

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting <b>Due to COVID-19 Pandemic this Meeting was held Via Teleconference</b>					
<b>Date:</b> September 1, 2020 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:04am	10:54am	50 Min
<b>1. Call to Order</b>					
<b>A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee – Jared Hastey – Present, Board Secretary – Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Jess McLaughlin – Present, Attorney – Jesse Barton, Present and Engineer - Sean Minard, Present.</b>					
<b>2. Closed Session:</b>					
<b>A. None</b>					
<b>3. Open Session:</b>					
<b>4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Consent Items:</b>					
<b>5. Approve Board Meeting Minutes</b> Jared Hastey moved to approve the Board Meeting Minutes Joe Danna seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent and 0 Abstain.</b>					
<b>6. Approve Checks and Warrants</b> Jared Hastey moved to approve the Board Meeting Minutes Joe Danna seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent and 0 Abstain.</b>					
<b>Persons Attending</b>					
<b>1. Rick Brown – RD784 Board President</b>					
<b>2. David Read – Board Vice-President</b>					
<b>3. Sarbdeep Atwal – RD784 Board Trustee</b>					
<b>4. Joe Danna – RD784 Board Trustee</b>					

<b>5. Jared Hastey – RD784 Board Trustee</b>
<b>6. Patrick Meagher – Secretary of the Board</b>
<b>7. Kimberly Ford – Deputy Secretary of the Board</b>
<b>8. Jesse Barton – RD784 Attorney</b>
<b>9. Sean Minard – RD784 Engineer</b>
<b>10. Jess McLaughlin – RD784 Field Superintendent</b>
<b>11. David Gibb - Landowner</b>
<b><i>Items for Discussion and Possible Actions:</i></b>
<b>7. Board to Receive an Update on the Unit 3B and Unit 5 Horseshoe Levee Pipe Replacement Projects:</b> On August 18, the District received authorization letters from the Central Valley Flood Protection Board to replace both pipes in Unit 3B LM 4.66 and Unit 5 LM 2.04. T & S Construction has been awarded both contracts.
<b>8. Board to Receive an Update on the RD784 Urban Levee System SWIF Letter of Intent:</b> The System Wide Improvement Framework (SWIF) Letter of Intent (LOI) has been submitted to the CVFPB. The Letter of Intent was submitted to develop a System-Wide Improvement Framework (SWIF) for eligibility in the Public Law 84-99 Rehabilitation Program. The SWIF will present a plan to address the correction of items deemed Unacceptable by the USACE during the November 2019 Routine Inspection as well encroachment issues from the 2010 Periodic Inspection. The LOI received by the CVFPB was forwarded to the USACE on 8/17/2020. Once accepted, the Urban System will resume (Or remain in PL84-99 active status) The process is expected to take 3 – 6 months.
<b>9. Board to Receive an Update on the RD784 Rural Levee System (Horseshoe) SWIF Letter of Intent:</b> Preparations by RD784 and RD817 for submission of the System-wide Improvement Framework (SWIF) Letter of Intent continue for rehabilitation eligibility for the Best Slough and Dry Creek Levee System under Public Law (P.L) 84-99.
<b>10. Board to Hold a Public Hearing to Consider Increasing RD784 Trustee Compensation and Adoption of Resolution 2020-09-01 to Increase the Amount of Per Diem for Members of the Board of Trustees:</b> The current compensation for Trustees is \$100.00 per Board meeting. The Water Code authorizes an increase in per diem compensation that may be received by the Board up to an amount equal to 5% for each calendar year since the effective date of the last increase. The Board of Trustees has not increased the amount of per diem since 1990. A notice of said hearing was duly published in the Appeal Democrat on August 21, 2020, and August 28, 2020. The Board increased the compensation from \$100.00 per Board meeting to \$250.00 per Board meeting. Joe Danna moved to increase the compensation and Sarbdeep Atwal seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent and 0 Abstain.</b>
<b>11. Board to Receive an Update on the Urban Pipe Video Inspection Bid Results and Consider Awarding a Contract:</b> Jared Hastey moved to award the contract to Summit Pipelines in the amount of \$46,165.00. Joe Danna seconded the motion.

Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent and 0 Abstain.**

**12. Board to Receive an Update on the RD784 Pond 16 Borrow Agreement:** After many attempts, the USACE continues to deny approval for use of soil out of the RD784 Linear Pond 16 borrow site because the permit for the Marysville Ring Levee Improvement project requires the soil to come from a “Commercial Source.” USACE will not remove the language from the permit. Even though the soil tests are favorable for the project, RD784 is not considered a “commercial borrow source”. Alternatively, the same contractor who was denied use of the material for the USACE project has located another DWR project in the Sacramento area where there is a good chance the material will be acceptable. MHM continues to communicate with the USACE in attempts to try and resolve the soil acceptance issue for possible future borrow opportunities.

**13. Board to Receive Information Regarding a CVFPB Notice of Violation Issued to MMX Racing, Inc.:** In June 2020, staff noticed approximately 300’ of unauthorized cyclone fencing had been erected along the Unit 1 waterside levee toe. Staff contacted the track operator and explained how any fence construction or barrier placement within 15’ of the levee toe, or anywhere within the river bottoms, requires pre-authorization from the Central Valley Flood Protection Board. The track operator was asked to remove the fence, otherwise, a notice of violation letter would be sent. After several weeks without a response, staff passed the issue onto the CVFPB who issued a notice of violation to the landowner and track operator. On August 19, staff attended a teleconference which included CVFPB staff and the landowner’s representative who said they intend to either remove the fence or will apply for an encroachment permit if they decide to remove and reconstruct the fence at least 15 feet away from the levee toe.

**14. Board to Receive an Update on The Goldfields Levee Project:** Construction of cutoff walls are underway in addition to other activities. Staff is involved in weekly construction meetings and occasionally reviews material submittals upon request by the construction team.

**15. Board to Receive Information About Replacing the District Backhoe:** The District’s John Deere Backhoe is 17 years old. The field crew heavily relies on the use of the backhoe for regular heavy maintenance activities as well as emergency work during winter months which includes pulling debris or other obstructions out of drainage laterals, etc. when necessary. Due to age and other signs of increasing wear, staff has begun the process of seeking possible grant opportunities to help offset some of the replacement cost.

**16. Board to Consider Monthly Budget Snapshot:** The RD784 Board was presented the August monthly snapshot for the FY 2020-2021.

**Field Manager’s Report:**

Field Manager's Report  
September 1, 2020

---

Maintenance and Projects Completed

Unit 1

1. Unit 1 vegetation abatement LM 0.0-2.22.
2. Unit 1 debris removal LM 1.00.
3. Unit 1 vegetation abatement @ block line W/S, LM 0.0-2.22
4. Unit 1 vegetation abatement @ block line L/S, LM 0.3-0.5.
5. Unit 1 sign replacement L/S LM 0.20.
6. Unit 1 WS, LM 1.00 set and paint 2 blocks.
7. Unit 1 WS, LM 2.50 set and paint 4 blocks.
8. Unit 1 WS, LM 0.15 set and paint 156 blocks.
9. Unit 1 WS, LM 2.00 set and paint 2 blocks.

Unit 2A

1. Unit 2a vegetation abatement @ block line W/S, LM 0.0-0.20.
2. Unit 2a vegetation abatement @ block line L/S, LM 0.0-1.00.
3. Unit 2a cut sucker trees W/S, LM 1.20.
4. Unit 2a tractor mowing LS service road from Riverside to Island Ave.
5. Unit 2a W/S, LM 1.30 set and paint 2 blocks.
6. Unit 2a W/S ramp @ Riverside reset blocks.

Unit 2B

1. Pump Station 2
  - Backup generator exercised on 8/10 and 8/24.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
  - Trash rack debris removal.
2. P/S 2 outfall service road hinge vegetation abatement.

Unit 3A

1. PS #6
  1. Backup generators exercised on 8/10 and 8/24.
    - Vegetation abatement inside and surrounding the pump station.
  1. Unit 3a cut Elderberry suckers L/S toe LM 0.10.
  2. Unit 3a L/S, LM 2.43 set and load bait station.

Unit 4

1. Goat and sheep grazing from LM 0.0 moving north.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.

2. Unit 5 W/S LM 0.8 vegetation abatement.
3. Unit 3b low branch trimming L/S, LM 3.50-4.50.

#### Unit 7

1. Unit 7 vegetation abatement LM 3.90.
2. Unit 7 vegetation abatement @ block line LM 3.9.
3. Unit 7 L/S LM 3.45 set and load bait station.
4. Unit 7 L/S LM 0.04 cut sucker trees along slope and toe.
5. Unit 7 L/S LM 0.20 cut sucker trees along slope and toe.

#### Unit 8

1. Unit 8 L/S, LM 0.75 set and load bait station.

#### Unit 9

2. Pump Station #3
3. The backup diesel generator was exercised on 8/10 and 8/24.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
4. Unit 9 fence repair L/S, LM 0.0 (north of Murphy). Sheriff's report number 0120900298
5. Unit 9 set and paint blocks W/S, LM 2.50.
6. Unit 9 set and paint block W/S and L/S, LM 1.50.
7. Unit 9 set and paint blocks, W/S wave wash @ Country Club.
8. Unit 9 W/S and L/S LM 0.0 mowing of all flats and ramps.
9. Unit 9 Gate repair (add section of chain) L/S, LM 4.00.

#### Drainage Laterals and Detention Basins

1. Chestnut Basin fallen tree branch debris removal.
2. Mall ditch leaf debris and fallen tree branch removal.
3. Lateral 16 @ River Oaks vegetation abatement (Johnson grass).
4. Chestnut basin culvert and slope sucker tree cutting.
5. Chestnut basin tree trimming along service roads.
6. Anderson mitigation brush clearing, service road fallen tree removal and service road opening.
7. Anderson mitigation debris removal throughout the mitigation.
8. Lateral 15 (N) Bingham vegetation abatement (Chestnut).
9. Lateral 13 @ Wheeler Basin front gate vegetation abatement.
10. Woody's service road vegetation abatement.
11. Lateral 9 sucker tree cutting.
12. Lateral 10 sucker tree cutting.

#### Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 8/10 and 8/24.

2. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to Covid 19.
3. 2017 service truck repaired (EVAP system) at Gridley ford.
4. 2017 spray truck tire repair at Les Schwab.
5. 2019 service truck tire repair at Les Schwab.
6. Service shop air compressor.
7. Drain and flush shop water heater.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. VRF # 2 submitted and approved.
3. Tesco controls annual EMASS service completed at RD784 Pump Stations 1-10 and the Olivehurst PS.
4. Valley Power annual generator service completed at the Shop and Pump Stations 2, 3, & 6.

***Administrative Assistant's Report:***

**Administrative Assistant Monthly Report  
September 1, 2020**

**Accounting:**

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal
5. Checks, Warrants and Deposits
6. Olivehurst Pump Station Billing to YCPW
7. Received Reimbursement for the Deposition Subpoena costs.

**Clerical/Office:**

1. Impact Fees
  - A. Jorge Vega – 6137 Park Ave
  - B. Lucas Lucatero
  - C. Manjit Dulai
2. Permit Clearance Request Sign Offs
  - A. Cresleigh Homes – The Bluffs
  - B. Cresleigh Homes – Riverside Meadows
  - C. Lennar – Sonoma Ranch
  - D. DOTTCO – Oak Grove Estates
3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA.

4. Personnel Matters –w/GSRMA Attorney Patricia Eyres

**Contract Management:**

1. 2018-2019 FMAP OMRR&R Agreement – Received Final Payment
2. 2019-2020 FMAP OMRR&R Agreement – Progressive Billing
3. 2020-2021 FMAP OMRR&R Agreement – In Process
4. Gregory Livestock
5. Lund Construction
6. T&S Construction
7. Hanford Block
8. Commercial Pump

**Regulatory Compliance:**

1. Managing PWC 100 projects. Lund Construction and T&S Construction, Commercial Pump
2. GSRMA Actual/Payroll Questionnaire

**Projects:**

1. Streamline Website Updating

**Contacts:** Daniel @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Kyle Sanchez @ MHM, Chris Evans @ Streamline, Patricia Eyres @ GSRMA, Megan Jonsson @ LWA, Ken Schoech @ Cresleigh Homes, Lloyd @Alliant Networking, Dave Ott @ DOTTCO, and Kyle Close – Permit Runner

***General Manager's Report:***

General Manager's Report  
September 1, 2020

---

**Administration:**

1. Approved employee time off requests and task scheduling.
2. Meetings (Via Teleconference or Webinars) - [Project Follow-Ups with MHM, CVFPB Unit 1 Fence Encroachment, Land Owner Rights Workshop at Yuba Sutter Farm Bureau (Dealing with Homeless Trespassing), River Oaks Detention Basin North Outfall Pipe Construction meetings, CVFPB Coordinating Committee Meeting, TRLIA 7/21 Board meeting, Weekly TRLIA Goldfields Construction Meetings, and Rotary]
3. Provide correspondence to TRLIA Goldfields Construction Team, as necessary.
4. New field employee job announcement and preparation.
5. Impact Fee Program.
  - A. Loeblein Residence (Ash Way)
  - B. Vega Residence (Park Avenue)
  - C. Lucatero Residence (Island Ave.)
  - D. Dulai Duplexes (Eighth Avenue)

E. Multiple Swimming Pool Clearance Requests.

**Project Management:**

1. Horseshoe Levee Pipe Replacements - Unit 3B LM 4.66 and Unit 5 LM 2.04
2. Worked with MHM on LOI/SWIF preparation
3. USACE corrections and coordination – Unit 4
4. RFP For SCADA improvements at PS 5, 7, and 9
5. FMAP Contracts – 2019/2020, and 2020/2021
6. Relief well studies – Blackburn Consulting
7. Linear Pond 16 Borrow Site.

**Regulatory Compliance:**

1. Monthly pesticide spray use report submitted on-line to the County.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Updated compliance programs (Ongoing)
4. CAFWL Fall Verification Request
5. DWR LMA summer on-line reporting.
6. Training: Weekly Safety Meetings

**Meeting Adjourned:**

Meeting Adjourned at 10:54am.

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Rick Brown, President

Kimberly Ford, Deputy Board Secretary