

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: October 3, 2023 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:28 am	10:50am	22 Min
1. Call to Order					
A. Roll Call: Board President – Sarbdeep Atwal- Absent, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Absent, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Brent Hastey moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 3 Ayes (Read, Danna, and B. Hastey), 0 Nays, 2 Absent (Atwal and J. Hastey), 0 Abstain.					
5. Approve Checks and Warrants – Brent Hastey moved to approve the Checks and Warrants. Joe Danna seconded the motion. Motion Carried. Vote: 3 Ayes (Read, Danna, and B. Hastey), 0 Nays, 2 Absent (Atwal and J. Hastey), 0 Abstain.					
6. Board to Consider Authorizing TRLIA Reimbursement Repayments – The developer reimbursement agreement program is set up on a “first in, first out” basis. Semi-annual repayments are based on percentages as outlined in each individual reimbursement agreement for drainage impact fees collected every 6 months. TRLIA is eligible at this time to receive repayments for pump stations 3, 6, and 10. Brent Hastey moved to approve the TRLIA reimbursement repayments. Joe Danna seconded the motion. Motion Carried. Vote: 3 Ayes (Read, Danna, and B. Hastey), 0 Nays, 2 Absent (Atwal and J. Hastey), 0 Abstain.					

7. Board to Consider Accepting a Grant of Easement Over Lot B-2 on the Rio Del Oro Tract Map No. 2004-0029 Phase 2 and Adopting Resolution No. 2023-10-01 Accepting 0.139 Acres from Lennar Homes of California –

The south portion of Rio Del Oro Phase 2 will require a District access easement over Lot B-2 across areas 1 and 2 from Algodon Rd. to Linear Pond 16 to the south.

Brent Hastey moved to accept the Grant of Easement Over Lot B-2 on the Rio Del Oro Tract Map No. 2004-0029 Phase 2 and also approved adopting Resolution No. 2023-10-01. Joe Danna seconded the motion. Motion Carried. **Vote: 3 Ayes (Read, Danna, and B. Hastey), 0 Nays, 2 Absent (Atwal and J. Hastey), 0 Abstain.**

Persons Attending

1. David Read – RD784 Board Vice-President

2. Joe Danna – RD784 Board Trustee

3. Brent Hastey – RD784 Board Trustee

4. Patrick Meagher – RD784 Secretary of the Board

5. Kimberly Ford – Deputy Secretary of the Board

6. Tina Moore – RD784 Field Superintendent

7. Sean Minard – RD784 Engineer

8. Jesse Barton – RD784 Attorney

Items for Discussion and Possible Actions:

8. Board to Consider Adopting Resolution 2023-10-02 Declaring the District Owned Lot F as Exempt Surplus Land, Filing an NOE, and Directing Staff to Proceed to Dispose of the Property –

At the April 4, 2023 Board Meeting, Resolution 2023-04-02 was adopted declaring the District owned “Lot F” (APN:016-060-3700-000) as surplus land. Since then, staff performed a deeper examination of the property, which determined that the property is burdened by an open space easement and a drainage easement. These two easements changed the legal analysis associated with this property and as a result, it appears the property is exempt from the Surplus Land Act guidelines, which makes it easier to sell the property. Upon learning that the property is probably exempt, the District submitted this information to the CA Dept. of Housing and Community Development (HCD) for review. HCD reviewed the information, as well as a new draft resolution that declares the property “exempt surplus land,” and HCD has confirmed that the new draft resolution (2023-10-02) identifies “exempt” surplus land and that the new resolution complies with Surplus Land Act guidelines. If the Board adopts the new resolution, the District is required to provide the final adopted resolution to HCD at least 30 days prior to disposition of the property. Staff recommends adopting the resolution, filing a Notice of Exemption for the designation of District property not having potential for creating a significant impact on the environment, and authorization to proceed with the disposition of the property. Brent Hastey moved to approve the adoption of Resolution 2023-10-02 and the authorization of staff to proceed with the disposal of the property. Joe Danna seconded the motion. Motion Carried. **Vote: 3 Ayes (Read, Danna, and B. Hastey), 0 Nays, 2 Absent (Atwal and J. Hastey), 0 Abstain.**

9. Board to Receive Trustee Election Update –

The Board nomination period ended at 5:00 PM on September 14th. Two nomination petitions were received for the two open positions. No election is required. Mr. Jared Hastey and Mr. Brent Hastey, are slated to be appointed to four-year terms (2023 through

2027) at the October 10 County Board of Supervisors meeting and will resume office at the December 2023 RD784 Board meeting.

10. Board to Receive the Monthly Budget Snapshot –

The Board was presented with the Monthly Budget Snapshot for expenses through September 30, 2023.

Field Manager's Report:

Field Manager's Report

October 3, 2023

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement cleanup on slope after grazing (hand crew)
2. Debris removal.
3. Removed overgrown sucker trees (Richards Tree Service).
4. Graffiti removal on blocks.

Unit 2A

1. Vegetation Abatement cleanup on slope after grazing (hand crew).
2. Clean up slope with Skid Steer after grazing.
3. Vegetation abatement inside & outside of pump station 9.
4. Vegetation abatement around gate structures.

Unit 2B

1. Pump Station # 2 backup generators exercised on 9/5 & 9/18.
2. Vegetation abatement after grazing (hand crew).
3. Annual Generator Service (Valley Power)
4. Debris removal concrete V-ditch.
5. Mowed W/S flat.
6. Mowed Pump Station 2 outfall service road.
7. Vegetation abatement around gate structures.

Unit 3A

1. Pump Station #6 Backup generators exercised on 9/5 & 9/18.
2. Annual Generator maintenance (Valley Power)
3. Vegetation abatement along iron fence.
4. Vegetation abatement around gate structures.

Unit 4

1. Vegetation abatement cleanup on slope after grazing (hand crew).
2. Replace Levee marker 1.50 & 4.50.
3. Vegetation abatement around gate structures.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Unit 3b trim low hanging branches & cut sucker trees W/S - L/M 3.90 - 4.80.
3. Unit 3b replaced the Levee marker 3.50.
4. Unit 6 trim low hanging branches & cut sucker trees W/S – L/M 0.00 -0.25.
5. Vegetation abatement Unit 5.

Unit 7

1. Vegetation abatement after grazing (hand crew).
2. Vegetation around gate structures.

Unit 8

1. Clean up slope with Skid Steer after grazing.
2. Debris removal concrete V-ditch
3. Mowed L/S lot East of County Rd 512.
4. Mowed W/S and L/S flats.

Unit 9

1. Pump Station #3_Backup generator exercised on 9/5 & 9/18.
2. Cleanup slopes with Skid Steer after grazing.
3. Annual Generator maintenance (Valley Power).
4. Replace Levee marker 1.50 & 4.50.
5. Mowed W/S & L/S service road.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Debris removal.

Drainage Laterals and Detention Basins.

1. Vegetation abatement/cut sucker trees & mow Pond 16 (N & S).
2. Vegetation abatement/mow Pond 8 (S).
3. Vegetation abatement/cut sucker trees & mow Chestnut Basin (CDF).
4. Vegetation abatement/cut sucker trees & mow Island Basin.
5. Mow Ella Basin (S).
6. Remove Sucker trees lateral 15 (N).
7. Trim low branches Lateral 15(S).

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 9/5, 9/18.
2. Outhouse trailer repainted (Miracle Auto Painting & Body Repair).
3. Serviced the 2017 Spray truck (oil, oil filter, & air filter).
4. Delivery of 2023 Ford F350 Service Truck (Geweke Ford).
5. Delivery of Rhino 4150 Flex-Wing mower (Chico Farm & Orchard) .

Safety / Training

1. Administered weekly safety meetings, Pesticide (Aero Dyne-Amic) Safety Topic (Covid-19, First Aid, Utility Knife Safety & Skid Steer Training).

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Serviced all Pumps at Pump Stations 1,2,3,4,5,6,7,8,9,10 & Olivehurst PS.
3. Annual EMass at Pump Stations 1,2,3,4,5,6,7,8,9,10 & Olivehurst PS (Tesco).
4. Debris removal Pump station 7.
5. Relocate lights Pump station 7
6. Reinstalled south pump at pump station 5 (CPM)
7. Camera adjustments at the shop & Star Bend.
8. Sheep and Goats grazing Units 1,2A,2B,3A,4,7,8 & 9.

Administrative Assistant's Report:

Administrative Assistant Monthly Report October 3, 2023

Accounting:

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving Assessment Payments

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. River Oaks Apartments – Pacific Communities -Emails
 - B. Holt Construction – Wendy's
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 2
 - B. KB Homes – Cobblestone Phase 7
 - C. Cresleigh Homes – Woodside Village 3A
 - D. Richmond Homes – Thoroughbred Acres
 - E. 1776 Driftwood Court – Ken Golightly

Human Resources:

1. ACWA, SDRMA, and GSRMA – Insurance Applications

Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going – New Signed Contract Renewal – Received on 8/25/2023
6. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

1. Managing PWC 100 Projects online with Department of Industrial Relations
2. RD784 Board Election Petitions – Completed September 14, 2023
3. Flood Fight Training Flyers – Going out 9/30/2023 – Event being held on 11/28/2023

Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @ Auditor’s, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, David Glende – GSRMA, and Leon Ellis – Ray Morgan.

General Manager’s Report:

General Manager’s Report
October 3, 2023

Administration:

1. Meetings: 09/05 RD784 & TRLIA Board meetings, 08/30 East Plumas Lake Evacuation Planning Meeting, 9/7 ACWA JPIA liability insurance application meeting, 09/11 FR RFMP Steering Committee, 09/14 County Program For Public Information Committee, 09/20 CCVFCFA, 09/22 CVFPB, and Rotary.
2. DWR Flood System Repair Program (FSRP) Grant – The District has been awarded \$552,242.00. (Pending countersigned agreement)
3. Approved employee time off requests and task scheduling.
4. Liability and Workman’s Comp Insurance Applications submitted (SDRMA and ACWA).
5. Grant Application submitted to YWA (9/19/23) for Pump Station 10 pipe outfall Improvements.
6. YSEDC - Comprehensive Economic Development Strategy (CEDS) document updates.
7. Plan Reviews/Impact Fee Program:
 - A. Mobile Home – 1188 Grand Avenue.
 - B. Final Map Reviews – Rio Del Oro Villages 17-20.
 - C. Wendy’s Restaurant – 1152 N. Beale Rd.

- D. Trull RV & Boat Storage – 4131 Hazel St. – MHM completed a 3rd review and provided new comments for outstanding items which were forwarded to the owner on May 16. On June 14, 2023, the owner paid the District a review fee overage plus another deposit to complete a 4th review.
- E. Local DRAFT O & M manual review.

Projects:

- 1. Pump Station 5, 7, and 9 SCADA improvements – Tesco Controls
- 2. Unit 4 Slip-out repairs.
- 3. Pump Station 3 Outfall Pipe Repairs.
- 4. Pump Station 5 North pump rehabilitation.
- 5. Urban levee boundary adjustments – MHM/Yuba LAFCO.
- 6. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

- 1. Monthly pesticide spray use report submitted on-line to the County.
- 2. Weekly Safety Meetings.

Announcements:

- 1. RD784 Regional DWR Flood Fight Training Day at the Plumas Lake Golf Course will be on Tuesday, November 28, 2023.
- 2. Interim Field Superintendent Tina Moore has been promoted to the regular Field Superintendent position.
- 3. The District will be participating in 2 upcoming Yuba County OES Be Prepared events:
 - a. Saturday, Oct. 14 - October Fest from 4:00 - 6:00 p.m. at the Rio Del Oro Elementary School in Plumas Lake.
 - b. Thursday, Oct. 19 – Bi-County Be Prepared Fair from 3:30 – 6:30 p.m. at CA-70 and B St, Marysville.

Board Reports:

Brent Hastey reported that Andy Sells from ACWA had retired. He also reported that the Liability and Workman’s comp rates had increased slightly due to not raising the rates for a couple of years.

Meeting Adjourned:

The meeting was adjourned at 10:50am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary

