

At the April 7, 2022 Board meeting, staff was given authorization to award a contract to the lowest responsible bidder after the 7-day protest period elapsed. Only one bid was received on April 8, 2022, from T&S Construction in the amount of \$366,450.00, well under the original engineer’s estimate. With the recommendation of MHM, staff awarded the contract to T&S Construction.

17. Board to Receive the Budget Snapshot –

The Board received a Budget Snapshot for the month of April 2022.

Field Manager’s Report:

Field Manager's Report
May 3, 2022

Maintenance and Projects Completed

Unit 1

1. L/S flat Garden Avenue vegetation abatement.
2. L/S LM 2.00 vegetation abatement of block line.
3. Mowing of all crowns throughout unit.

Unit 2A

1. Mowing L/S service road from Island Road to Riverside Avenue.
2. Pump station 9 vegetation abatement.
3. L/S LM 0.00-1.00 cyclone fence vegetation abatement.
4. LM 1.03 vegetation abatement.
5. W/S LM 2.40 service road tree removal (fell during high wind).
6. Mowing of all crowns throughout unit.
7. LM L/S 1.60 vegetation abatement of block line.
8. Levee patrol road depression repair (Burn outs).

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 4/11 and 4/25.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
2. LM 0.80 smoke squirrel holes.

Unit 3A

1. PS #6
 - Backup generators exercised on 4/11 and 4/25.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. Mowing of all crowns and flats throughout unit.
3. LM 3.19 vegetation abatement.
4. LM 5.50 vegetation abatement.
5. LM 3.19-3.20 fence and block line vegetation abatement.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. L/S LM 0.00-5.00 mowing of service roads.
3. L/S LM 0.80 mobile home park vegetation abatement.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 3B and 5 cut low hanging branches.
3. Mowing of all crowns and W/S ramps throughout 3B/5/6.

Unit 7

1. LM 3.91 gate tab repair.
2. L/S LM 1.0-3.9 mowing flats.
3. LM 3.4 cut sucker trees.
4. LM 1.4 cut sucker trees.
5. Mowing of all crowns throughout unit.

Unit 8

4. Pre-Storm checks around all urban levee units.
5. Mowing of V ditch service road and crowns.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 4/11 and 4/25.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. L/M 5.50 vegetation abatement Star Bend entrance and gates.
3. LM 0.50 fence repair.
4. Mowing of all crowns throughout unit.
5. L/S flats mowing from LM 0.00-2.00
6. L/S flats mowing from LM 0.00-4.00
7. L/S LM 5.00 pothole repair
8. LM 1.50 pipe fence repair.
9. L/S LM 1.00-2.00 mowing flats.
10. LM 3.50-4.00 Anderson service road smooth bumps
11. LM 4.00 service road pothole and L/S flat rut repair.
12. LM 4.50-5.50 mowing of L/S flats, crowns, and ramps.
13. LM 4.00 smoke squirrel holes.
14. Levee patrol road depression repair (Burn outs from illegal traffic/ sporadic).

Drainage Laterals and Detention Basins

1. Fire house lot vegetation abatement @ south end of Lateral 16.
2. Inspection of Pond 20 man-holes for beaver activity.
3. Pond 16 (S) beaver dam removal in culvert.
4. Lateral 15 (N) debris removal.
5. Lateral 14 tractor mowing tops.
6. RODB vegetation abatement.
7. Ella Basin service road mowing.

8. Pond 18 (ATT building) service road vegetation abatement.
9. Lateral 5 vegetation abatement of service rd. (Westside).
10. Lateral 5 vegetation abatement of service roads.
11. Lateral 16 River Oaks vegetation abatement.
12. River Oaks fire lot vegetation abatement.
13. Lateral 13-Wheeler Basin service road vegetation abatement.
14. Lateral 15 adjacent to school fence and shop yard vegetation abatement.
15. Wheeler Basin mowing.
16. Ella block line vegetation abatement.
17. Lateral 15 (N) vegetation abatement of crowns, flats, and fence line.
18. Mowing of service road from shop to Woody's gate.
19. Anderson mitigation debris removal.
20. Chestnut Avenue debris removal.
21. Pond 8 service road mowing.
22. Mall ditch cleaning.
23. Pond 20 man-hole covers lifted and cleaned.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 4/11 and 4/25.
2. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
3. Repair Billy Goat (pull start and recoil).
4. Repair light blue trailer (plug wiring).
5. Change blades greased and inspected the Rhino mower.
6. Shop diesel tank fill-up.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. 4/27/2022 DWR Spring Levee Inspection.
2. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
3. College Conex area mowing, vegetation abatement and air exchange.
4. Anderson mitigation debris removal.
5. Goldfields 100-year training wall spraying for TRLIA.
6. VRF # 1, 2022 submitted and approved by CADFWL.
7. Shop PLC inventory completed.
8. PS #3 breaker for pump #1 replaced by Wright One Electric.
9. Lowered trash rack at River Oaks Detention Basin south pipe outfall.

10. Justin Coats A/B spread around pond 8 (N) and (S).

Administrative Assistant's Report:

**Administrative Assistant Monthly Report
May 3, 2022**

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. 2021-2022 Reconciliations & Delinquent Assessment Payments– With Megan Jonsson.
9. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
10. Audit Preparation – 2020-2021 – Uploading Documents and Reports

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Generation Communities Draper Ranch North Phase III, Feather Glen Phase 1C & 1D
 - B. Kimley Horn – Feather River Center
 - C. Milestone & Associates - 4529 Arboga Rd
 - D. 5849 Rupert Avenue – Natalie Whitaker
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 1 and 2
 - B. DR Horton – River Oaks South Village 1
 - C. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1
 - D. Generation Communities – North Draper Ranch PHS 2
 - E. Cresleigh Homes – Meadows 2 & River Oaks South Village 2
 - F. KB Homes – Cobblestone Phase 6

Human Resources:

1. GSRMA RMAP Program Submittal Packet Still Pending Approval for Reimbursement
2. GSRMA Estimated Payroll Questionnaire – Completed Online

Contract Management:

1. 2020-2021 FMAP OMRR&R Grant Agreement – Submitted Pending Reimbursement
2. 2021-2022 FMAP OMRR&R Grant Agreement – Submitted Request for Advanced Funding
3. YWA District Boundary Grant – Submitted 1st Invoice
4. YWA/DWR IRWMP Grant Preparation – Billing has not started
5. TRLIA Goldfields – Maintenance Billing - On-going

6. Olivehurst Pump Station – Maintenance Billing – On-going

Regulatory Compliance:

1. Managing PWC 100 projects
2. Streamline Website Updating
3. 2021 Governmental Compensation Report – State Controller’s Office – Submitted

Contacts: Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Brian Edinger @ GSRMA, Megan Jonsson @ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Russ Powell @ EPS, and Tiffany Shacklett, CPA.

General Manager’s Report:

General Manager’s Report
May 3, 2022

Administration:

1. Meetings: 04/01 FEMA/USACE NLD/Risk Rating 2.0 Workshop, 4/8 TRLIA/CVFPB Projects Tour, 4/11 FR RFMP Steering Committee, Misc. Project Follow-Ups with MHM, Weekly Staff meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. District boundary adjustments grant quarterly report #2 submitted to YWA.
4. Determined next reimbursement payments with MHM and EPS.
5. Plan Reviews/Impact Fee Program:
 - A. Yuba LAFCO application for 2022-0005/Sawyer’s Landing CSA66 Annexation
 - B. 6000 Lindhurst Avenue (Feather River Center)

Projects:

1. TRLIA ULDC levee certification process.
2. 1975 Branding Iron Way Pool Construction – RD784 Encroachment Permit No. 03-29-2022 issued for Lateral 15 (South) access.
3. Goldfields 200-yr. Project (Pending completion of final punch list)
4. USACE Routine Inspection Items (Working in one-year 2022 Progress Report for CVFPB/USACE)
5. Curtis Avenue Culvert (Lateral 14) Applied for YWA Grant on 3/2
6. Pump Station 5, 7, & 9 Instrumentation Improvements – Designs 95% complete, fabrications started.
7. Cresleigh Homes Plumas Ranch Village 6 vegetation removal @ west side of Lateral 15 (S). RD784 encroachment permit issued with a pre-construction nesting

survey by Marcus Bole, Wildlife Biologist. Update: Project complete and closeout report from Marcus Bole received.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Annual Pesticide training.
3. Weekly Safety Meetings.

Meeting Adjourned:

The Meeting was adjourned at 11:20am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary