

SPECIAL BOARD MEETING MINUTES RECLAMATION DISTRICT 784

1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Special Board of Trustee’s Board Meeting

Date: May 7, 2026 **Time:** 10:00am **Location:** Reclamation District 784 Office

| Scheduled Time | | | Actual Time | | |
|----------------|---------|-------------|-------------|---------|-------------|
| Start | Stop | Total Hours | Start | Stop | Total Hours |
| 10:00am | 12:30pm | 2.5 Hrs. | 10:00am | 11:25am | 1 Hr 25 Min |

1. Call to Order

A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.

2. Closed Session:

2.1 Public Employee Performance Evaluation – General Manager

3. Open Session - Meeting Reconvened:

3.1 Announcement of Reportable Action Taken in Closed Session –

The General Manager’s evaluation, prepared by Municipal Resource Group LLC, was administered, approved and signed by the General Manager and the RD784 Board President.

4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group. –

Landowner Mr. Daljit Dhillon addressed the Board and expressed concerns regarding the placement of bee-hive boxes along the Feather River East Levee and the presence of bees flying around his property. General Manager Patrick Meagher responded that the County of Yuba does not prohibit the District from allowing bee operators to stage bee-hive boxes along the levees. Staff presented photographs demonstrating that no bee-hive boxes were located adjacent to Mr. Dhillon’s property. Staff also provided information regarding recommended personal protective equipment (PPE) for use if the presence of bees remains a concern. District Counsel advised Mr. Dhillon that he had exceeded the five-minute time limit allotted for public comment.

Consent Items:

5. Approve Board Meeting Minutes –

Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

6. Approve Checks and Warrants –

Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

7. Board to Consider Authorizing the Olivehurst Pump Station Contract Renewal –

The current agreement with the County of Yuba for operation and maintenance of the Olivehurst Pump Station is set to expire on July 1, 2026. The proposed renewal would continue with the same services, with updated rates reflecting an increase from \$45,000 to \$60,000 over the three-year term for regular O&M services, plus an additional pump and motor rehabilitation allowance not to exceed \$200,000 per year.

Recommended Action:

Authorize the General Manager to negotiate and execute a three-year agreement with the County of Yuba for operation and maintenance of the Olivehurst Pump Station, effective July 1, 2026, in an amount not to exceed \$60,000 for regular O&M services, plus the additional \$200K pump and motor rehabilitation allowance.

Brent Hastey moved to authorize the General Manager to negotiate and execute a three-year agreement with the County of Yuba for operation and maintenance of the Olivehurst Pump Station, effective July 1, 2026, in an amount not to exceed \$60,000 for regular O&M services, plus the additional \$200K pump and motor rehabilitation allowance.

Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

1. Sarbdeep Atwal – RD784 Board President

2. David Read – RD784 Board Vice-President

3. Joe Danna – RD784 Board Trustee

4. Jared Hastey – RD784 Board Trustee

5. Brent Hastey – RD784 Board Trustee

6. Patrick Meagher – RD784 Secretary of the Board

7. Kimberly Ford – RD784 Deputy Secretary of the Board

8. Tina Moore – RD784 Field Superintendent

9. Jesse Barton – RD784 Attorney

10. Sean Minard – RD784 Engineer

11. Patrick Soper – Larsen & Wurzel

12. Seth Wurzel – Larsen & Wurzel - Online

13. Julie Mares - MRG

14. Daljit Dhillon – Landowner

15. Unidentified Person - Online

Items for Discussion and Possible Actions:

8. Board to Consider Approving an LWA Agreement for Assessment Roll Administration Services for FY 2026-2027 –

Larsen Wurzel & Associates proposes to continue assessment roll administration services on behalf of RD784 beginning July 1, 2026 – June 30, 2027. The scope of services will include landowner inquiries, TRLIA payment administration, direct bill tracking, delinquency notices, direct bill preparation, assessment roll updates, and preparation.

Optional Task 1B – Online Payment System

This year's proposal includes Optional Task 1B to evaluate the feasibility of, and potentially implement, an online payment system for the collection of direct-billed assessments. This system would improve convenience for property owners whose assessments are not collected through the annual county property tax roll. The objective of this effort is to identify a practical, secure, and cost-effective solution that aligns with RD 784's operational needs, banking capabilities, and county protocols.

Recommended Action

Authorize the General Manager to execute the LWA Agreement for Assessment Roll Administration Services for FY 2026–27 in the not to exceed amount of \$64,700 and approve an additional \$10,200 for Optional Task 1B to evaluate and implement an online payment system for direct-billed assessments.

Brent Hastey motioned to authorize the General Manager to execute the LWA Agreement for the Assessment Roll Administration Services for FY 2026-2027 and not to exceed the \$64,700 also authorized was the additional \$10,200 for Optional Task 1B to evaluate and implement an online payment system for direct-billed assessments. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

9. Board to Consider Approving Updated Non-Exempt Employee Pay Scales –

The current non-exempt employee pay scales were approved by the Board on May 6, 2025. Since then, staff has conducted a comprehensive wage survey to assess the organization's competitiveness in the market. The findings support updating the pay scales, including applicable cost-of-living adjustments (COLAs), to help attract and retain qualified employees.

If approved the updated pay scales will take effect immediately and will apply to all new hires, as well as to current employees on their respective anniversary dates for wage adjustments.

Recommended Action:

Approval of the updated non-exempt employee pay scales and associated COLA's as presented.

Jared Hastey moved to approve the updated non-exempt employee pay scales and COLA's at (3%). Brent Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

10. Board to Consider Authorizing Staff to Update the District's Drainage Impact Fee Nexus Study –

Background:

The District's Nexus Study for the drainage impact fee program was last updated in 2013, incorporating addenda to the original 2011 study. The current program applies to five drainage basins within RD 784 boundaries: Basins A, A-1, B, C, and C-2. Since the 2013 update (and the subsequent 2015 Nexus Study for Basin C-2), the District has completed several drainage infrastructure projects and implemented updates to its fee credit and reimbursement program.

Considering these changes, staff recommends updating the Nexus Study to ensure the drainage impact fee program remains accurate, equitable, and aligned with current conditions. Funding for this effort would be drawn from the primary Basin A, B, and C accounts, consistent with the existing Nexus Study, which allocates up to \$65,000 per drainage basin (in 2011 dollars) for periodic updates. The estimated time frame to complete the updated Nexus Study is 12 to 18 months. (See handouts.)

Recommended Action

Authorize the General Manager to proceed with an updated Nexus Study in an amount not to exceed **\$350,516**, which includes a 10% contingency if needed. The estimated cost is comprised of the following:

- Economic Planning Systems — \$50,000
- MHM Verdantas — \$265,651
- District Counsel — \$3,000
- Contingency (10%) — \$31,865

Jared Hastey moved to authorize the General Manager to proceed with an updated Nexus Study in an amount not to exceed \$350,516.00 which includes a 10% contingency if needed. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

11. Board to Receive the Monthly Budget Snapshot –

The Board received the Monthly Budget Snapshot for expenses through April 30, 2026.

12. Field Manager's Report:

Field Manager's Report
May 7, 2026

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.

3. Vegetation abatement LS levee slope LM 1.90 – 2.05.

Unit 2A

1. Vegetation abatement around gate structures.
2. Debris removal.

Unit 2B

1. Vegetation abatement around gate structures.
2. Pump Station #2 backup generator exercised on 4/13 & 4/27.

Unit 3A

1. Vegetation abatement around gate structures.
2. Pump Station #6 backup generator exercised on 4/13 & 4/27.
3. Vegetation abatement/remove sucker trees at pump station 6 intake.
4. Mow/Spray levee crowns and ramps LM 2.43-3.21, Mow LS Flat LM 2.43-2.70.
5. Remove overgrown sucker trees LS/LM 3.15.

Unit 4

1. Vegetation abatement around gate structures.
2. Vegetation abatement LS levee slope LM 5.90 – 6.34.
3. Mow levee crown, ramps and LS service road.

Unit 7

1. Vegetation abatement around gate structures.
2. Mow levee crowns and ramps LM 0.00 - 3.91.

Unit 8

1. Monitor Relief Well RW – 11 stabilized w/sandbags. Abandonment started by Nor-Cal Pump.
2. Burn trimmings.

Unit 9

1. Pump Station #3 Backup generator exercised on 4/13 & 4/27.
2. Vegetation abatement around gate structures.
3. Sheep/goat grazing.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Mow levee crown and ramps.
3. Vegetation abatement along LS service road K-Rail LM 1.25 – 2.60.

Drainage Laterals and Detention Basins

1. Vegetation abatement along laterals 8 & 12.
2. Vegetation abatement at Cal Trans basin.
3. Mow Ella basin service road, Wheeler basin service road and flat.

4. Spray Pond 16.
5. Monitor beaver activity pond 16, pump station 2 outfall and Olivehurst pump station trash rack.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 4/13 & 4/27.
2. Clean and exercise equipment weekly.
3. Replace ignition on the 2023 F350 service truck under warranty (Geweke Ford)

Safety / Training

1. Administered weekly safety meetings.
2. Equipment training for employees.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Storm maintenance.
3. Pump Station 6 generator 1 replace gaskets at top of water pump and water pump inlet (Valley Power).
4. Vegetation abatement inside and around all pump stations.

Field Superintendent - Administrative

1. Submitted monthly spray report.
2. Attended monthly Staff meeting.
3. ACWA JPIA communication online training (Conflicts in the workplace and Criticism – Giving and Taking).
4. FRAQ annual generator engine inspection (Pump Stations 2, 3, 6 and shop).

13. Office Manager's Report:

Office Manager's Monthly Report May 7, 2026

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Timecards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Impact Fee Payments with County CDSA – Ongoing
7. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
8. QuickBooks Benefit Assessment Tracking Transition – Ongoing
9. Receiving & Entering Benefit Assessment Payments in Master Builder & Online QuickBooks Portal.

10. Preparing and Proofing Misc. Letters for Patrick.
11. Reconciles Activity Sheets from the County for funds held at the County.
12. Submitting Worker's Comp., General Liability, Property, and Cyber Liability Payroll and accruals Quarterly and Annually on the ACWA Portal.
13. Preparing for FYE 6/2025 Audit – Financial Statements Complete. Working with Jennifer Jensen our CPAs to complete the FYE June 2025 audit.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 5073 Arboga Road – GS Bains Trucking
2. Permit Clearance Request Sign Offs
 - A. Lennar – Rio Del Oro 17-19 and 20
 - B. K. Hovnanian – Luna Bella
 - C. Lennar – North Pointe Village 3
 - D. 2265 River Oaks Blvd. - Hilbers
4. Maintains and Updates District Website Regularly.
5. Lien Release completed for 1679 11th Ave through benefit assessment payment. – Old Republic Title –
Paid In Full

Human Resources:

1. Lincoln Financial Retirement Updates & Managing Accounts.
2. Tracks all Training Classes for Employees and Board Members and sends out invites with links.

Contract Management:

1. YWA Boundary Grant - Grant Extended to December 31, 2026 – Ongoing
2. Olivehurst Pump Station – Maintenance Billing – Received full payment for 2025-2026 Contract
3. YWA Grant – Pump Station 10 River Outfall – Ongoing
4. YWA Grant Levee Storm Drain Replacement Unit 5 – Will be billing out last reimbursement invoice in June 2026.
5. YWA Bear River Unit 8 Relief Well Abandonment & Replacement Grant– Ongoing
6. YWA Cenedella Risk Analysis Grant – Ongoing
7. CDF MOU Renewal - Signed

Regulatory Compliance:

1. Managing PWC-Certified Payroll Projects online with DIR – Ongoing.
2. Completed Office WPV Inspections twice monthly.
3. Board Packets – Monthly Board Meeting – Assembling, Attendance & Recordings
4. Attended Safety Meetings and Staff Meetings.

14. General Manager's Report:

General Manager's Report
May 7, 2026

Meeting Attendance:

Board & Governance

- 04/07 RD784 Board Meeting
- 04/07 TRLIA Board Meeting
- 04/21 YWA Board Meeting

Interagency & Coordination

- 03/30 Yuba County Pre-Development Meeting for Apartment Project at 1977 Hammonton Smartsville Rd.
- 04/09 California Inter-Agency Workshop Series – Levee Maintenance Workshop #3
- 04/13 Feather River Region Flood Management Program Monthly Steering Committee (FRRFMP)
- 04/23 Feather River Center Off-Site drainage meeting with Yuba County Public Works
- 04/27 Yuba County Community Health Improvement Plan (CHIP) Quarterly Check-In Meeting

Project & Internal Meetings

- 04/03 Project Follow-Up Discussions (MHM)
- 04/16 Plumas Lake Interchange 95% designs review meeting (County of Yuba)
- 04/16 Project Follow-Up Discussions (MHM)
- 04/18 Project Follow-Up Discussions (MHM)
- 04/21 2026 Flood Fight Training Planning Meeting (RD784/YWA)
- 04/24 Project Follow-Up Discussions (MHM)
- 04/24 Staff Meeting

Workshops & Professional Organizations

- 04/10 CVFPB Workshop – Tour of the Marysville Ring Levee and Daguerre Point Dam
- 04/16 ACWA JPIA Virtual Workshop on Contract Drafting
- 04/21 ACWA Webinar - “Vision For Our Water Future”

Administrative / Claims

- Claim number 0154601390102039 issued by Geico Insurance for the District’s damaged Rhino Mower that was involved in a collision in March.

Other

- Weekly Rotary Meetings

Administration

1. YWA Quarterly Grant Progress Reports Submitted – *Rural Levee Boundary Adjustments, Rural Levee Pipe Replacements, Pump Station 10 River Outfall, Bear River Relief Well #11 Abandonment, & Cenedella Bend*
2. Reimbursement Agreement Program – *Active, ongoing*
3. Land inquiries for future shop/office relocation: *APN 014-350-068-000 on Plumas Arboga Rd.*
4. Plan Reviews/Impact Fee Program:
 - A. Manufactured Home – *5796 Alicia Avenue*
 - B. Restaurant Retailer – *5896 Lindhurst Avenue - Feather River Center*
 - C. Commercial Retail Building – *5938 Lindhurst Ave. (Feather River Center)*
 - D. Multi-Tenant Commercial Retail Building *5962 Lindhurst Ave. (Feather River Center)*
 - E. Plumas Lake Middle School – *River Oaks Blvd.*

Projects:

1. Pump & Motor Rehabilitations - *Pump Stations 2, 3, 6, and Olivehurst Pump Station*
2. River Oaks Detention Bason South Pipe 5-Year Warranty video inspection *(Completed)*
3. One-Year SWIF Progress Report – *In Draft Stages*
4. RD784 Emergency Operations Plan Updates
5. Pump Station 10 outfall - *Bidding in June*
6. Relief Well #11 repairs in Unit 8
7. Plumas Lake Interchange – *County plans in 95% complete*
8. USACE Utility encroachment correction coordination continues:
 - *The CVFPB issued NTC Case #15592 to PG&E on 02/25/2025 for unpermitted power lines in Unit. PG & E submitted an Encroachment Permit Application is in review with the CVFPB*
 - *The CVFPB issued NTC Case #15603 to PG&E on 05/28/2025 for unpermitted power lines at 2 locations in Unit 2A and 1 location in Unit 2B. PG & E is currently preparing survey data for the CVFPB permit application*
 - *Utility Poles at Garden Avenue location (NTC Case #15573) The CVFPB has issued Notice to Proceed Letters to PG & E and AT & T. RD784 Encroachment Permit No. 1023205 also issued to PG & E. Estimated start: Summer of 2026*

9. Levee Piezometer Replacements - *In design stages, to be installed in phases*

Regulatory Compliance/Training:

1. Weekly Safety Meetings
2. Monthly spray use report submitted to County of Yuba

Announcements:

1. MIS Annual Equipment Rodeo and Lunch on May 8th

15. Board Reports:

Brent Hastey informed the Board that Carla Garland Namath has been appointed the new Executive Director at ACWA/JPIA.

16. Board to Consider Increasing the General Manager Compensation –

Staff provided a salary survey for the Board to consider. Joe Danna moved to increase the General Manager’s Compensation by 5% to \$183,298.50 annually. Brent Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Meeting Adjourned:

The Meeting was adjourned at 11:25am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary