

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: November 2, 2021, Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:05am	10:59am	54Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present (Late).					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Jared Hastey moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Hastey, and Atwal), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants – Jared Hastey moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Hastey, and Atwal), 0 Nays, 0 Absent, and 0 Abstain.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice President					
3. Joe Danna – RD784 Board Trustee					
4. Jared Hastey – RD784 Board Trustee					
5. Sarbdeep Atwal – RD784 Board Trustee					
6. Patrick Meagher – Secretary of the Board					

7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Jesse Barton – RD784 Attorney
9. Sean Minard – RD784 Engineer – (10:05am)
10. Jess McLaughlin – RD784 Field Superintendent
11. Russ Powell - EPS
12. Stuart Hanson - Landowner
13. Landowner – Via Telephone
<i>Items for Discussion and Possible Actions:</i>
<p>6. Board to Review and Possibly Approve the DWR Statement of Necessary Work for Forming a SMA at the Horseshoe Levee –</p> <p>The Department of Water Resources has prepared a Statement of Necessary Work to assure the Horseshoe Levee will be properly maintained and operated by the State. Jared Hastey moved to approve the “Statement of Necessary Work” and to authorize staff to respond with a letter to not protest the Statement of Necessary Work. David Read seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 0 Absent, and 2 Abstain (Danna and Atwal).</p>
<p>7. Board to Receive an Update on the 2021 Fall DWR Levee Inspection –</p> <p>The Fall Levee Inspection for the Urban and Rural Systems was recently completed. The preliminary verbal report from the inspector was that the entire levee system looked very good. The final inspection report is expected in the upcoming months.</p>
<p>8. Board to Receive an Update on TRLIA Pump Stations 3, 6, and 10 Reimbursement Agreements and Consider Authorizing Payments Owed to Date –</p> <p>In 2007 and 2008, reimbursement agreements for the construction of Pump Stations 3, 6, and the Pump Station 10 levee discharge pipes were executed between TRLIA and RD784. Some payments have been made over the years since the execution of the agreements; however, as a result of increased development activity over the past couple of years, more impact fees have been collected so now is the recommended time for the District to pay a one-time catch-up payment for Pump Stations 3, 6, and 10 (combined) in the amount of \$263,217.00. Subsequent semi-annual payments as outlined in each reimbursement agreement will resume in 2022 and thereafter. Jared Hastey moved to approve the payments to TRLIA for Pump Stations 2, 3, and 6. Joe Danna seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Hastey, and Atwal), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>9. Board to Receive Information on the Curtis Street Culverts in Lateral 14 –</p> <p>It’s been known since 2019 that two culverts underneath Curtis St., which several landowners utilize to access their properties from Feather River Blvd., are failing. The responsibility for the repair or replacement of the culverts, which lie underneath public or private roads, falls on the road or driveway owner, <i>not RD784</i>. By October 15, 2021, no updates had been received from any landowners, so staff mailed out 12 certified letter notices to parcel owners whose properties connect to Curtis St. Each landowner has been given a choice to either A): Agree to obtain the necessary permits and replace the failing culverts, or B): Authorize RD784 to apply for a grant and coordinate the repairs. If option B is chosen, each landowner will be required to agree that they clearly understand that</p>

there is no guarantee whether or when a grant may be received and that RD784 assumes no responsibility for what may happen to the Curtis St. culverts while waiting for a grant.

10. Board to Consider Authorizing the Purchase of a Portable Light Tower –

In the event of a flood fight or any other emergency at night, a portable light tower unit will be necessary. A price quote from an authorized SOURCEWELL dealer to ensure the lowest government price was received. The quote was from Sonsray Machinery LLC at \$14,837.24. David Read moved to approve the quote from Sonsray machinery. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Haste, and Atwal), 0 Nays, 0 Absent, and 0 Abstain.**

11. Board to Consider Budget Snapshot –

The Board was presented with a Budget Snapshot for the month of October 2021.

12. Field Manager's Report:

Field Manager's Report
November 2, 2021

Maintenance and Projects Completed

Unit 1

1. Pre-Storm checks around all urban levee units.
2. L/M 2.00 pickup trash.
3. Unit 1 L/M 0.50 pickup trash.
4. Unit 1 put out smoldering fire behind Cal Trans Basin.
5. Unit 5 LM 3.0-2.1 vegetation abatement of crown
6. Unit 5 LM 3.0-1.0 vegetation abatement of crown
7. Unit 1 crown vegetation abatement.
8. Unit 1 LM 1.89 pickup trash.
9. Unit 1 L/S LM 0.02 and W/S LM 1.30 grouting.
10. Unit 1 LM 2.00 vegetation abatement and block line weedeating (Riverside Ave.).
11. Unit 1 L/S LM 1.0 prep for block setting along toe.

Unit 2A

1. Pre-Storm checks around all urban levee units.
2. Unit 2A repair sheep depressions W/S and L/S LM 1.2
3. Unit 2A repair sheep depressions W/S and L/S LM 1.80, LM 1.85, and LM 1.9.
4. Unit 2A vegetation abatement (weedeating) levee crown LM 2.50 and LM 2.75.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 10/12 and 10/26.

- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
1. Unit 2B grout squirrel L/S LM 10.00-10.50 behind Shoei Food.
 2. Unit 2B V ditch vegetation abatement.
 3. Unit 2B LM 1.50 squirrel holes (already grouted, just needed cleaned up).
 4. Unit 2B vegetation abatement of crown throughout the whole unit.
 5. Unit 2B LM 9.5-12.0 repair sheep depressions.
 6. Unit 2B grazing.
 7. Unit 2B V ditch vegetation abatement.

Unit 3A

1. PS #6
 - Backup generators exercised on 10/12 and 10/26.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 1. Unit 3A L/S LM 2.52 cut Arundo on slope.
 2. Unit 3A grazing.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. Unit 4 LM 6.00 debris removal.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 5 LM 3.0-2.1 vegetation abatement of crown.
3. Unit 5 LM 3.0-3.6 vegetation abatement service road.
4. Unit 3B LM 4.2 trim low hanging branches.
5. Unit 3B L/S LM 3.6 repair sheep depressions and cut sucker trees.
6. Unit 5 W/S LM 0.0 fill depression with levee soil.
7. Unit 5 LM 1.92 cut downed tree.
8. Unit 5 LM 0.5-1.0 vegetation abatement.

Unit 7

1. Pre-Storm checks around all urban levee units.
2. Unit 7 vegetation abatement W/S LM 3.90-3.70.
3. Unit 7 LM 3.6 repair ruts.
4. Unit 7 LM 0.6 and 0.7 vegetation abatement of woody plants.
5. Unit 7 LM 3.9 set blocks.
6. Unit 7 LM 3.8 vegetation abatement adjacent to Rip Rap.

7. Unit 7 weedeating block line adjacent to Howard Miller's shop yard.
8. Unit 7 W/S LM 1.02 grouting.
9. Unit 7 W/S LM 0.8 repair sheep depressions.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. Unit 8 V ditch vegetation abatement.
3. Unit 8 LM 0.0-1.0 repair sheep depressions.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 10/12 and 10/26.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Pump oiler gasket tightening pump 4.
1. Unit 9 W/S LM 4.0 block line vegetation abatement.
2. Unit 9 LM 4.5-3.0 repair sheep depressions.
3. Unit 9 W/S LM 3.9 repair coyote hole.
4. Unit 9 LM 5.0- 5.75 repair sheep depressions.
5. Unit 9 Anderson bridge sucker tree cutting.
6. Unit 9 L/S LM 2.50- 4.00 repair sheep depressions.
7. Unit 9 reset blocks L/S LM 0.80-3.00.
8. Unit 9 grout squirrel holes L/S LM 4.00-5.50.
9. Unit 9 L/S LM 0.85 set block (pipe fence cut).
10. Unit 9 LM 3.00 – 3.50 repair sheep depressions.
11. Unit 9 LM 1.00 – 1.90 vegetation abatement of Johnson grass.
12. Unit 9 LM 4.45 pickup trash.

Drainage Laterals and Detention Basins

1. Lateral 15 vegetation abatement.
2. Ella basin, cut sucker trees on slope and vegetation abatement.
3. Lateral 5 Vegetation abatement.
4. Lateral 15 behind shop, clean up trash and shop yard.
5. Lateral 9 Country Club cut sucker trees.
6. Lateral 10 and 11 cut sucker tree's, remove dump piles to unit 8.
7. Pond 16 (N) tractor mowing.
8. Ella Basin tractor mowing.
9. Ella Basin(N) tractor mowing.
10. Lateral 5 prep for A/B on southside service road.
11. Lateral 9 vegetation abatement.
12. Lateral 13 service road vegetation abatement.

13. Lateral 13 (S) behind golf course dead branch removal and vegetation abatement.
14. Lateral 15 Bingham cut sucker trees.
15. Ella Basin north and South vegetation abatement.
16. Lateral 14 debris removal north of Murphy Road.
17. Mall ditch tree debris, branch removal and cutting.
18. Wheeler Basin (S) mowing.
19. Wheeler Basin (N) mowing.
20. Pond 16 (S) culvert cleaning and sucker tree removal.
21. Pond 20 manhole covers lifted and inspected for beaver activity. (looks good)
22. Hwy 70 bridge pick-up debris under bridge.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 10/12 and 10/26.
- 1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
- 2. Miller bobcat welder and Rolair air compressor serviced.
- 3. 2017 service truck, oil and filter change.
- 4. 2014 Ford truck new tires at Les Schwab.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. PS 4 pump water out and removal of random pipe to prep for Badger Daylighting.
3. Ramos Delivery of Fuel at Shop and PS2, PS3 and PS6.

13. Administrative Assistant's Report:

Administrative Assistant Monthly Report November 2, 2021

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing

7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. 2021-2022 Reconciliations, Assessment Payments and Tracking – With Megan Jonsson

9. Reimbursement Program for Developers and TRLIA - Tracking and Meetings

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Generation Communities Draper Ranch North Phase III, Feather Glen Phase 1C & 1D
 - B. KB Homes Cobblestone Phase 7
 - C. Kinder Morgan – Permanent Pipeline
 - D. City of Yuba City – Sewer Diffuser Project
 - E. 1490 Broadway Street – Alonzo
2. Permit Clearance Request Sign Offs
 - A. Legacy Homes – Riverside Meadows Village 3
 - B. Meritage Homes – River Oaks South Village 2
 - C. Lennar – Sonoma Ranch, River Oaks North Village 1
 - D. DR Horton – River Oaks South Village 1
 - E. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1

Human Resources:

1. Brenda Eldridge @ GSRMA – Employee Work Status
2. Brian Edinger – RMAP Program – Process
3. New Employee Hire Paperwork and Hiring Process

Contract Management:

1. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
2. 2021-2022 FMAP OMRR&R Grant Agreement – Preparing For
3. YWA/DWR IRWMP Grant Preparation – Revised Invoice as per DWR submitted
4. TRLIA Goldfields – Maintenance Billing - On-going
5. Olivehurst Pump Station – Maintenance Billing – On-going

Regulatory Compliance:

1. Managing PWC 100 projects – T&S Construction, Tesco, and Dragon Demolition
2. Streamline Website Updating
3. Annual Flood Fight Training Class – Invitations and Sign Ups

Contacts: Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Naomi Whatley @ GSRMA, Brian Edinger @ GSRMA, Russ Powell @ EPS, Brenda Eldridge @ GSRMA and Tiffany Shacklett, CPA.

14. General Manager’s Report:

General Manager’s Report
November 2, 2021

Administration:

1. Approved employee time off requests and task scheduling.
2. Meetings: 10/5 RD784 Board meeting, 10/6 Regional Flood Fight training planning meeting, 10/13 Future of TRLIA meeting, 10/14 EPS Fee Credit/Reimbursement Summaries, 10/19 TRLIA Board meeting, 10/21 RD784/TRLIA Reimbursement Agreement Meeting, 10/22 CVFPB meeting, Misc. Project Follow-Ups with MHM, Biweekly USACE inspection item follow-ups with TRLIA, Weekly staff meetings, and Rotary.
3. Provide correspondence to TRLIA Goldfields Construction Team as necessary.
4. Plan Reviews/Impact Fee Program:
 - A. Arboga Elementary School Expansion
 - B. Feather Glen Phase 1 C
 - C. Feather Glen Phase 1 D
 - D. Manufactured Home at 2776 Plumas Arboga Rd.
 - E. Detached Garage at 1121 Murphy Rd.
 - F. Manufactured Home at 1490 Broadway

Projects:

1. TRLIA 500 Year Design Project – TRLIA will be starting vertical borings along the landward areas of the Urban levees to gather data as part of the design process.
2. USACE Routine Inspection Items – PG&E in the design phase to relocate poles near Garden Ave.
3. Unit 5 LM 1.59 Pipe Replacement. – Levee is back-filled and the project is nearly complete.
4. Curtis Avenue Culvert (Lateral 14) Warning letters sent to landowners
5. Yuba County Local Hazard Mitigation Plan.
6. Climate change vulnerability analysis – (Working with Yuba County as needed)
7. Pump Station 5, 7, & 9 Instrumentation Improvements – Design process continues

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Notice of Termination filed for WDID No. 5S58C390339 (Linear Pond 16 Borrow Site – Pending Final Approval)

Announcements:

1. Sarbdeep Atwal, David Read, and Joe Danna will need to go to the Clerk Recorder's by the end of November to be sworn in for 4-year terms.
2. Regional flood fight training day scheduled for December 1, 2021 (See flyer)

15. Closed Session:

Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) Section 54956.9. One Case.

No Reportable Action

16. Meeting Adjourned:

Meeting was adjourned at 10:59am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary