

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting					
<b>Date:</b> March 3, 2026 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:42am	42 Min
<b>1. Call to Order</b>					
<b>A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Absent, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.</b>					
<b>2. Open Session:</b>					
<b>3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Consent Items:</b>					
<b>4. Approve Board Meeting Minutes –</b> Joe Danna moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.</b>					
<b>5. Approve Checks and Warrants –</b> Joe Danna moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.</b>					
<b>6. Board to Consider Authorizing a Letter of Support for SB 1001 to Authorize CalOES to Establish a Standardized Identification Card Program for Essential Utility Workers –</b> Joe Danna moved to approve the Letter of Support for SB 1001. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.</b>					
<b>Persons Attending</b>					
<b>1. Sarbdeep Atwal – RD784 President of the Board</b>					
<b>2. David Read – RD784 Vice-President of the Board</b>					

<b>3. Joe Danna – RD784 Board Trustee</b>
<b>4. Jared Hastey – RD784 Board Trustee</b>
<b>5. Patrick Meagher – RD784 Secretary of the Board</b>
<b>6. Kimberly Ford – RD784 Deputy Secretary of the Board</b>
<b>7. Tina Moore – RD784 Field Superintendent</b>
<b>8. Sean Minard – RD784 Engineer</b>
<b>9. Jesse Barton – RD784 Attorney</b>
<b>10. Public Guest via Zoom</b>
<b><i>Items for Discussion and Possible Actions:</i></b>
<p><b>7. Board to Consider Authorizing the GM to Award a Contract for Rehabilitating Pumps –</b></p> <p>At the August 5, 2025 Board meeting, staff received authorization to award a contract for the incremental pulling, inspection, and rehabilitation of pumps and motors at Pump Stations 2, 6, and the Olivehurst Pump Station, beginning with one pump at each location over the next several years.</p> <p>At that time, only one bid was received. The bid exceeded cost expectations, and the contractor indicated they would not be able to complete the work within a reasonable timeframe prior to flood season. As a result, staff rejected the bid and elected to rebid the project with the intent of beginning work after the conclusion of flood season.</p> <p>The project was subsequently rebid with the scope expanded to include Pump Station 3. Two (2) bids were received on February 24, 2026, at which time they were publicly opened and read aloud.</p> <p>Staff recommended awarding a contract to the lowest responsive and responsible bidder, Laurel AG &amp; Water, LLC, in the amount of \$742,529.00 following the completion of the required seven-day bid protest period, to pull, inspect, and rehabilitate pumps and motors at Pump Stations 2, 3, 6, and the Olivehurst Pump Station. District Engineer Sean Minard also recommended authorizing a 15% contingency for unknowns during the project in addition to the contract amount. General District funds will be used for the District’s portion of the work, while the County of Yuba will be responsible for its respective costs.</p> <p>Jared Hastey moved to award the contract Laurel AG &amp; Water, LLC, in the total amount of \$742,529.00 following the completion of the required seven-day bid protest period, to pull, inspect, and rehabilitate pumps and motors at Pump Stations 2, 3, 6, and the Olivehurst Pump Station, with a 15% contingency. David Read seconded the motion. Motion Carried. <b>Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.</b></p>
<p><b>8. Board to Consider Authorizing the Purchase of a New Mower Max Boom Mower –</b></p> <p>The District is responsible for operating and maintaining numerous miles of drainage laterals and detention basins. These facilities require regular vegetation removal, often on steep or uneven terrain where manual equipment such as weed eaters and chainsaws are</p>

currently used. This work can be labor-intensive and pose safety challenges for maintenance personnel.

The Mower Max Prime Mover boom mower machine provides a safer, more efficient solution for vegetation management. Its advanced design and interchangeable attachments allow crews to complete cutting and material-handling tasks more efficiently, while minimizing employee exposure to high-risk manual operations.

This equipment is unique in that, unlike a typical agricultural tractor with a boom attachment, it offers significantly greater maneuverability. It features three steering modes—front-wheel steering, four-wheel steering, and crab steering—allowing for enhanced control and flexibility in a variety of operating conditions. Additionally, the articulating boom is capable of swinging up to 180 degrees, increasing operational efficiency and reach.

Colusa County recently purchased the same equipment and has reported a high level of satisfaction with its performance. The cost is also considerably lower than another model that was previously under consideration. That model exceeded the maximum weight limit, which would have required a driver to hold more than a Class C driver's license to operate.

The quote includes a 4WD tractor with a 154 HP Cummins turbo Tier 4 diesel engine, meeting CARB requirements, 30 ft. boom, and a 50" Fecon Mulching attachment. Staff also had the opportunity to demo this equipment with other LMA's in Yolo County. As the tractor's GVWR (with the attachments) falls below the 26,001-pound threshold and no additional CDL-triggering conditions apply, operation of this vehicle requires only a valid non-commercial Class C driver's license.

Jared Hastey moved to authorize staff to purchase one (1) Mower Max Prime Mower tractor with a 30' boom and mulcher head attachment — from ATMAX Equipment Co. of Tampa, FL for a total amount of \$305,623 using general funds, which includes the Sourcewell cooperative purchasing discount and shipping. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

***9. Board to Consider Authorizing Staff to Execute an Agreement with Peterson Consulting Advantage for Grant Writing Services –***

Founded in 2023 and based in Yuba City, Ca., Peterson Consulting Advantage (PCA) is a client-focused engineering and financial/accounting firm specializing in public works, civil engineering projects, and grant writing services. The firm is led by two principals with a combined 80 years of experience: Daniel Peterson, PE, MPA, CFM, a California Registered Civil Engineer and Certified Floodplain Manager with extensive experience in capital projects and public agency management; and Dr. Betsy Peterson, MPA, CPA, whose expertise includes governmental accounting, grant management, and strategic planning.

Since 2020, Mr. Peterson has successfully prepared 38 grant applications resulting in \$174,585,818 in awarded funding from 26 different grant programs. These grants ranged from \$100,000 to \$48,477,000 and supported a wide variety of projects including complete streets, active transportation, safety improvements, state-of-good-repair projects, planning efforts, innovative methods, and park rehabilitation.

Strengthening the District's ongoing efforts to pursue grant funding from all available sources, staff requested authorization to execute an on-call professional services agreement with Peterson Consulting Advantage. The agreement authorizes PCA to provide grant writing and related support services, on an as-needed basis, through the application submission stage, at the hourly rates set forth in PCA's proposal dated January 30, 2026.

Jared Hastey moved to authorize the on-call professional services agreement with Peterson Consulting Advantage. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

***10. Board to Receive the Monthly Budget Snapshot –***

The Board was presented the Monthly Budget Snapshot for expenses through February 28, 2026.

***11. Field Manager's Report:***

Field Manager's Report  
March 3, 2026

Maintenance and Projects Completed February

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal L/S L/M 1.70.
3. Vegetation abatement levee crown LM 1.1.70 -2.00.
4. Repaint blocks LM 1.70 – 1.80.

Unit 2A

1. Vegetation abatement around gate structures.
2. Debris removal LS/LM 1.10.
3. Vegetation abatement/trim low hanging branches WS/LM 1.00 -1.50.

Unit 2B

1. Vegetation abatement around gate structures.
2. Pump Station #2 backup generator exercised on 2/2 & 2/16.
3. Vegetation abatement, clean concrete V-Ditch.

Unit 3A

1. Vegetation abatement around gate structures.
2. Pump Station #6 backup generator exercised on 2/2 & 2/16.
3. Remove overgrown sucker trees LS/LM 3.15

Unit 4

1. Vegetation abatement around gate structures.
2. Spray levee crown, ramps & LS service road LM 0.00 – 6.34
3. Vegetation abatement Olivehurst pump station service road.

#### Unit 7

1. Vegetation abatement around gate structures.
2. Repainted gate LS/LM 1.25.

#### Unit 8

1. Monitor Relief Well RW – 11 stabilized w/sandbags. Abandonment started by Nor-Cal Pump.

#### Unit 9

1. Pump Station #3 Backup generator exercised on 2/2 & 2/16.
2. Vegetation abatement around gate structures.
3. Set blocks LS/LM 0.00.

#### Goldfields 200-year Levee

1. Vegetation abatement around gate structures.

#### Drainage Laterals and Detention Basins.

1. Vegetation abatement/remove sucker trees, clear culverts lateral 15 N & Chestnut Basin (RD784 Crew & CDF).
2. Monitor beaver activity pond 16, pump station 2 outfall and Olivehurst pump station trash rack.
3. Repaint block line Chestnut Basin.
4. Vegetation abatement pond 16, 18 and Cal Trans basin.
5. Clear build up lateral 15 (N) East Railroad culverts.
6. Spray pond 16 service road.

#### Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 2/2 & 2/16.
2. Clean and exercise equipment weekly.
3. Clean up debris from shop yard.
4. Replace all tires on John Deere backhoe.

#### Safety / Training

1. Administered weekly safety meetings.
2. Equipment training for employees.

#### Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Storm Maintenance.
3. Vegetation abatement in and around all pump stations.
4. Vegetation abatement around all slide gates and paddle markers.

Field Superintendent - Administrative

1. Submitted monthly spray report.
2. Attended monthly Staff meeting.
3. Attended ACWA JPIA Property Program Committee Meeting and Competent Person training.

**12. Office Manager's Report:**

**Office Manager's Monthly Report  
March 3, 2026**

**Accounting:**

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Timecards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Impact Fee Payments with County CDSA – Ongoing
7. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
8. QuickBooks Benefit Assessment Tracking Transition – Ongoing
9. Receiving & Entering Benefit Assessment Payments in Master Builder & Online QuickBooks Portal.
10. Preparing and Proofing Misc. Letters for Patrick.
11. Reconciles Activity Sheets from the County for funds held at the County.
12. Submitting Worker's Comp., General Liability, Property, and Cyber Liability Payroll and accruals Quarterly and Annually on the ACWA Portal.
13. Preparing for FYE 6/2025 Audit – Working with Tiffany Shacklett and Jennifer Jensen our CPAs to complete financials and audit.
14. Reconciled Annual Payroll Audit with Andrea @ Sage Master Builder.

**Clerical/Office:**

1. Impact Fees & Plan Check Fees
  - A. Madena 3 Western Grid Project - Golden Valley Engineering
  - B. 2253 River Oaks Blvd. – McDonald's
  - C. 5036 Feather River Boulevard – Hewitt Group
  - D. Plumas Lake Middle School
2. Permit Clearance Request Sign Offs
  - A. Lennar – Rio Del Oro 17-19 and 20
  - B. K. Hovnanian – Luna Bella
  - C. Silvermark – Alexander Pointe
  - D. Lennar – North Pointe Village 3
4. Maintains and Updates District Website Regularly.

**Human Resources:**

1. Lincoln Financial Retirement Updates & Managing Accounts.
2. Tracks all Training Classes for Employees and Board Members and sends out invites with links.

3. Attended Atteberry Searle/Lincoln Financial Annual Meeting
4. Attended ACWA/JPIA Committee Meeting – Parametric Earthquake Coverage Program.

**Contract Management:**

1. YWA Boundary Grant - Grant Extended to December 31, 2026
2. Olivehurst Pump Station – Maintenance Billing – Ongoing
3. YWA Grant – Pump Station 10 River Outfall – Ongoing
4. YWA Grant Levee Storm Drain Replacement Unit 5 – Received 2<sup>nd</sup> Reimb. Payment \$1,260,129.68
5. YWA Bear River Unit 8 Relief Well Abandonment & Replacement Grant– Ongoing
6. YWA Cenedella Risk Analysis Grant – Ongoing
7. Olivehurst Pump Station – Billing out this month.

**Regulatory Compliance:**

1. Managing PWC-Certified Payroll Projects online with DIR – Ongoing.
2. Completed Office WPV Inspections twice monthly.
3. Board Packets – Monthly Board Meeting – Assembling, Attendance & Recordings
4. Attended Safety Meetings.
5. Completed Ethics and Harassment Training.
6. Attended the “Premier of the Day the Levee Broke 1986” at the Lee Burrows Center put on by YWA.

***13. General Manager’s Report:***

General Manager’s Report  
March 3, 2026

---

**Meetings:**

- 02/03 – RD784 Board Meeting
- 02/03 – TRLIA Board Meeting
- 02/05 – Plumas Lake Middle School
- 02/09 – Feather River RFMP Steering Committee
- 02/09 – RD784/TRLIA Coordination Meeting
- 02/10 – Pump Rehabilitations - Pre-Bid Site Meeting
- 02/11 – ACWA JPIA Committee – Discussion on Parametric Earthquake Coverage Program

02/11 – Informational meeting on Amarok Brand Perimeter Security Fencing Services

02/11 – Attended the YWA Premiere Showing of “The Day the Levee Broke” commemorating the 1986 Flood.

02/11 – Yuba County Airport Business Park – Property Search/Discussions

02/12 – CA Levee Maintenance Inter-Agency Workshop with DWR/CVFPB/USACE

02/12 – CIP planning meeting with MHM and Peterson Advantage Consulting  
Weekly Rotary

**Administration:**

1. Grant Inquiries for CIP projects: [YSEDC, DWR Local Assistance Program, Grants.Gov, FEMA Hazard Mitigation, & YWA]
2. Reimbursement Agreement Program – *Active, ongoing*
3. Land inquiries for future shop/office relocation: *APN 013-560-016 Skyway Dr., APN 014-860-011 Plumas Arboga Rd., APN 014-860-012 Plumas Arboga Rd., and APN 013-020-027 Arboga Rd.*
4. Plan Reviews/Impact Fee Program:
  - A. Civil Site Improvements – 5036 Feather River Blvd.
  - B. Duplex – 1758 N. Beale Rd.
  - C. Commercial Retail Building – 5938 Lindhurst Ave. (*Feather River Center*)
  - D. Multi-Tenant Commercial Retail Building 5962 Lindhurst Ave. (*Feather River Center*)
  - E. Plumas Lake Middle School – *River Oaks Blvd.*

**Projects:**

1. Pump & Motor Rehabilitations - *Pump Stations 2, 3, 6, and Olivehurst Pump Station (In Bid Stages)*
2. One-Year SWIF Progress Report – *In Draft Stages*
3. YWA/CITRIS Studies
4. RD784 Emergency Operations Plan Updates
5. Pump Station 10 outfall
6. Relief Well #11 repairs in Unit 8 - *Grouting completed. Remaining work to be completed after flood season ends.*
7. USACE Utility encroachment correction coordination continues:

- *The CVFPB issued NTC Case #15592 to PG&E on 02/25/2025 for unpermitted power lines in Unit. PG & E submitted an Encroachment Permit Application is in review with the CVFPB*
  - *The CVFPB issued NTC Case #15603 to PG&E on 05/28/2025 for unpermitted power lines at 2 locations in Unit 2A and 1 location in Unit 2B*
  - *Utility Poles at Garden Avenue location on track for relocation in Spring/Summer of 2026 (NTC Case #15573) The CVFPB has issued PG&E a Notice to Proceed Letter*
8. Levee Piezometer Replacements - *In design stages*
  9. Responded to Supplies request from YC OES & YWA to aid in stabilizing the New Colgate Powerhouse site

**Regulatory Compliance:**

1. Completed the 2026 Department of Toxic Substance Control Electronic Verification Questionnaire
2. Weekly Safety Meetings
3. Monthly spray use report submitted to County of Yuba

**Announcements:**

1. 2026 ACWA Spring ACWA JPIA Membership Summit – May 4<sup>th</sup> and 5<sup>th</sup> at the Sheraton Grand Sacramento
- 2026 ACWA Spring Conference & Expo - May 5<sup>th</sup>, 6<sup>th</sup>, & 7<sup>th</sup> at the Safe Credit Union Convention Center in Sacramento.

**14. Board Reports:**

No Board Reports

**15. Meeting Adjourned:**

The meeting was adjourned at 10:42am

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary