

SPECIAL BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description:					
Reclamation District No. 784 Board of Trustee's Special Board Meeting					
Due to COVID-19 Pandemic this Meeting was held Via Teleconference					
Date: January 13, 2021 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:01am	11:31 am	1.5 Hrs
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee – Jared Hastey – Present, Board Secretary – Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Jess McLaughlin – Present, Attorney – Jesse Barton, Present and Engineer - Sean Minard, Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Jared Hastey moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants – Jared Hastey moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Sarbdeep Atwal – RD784 Board Trustee					
4. Joe Danna – RD784 Board Trustee					
5. Jared Hastey – RD784 Board Trustee					
6. Patrick Meagher – RD784 Secretary of the Board					

7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Jess McLaughlin – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer
10. Jesse Barton – RD784 Attorney
11. Ryan McNally - YWA
12. Charles Johnck - YWA
13. Chris Harter - YWA
14. Stuart Hanson - Landowner
Items for Discussion and Possible Actions:
6. <u>Board to Receive Information About a Gauging Station Project Concept in Levee Unit 4:</u> YWA has the opportunity to construct a water gauging station in Levee Unit 4 through grant funding and is seeking District support of the concept before starting the permit process. Jared Hastey moved to approve the concept contingent on obtaining permit. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.
7. <u>Board to Consider Pre-Approving the Lennar Credit/Reimbursement Agreement for River Oaks East Villages 1, 2, & 3, and River Oaks North Village 1 and Authorizing the GM to Execute After All Improvements are Complete:</u> Lennar Homes is requesting approval of a Fee Credit/Reimbursement Agreement. This item was tabled until the next RD784 Board Meeting.
8. <u>Board to Consider Authorizing the GM to Sign and Submit a Notice of Exemption for the Next Pipe Replacement at the Horseshoe in Unit 5 at LM 1.59:</u> In preparation for the CVFPB authorization/permit application process, an NOE for CEQA requirements will need to be submitted to the State Office of Planning and Research. David Read moved to authorize the GM to sign and submit the NOE. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.
9. <u>Board to Receive Information on the Yuba County Local Hazard Mitigation Plan Update Project:</u> Yuba County OES is coordinating efforts to develop a FEMA approved Local Hazard Mitigation Plan (LHMP) Update to the 2015 Hazard Mitigation Plan. The purpose of the plan is to help reduce the impacts of hazards to citizens, property, and critical infrastructure in the County as well as helping reduce the cost of flood insurance to residents of Yuba County. County, City, District, and other agency coordination is a requirement for an approved plan which is targeted to be submitted to Cal OES in July 2021. Staff will be attending various meetings and providing input when requested.
10. <u>Board to Receive an Update on the RD784 Urban Levee Pipe Inspections:</u> The RD784 pipe inspections in the urban levee system were completed in the late fall of 2020. One outfall pipe at Pump Station #3 and two outfall pipes at Pump Station #2 will require maintenance repairs during the summer of 2021.
11. <u>Board to Receive an Update on the USACE 2019 Routine Inspection:</u> The final USACE inspection results for the RD784 urban levee system were signed by the Colonel on December 17, 2020 and received by the District on December 24, 2020. As expected, the RD784 Urban Basin received a “U” (Unacceptable) rating

due to outstanding encroachment items from the previous 2010 Periodic inspection. The RD784 Letter of Intent was resubmitted to the CVFPB and USACE with comments addressed on December 15, 2020.

12. Board to Receive an Update on Virtual Flood Fight Training: Due to COVID-19, regional flood fight training will be offered virtually on January 14, 2021 from 8am – 12pm.

13. Board to Consider Approval of Proposed 2021 RD784 Board Meeting Schedule: Jared Hastey moved to approve the proposed 2021 RD784 Board Meeting schedule. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

14. Board to Consider Budget Snapshot:
The Board was presented with a Monthly Budget Update through December 31, 2020.

15. Field Manager's Report:

Field Manager's Report
January 13, 2021

Maintenance and Projects Completed

Unit 1

1. Unit 1 L/S LM 1.35 gate repair.
2. Unit 1 signage check and verify, change as needed.
3. Unit 1, Debris removal from LM 0.0-1.0.

Unit 2A

1. Unit 2A, LM 1.1 gate repair/adjust and new lock.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 12/14 and 12/28.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Unit 2B, PS 2 water pump down to allow Badger Daylighting to hydrovac silt.
 - Badger Daylighting Hydrovac removal of silt below pump intakes and both sides of trash rack.
 - Electrical heating filter cleaning.
2. Pre-Storm checks around all urban levee units.
3. Unit 2B, PS 2 water pump down to allow Badger Daylighting to hydrovac silt.
4. Unit 2B, PS 2 trash rack cleaning.
5. Unit 2B, box culvert lid removal for summit video inspection.
6. Unit 2B, PS 2 mowing of outfall.

Unit 3A

1. PS #6

- Backup generators exercised on 12/14 and 12/28.
- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
- Unit 3A, PS 6 water pump down to allow Badger Daylighting to hydrovac silt.
- Badger Daylighting Hydrovac removal of silt below pump intakes and inside trash rack.
- Replace gasket on oiler pump number 2.
- Trash rack debris removal.

1. Unit 3A, cut sucker trees at pump inlet and clean trash rack.
2. Unit 3A, set blocks at service gate adjacent to new development (CMU Block wall).

Unit 4

1. Unit 4 routine crack inspection. (No change).

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Trash rack debris removal.

Unit 7

1. Unit 7 signage check and verify, change as needed.
2. Unit 7 LM 1.20 trash removal.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. Unit 8 V ditch cleaning of debris.

Unit 9

1. Pump Station #3

- The backup diesel generator was exercised on 12/14 and 12/28.
- Pump out water to observe silt in pump area inlets.
- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
- Unit 9, PS 3 water pump down to allow Badger Daylighting to hydrovac silt.
- Badger Daylighting Hydrovac removal of silt below pump intakes and both sides of trash rack.
- Electrical heating filter cleaning.
- Air conditioning filter cleaning.
- Trash rack debris removal.

2. Unit 9, PS 3 water pump down to allow Badger Daylighting to hydrovac silt.

3. Unit 9, L/S LM 4.0 3 blocks replaced.
4. Unit 9, L/S LM 1.4 pipe fence repair.
5. Unit 9 L/S LM 1.95, 1.30 and 0.80 pipe fence repair.
6. Unit 9 L/S LM 5.5 set blocks for cut fence.
7. Unit 9 W/S LM 4.0 block reset.
8. Unit 9 L/S Murphy access gate repaired, and blocks reset.

Drainage Laterals and Detention Basins

1. Pond 16 soil removal from in front of culvert.
2. Cal Trans Basin vegetation abatement.
3. Lateral 15 (Bingham), tree branch removal.
4. Chestnut Basin mowing of bottom and flats.
5. Ella Basin North and South mowing of bottoms and service roads.
6. Pond 16 mowing of flats, bottom
7. Pond 20 manhole lids removed for cleaning and inspection.
8. Chestnut electrical panel painting.
9. Island Pump Station electrical panel painting.
10. Lateral 16 along River Oaks Blvd. sucker tree removal.
11. Mall ditch cleaning of debris, dump load to PS 9.
12. Lateral 15 North trash removal.
13. Lateral 15, Feather River Blvd vegetation abatement.
14. Chestnut Basin sucker tree removal.
15. Mall ditch fence repair.
16. Pump station 7 culvert slope vegetation abatement.
17. Pond 20, Danna's box culvert cleaning with Badger Daylighting.
18. Lateral 15 S (in front of shop) Mowing.
19. Lateral 16 trash rack cleaning.
20. Mall ditch vegetation abatement and trash rack cleaning.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 12/14 and 12/28.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. Office trailer caulking of siding.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Caulking office siding joints
3. Resealing office deck and railing.
4. Dump runs to Recology.
5. Prepare and palletize 400 sandbags.
6. Olivehurst Pump Station vegetation abatement, cleanup, and painting.
7. Olivehurst Pump Station temporary trash rack fix.
8. PS 10 vegetation abatement, cleanup, and painting.
9. Adjusted, lubed and/or fixed all gates throughout the district levee system.
10. Spray rig boom welding repair.

16. Administrative Assistant's Report:

Administrative Assistant Monthly Report January 13, 2021

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Financial Audit Preparation – Tiffany's Portal Researching & Uploading Documents

Clerical/Office:

1. Impact Fees
 - A. Cresleigh Homes Woodside Village 3A & 3B
 - B. Lennar Homes – Credit/Reimbursement Agreement
2. Permit Clearance Request Sign Offs
 - A. Cresleigh Homes – Woodside Village, Riverside Meadows
 - B. Richmond American Homes
 - C. Lennar – Sonoma Ranch
3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA.

Contract Management:

1. 2019-2020 FMAP OMRR&R Grant Agreement – Progressive Billing
2. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
3. 2018-2019 FMAP OMRR&R Grant Agreement - Paid
4. YWA Rural Grant Pipe Replacement – Progressive Billing
5. Gregory Livestock
6. T&S Construction
7. Summit Pipelines
8. 2019-2020 Delinquent Assessment Payments, Refunds and Tracking

9. 2020-2021 Current Assessment Payments and Tracking

Regulatory Compliance:

1. Managing PWC 100 projects. Badger Pump Station 2 and 6
2. GSRMA RMAP Questionnaire and Supporting Documents
3. Calif. Family Rights Act Seminar - Attended
4. 2020 Flood Fight Class Postponed to January 14th, 2021
5. CalPers Annual Social Security Request & Compliance Forms
6. EDD SUI Reporting Number - On-going

Projects:

1. Streamline Website Updating
2. Alliant Networking – Annual Agreement - Pending

Contacts: Daniel @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Kyle Sanchez @ MHM, Chris Evans @ Streamline, Patricia Eyres @ GSRMA, Megan Jonsson @ LWA, Ken Schoech & Michael Overhoff @ Cresleigh Homes, Lloyd @Alliant Networking, Tiffany Shacklett and Jennifer Jensen, and Kyle Close – Permit Runner, Jadon Gretsch – Alliant Networking, Lakia Beavers – EDD, Trevor Gohl - CalPers

17. General Manager's Report:

General Manager's Report
January 13, 2021

Administration:

1. Approved employee time off requests and task scheduling.
2. Meeting Attendance: - [12/1 RD784 Board meeting, 12/3 DWR LMA Meeting, 12/15 TRLIA BOD meeting, 12/16 CCVCA BOD meeting, 12/18 CVFPB meeting, Project Follow-Ups with MHM, Weekly TRLIA Goldfields Construction Meetings, and Rotary]
3. Provide correspondence to TRLIA Goldfields Construction Team, as necessary.
4. Administered end of year staff performance evaluations.
5. Updated office prevailing wage determination binders accessible to contractors.
6. Provided a letter of support to YWA.
7. Impact Fee Program
 - A. Hobbs Residence Addition - Cottonwood Avenue
 - B. Cresleigh Homes Plumas Ranch Village 6
 - C. Legacy Homes – Riverside Meadows Village 3
 - D. Generation Communities LLC – Draper Ranch Phase II

Project Management:

1. Linear Pond 16 Borrow Site
2. Lennar Grant of Easement for South Outfall Pipe
3. River Oaks Detention Basin Improvements

4. USACE Routine Inspection Corrections
5. FMAP Contracts – 2019/2020, and 2020/2021
6. Pump Station 5, 7, & 9 Instrumentation Improvements RFP

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Created an RD784 COVID-19 Prevention Program and administered to all employees
4. Updated the RD784 Respiratory Protection Program
5. Training: Continued education webinar on the safe use of Pesticides.

Closed Session:

18. Conference with Legal Counsel – Anticipated Litigation - Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One case.

19. Public Employee Evaluation – General Manager:

Open Session:

20. No Reportable Action taken during closed session.

Meeting Adjourned:

Meeting adjourned at 11:31am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboğa, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary