

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference					
Date: October 6, 2020 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	11:45am	1Hr 45Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Absent, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard, Present.					
2. Closed Session:					
A. None					
3. Open Session:					
4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
5. Approve Board Meeting Minutes – Jared Hastey moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.					
6. Approve Checks and Warrants – Jared Hastey moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Trustee					
4. Jared Hastey – RD784 Trustee					

5. Patrick Meagher – RD784 Secretary of the Board
6. Kimberly Ford – RD784 Deputy Secretary of the Board
7. Jess McLaughlin – RD784 Field Superintendent
8. Sean Minard – RD784 Engineer
9. Jesse Barton – RD784 Attorney
10. Bob Lokteff – Blackburn Consulting
11. Scott Brown – Larsen Wurzell
12. Megan Jonsonn – Larsen Wurzell
13. Stuart Hanson - Landowner
14. Ric Reinhardt – MBK Engineers
<i>Items for Discussion and Possible Actions:</i>
<p>7. Board to Receive an Update on the RD784 Unit 2B and Unit 8 Seepage and Relief Well Evaluation (Presentation by Bob Lokteff, P.E., G.E. of Blackburn Consulting) –</p> <p>Background: In March 2017, discussions involving RD784, TRLIA, MHM, MBK, and GEI Engineers began to discuss seepage observed by local farmers during 2017 highwater events and significance of this seepage to levee stability. In August 2019, Blackburn Consulting was hired by RD784 to conduct an additional independent Geotechnical Engineering review to evaluate Relief Well performance and seepage within the same areas in the extreme southern portion of the District. The District has received the final seepage and relief well evaluation summary report from Blackburn.</p>
<p>8. Board to Receive Information on DWR Rural (Horseshoe) Levee Pipe Video Evaluation Results –</p> <p>DWR has completed evaluations of the rural pipe video inspections that were completed in Fall 2019. Each pipe was given a Likelihood of failure grade on a scale of 1 - 6. Recommendations in the evaluation report include monitoring for LOF (Likelihood of failure) any pipe that received a grade less than or equal to 4.0 and to replace or repair by other suitable methods any pipe graded over 4.0 There are 4 pipes out of 12 that were given a grade of 5 or 5.1, all in Levee Unit 5, while the remaining 8 were graded at 1.0.</p>
<p>9. Board to receive an Update on RD784 Urban and Rural Levee System SWIF Letters of Intent –</p> <p>Sean Minard at MHM, Inc. is following up on comments made from USCOE and will be submitting the Letters of Intent.</p>
<p>10. Board to Receive an Update on the Yuba County River Parkways Working Group –</p> <p>Staff continues to attend YCRPWG meetings to discuss the conceptualization of possible future recreational parkways along the Yuba, Feather, and Bear Rivers. During the last meeting held on September 16, various project ideas presented by consultant firm “Circle” were discussed including proposed bike trails, pedestrian and equestrian trails, picnic pavilions, and restrooms. Draft proposed maps include recreational routes along the Bear and Feather River Setback Levees, various parts along the Yuba River running as far northeast to Sycamore Ranch, along the abandoned Sacramento Northern Railway Right of Way, and possibly along the sides of some RD784 laterals and detention basins. Funding for projects would come from the Statewide Parks Program and Sacramento Area Council of Governments (SACOG) Active Transportation Grants. Several aspects of the project have not been identified at the present time including who would eventually</p>

provide O & M (including funding) and who will act as the project manager to research and acquire land acquisitions and easements, apply for permits, and ultimately see the project through. Local agencies including RD784 may be asked in the near future to consider and adopt a memorandum of understanding to show support for the project.

11. Board to Consider Adopting IRWMP Resolution 2020-10-01 –

The Yuba County Regional Water Management (IRWM) Program requires agencies participating in the program to adopt an updated IRWMP resolution in order to continue to be eligible for future DWR and YWA grant opportunities affiliated with IRWM. RD784 is a part of the Regional Water Management Group (RWMG) and is a voting member. The IRWMP serves as a voluntary planning document that identifies a broadly supported vision, guiding principles, goals, objectives, and projects to enhance the beneficial uses of water for the Yuba region. RD784 initially adopted the first IRWMP in July 2015. David Read moved to adopt Resolution 2020-10-01. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

12. Board to Receive an Update on the Impending Grant Agreement for SCADA Instrumentation Improvements at the Three RD784 Pump Stations and Consider Authorizing the GM to Accept Funds –

From October - December 2019, staff collaborated with Integrated Regional Water Management (IRWM) consultants and submitted a grant application to DWR for possible Prop 1 IRWM funding for the installation of SCADA system components at pump stations 5, 7, and 9. Up to a 25% cost share for each project was authorized by the Board during the November 5, 2019 Board meeting when the projects were first introduced. An agreement for up to **\$360,592.50** is expected to be awarded to RD784 within the next few weeks. If the agreement is accepted, RD784's 25% Cost Share obligation will be up to **\$114,097.50**. The forecasted project completion date is December 15, 2022. YWA will be the fiscal agent of the funds to be distributed. Staff is requesting authorization to accept the funds and to move forward with the execution of the agreement once received. Jared Hastey moved to give authorization to RD784's General Manager to accept and authorize the agreement. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

13. Board to Consider Adopting Resolution 2020-10-02 For Accepting Funds for the FY 2020/2021 FMAP Agreement –

DWR recently confirmed funding will be available to all LMA applicants for FY 2020/21. The RD784 Board voted in favor to participate in the program at the April 7, 2020 Board meeting. The agreement includes work plans for the Urban and Rural Basins and includes projects such as a pipe replacement, patrol road rehabilitation, and other miscellaneous items. The total grant award is \$1,125,000.00. David Read moved to adopt Resolution 2020-10-02 and accept the funds. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

14. Board to Consider Adopting Resolution 2020-10-03 For Accepting an Irrevocable Offer of Dedication of Lot B In Fee Title from River Oaks Plumas Development LLC in River Oaks South Village 3 and Authorizing the GM to Sign the Final Map –

In order for the Levee Unit 3A levee ramp on the east side of Hwy 70 to remain accessible, acceptance of “Lot B” is necessary. Joe Danna moved to approve the Resolution 2020-10-03. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

15. Board to Consider Approving a Grant of Easement from Lennar Homes in River Oaks East Village 2 and Adopting Resolution 2020-10-04 –

This item was move to the November 2020 Meeting.

16. Board to Consider Approval of LWA Amendment Request #2 for Assessment Roll Administration Services for 2020/2021 –

LWA continues to support RD784 with Levee and Drainage O & M Assessment Administration. LWA is requesting an amendment to their current contract agreement which ended in September 2020 for additional time and effort that is required to complete their remaining scope of services due to having to spend more time than anticipated on tasks such as tracking direct bills, preparation of delinquency notices, and investigating and resolving miscellaneous discrepancies that came up along the way. The last amendment request was approved by the Board during the February 4, 2020 Board meeting: David Read moved to approve the amendment. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

Current Authorized LWA Budget	Proposed Amendment	Proposed New Budget
\$52,700.00	\$18,200.00	\$70,900

17. Board to Consider Approving a renewed LWA Agreement for Continued Assessment Roll Administration Services Starting in October 2020 - June 2021 –

LWA proposes to continue Assessment Roll Administration Services on behalf of RD784 starting in October 2020 – September 2021 for a proposed budget of **\$54,900.00** which will cover landowner inquiries, TRLIA payment administration, Direct Bill Tracking and Delinquency Notices, Assessment Roll Updates, County Assessment Roll tasks, and Direct Bill Preparation. David Read moved to approve the agreement. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

18. Board to Consider Approving 2021 District Medical, Dental, and Vision Benefit Premiums –

The 2021 GSRMA medical insurance premiums will increase by 10.5% overall for both High Deductible (HDHP) and Platinum PPO plans currently offered by the District. The cost to maintain the level of medical insurance benefits for 2021 now exceeds the current monthly cap by a combined total of \$653.00 for 2 employees who are enrolled in the Platinum PPO plan while the cost for the other (4) employees who are enrolled in the HDHP plan still remain under the current 2020 cap of \$2,153.00. Staff asks the Board to increase the monthly medical cap to \$2,804.00 which will enable both employees in the PPO plan to maintain medical benefits. The current F.Y. 2020/21 budget already provides for this increase. There is no increase for Vision Insurance. Dental Insurance will have an

increase of \$2.00 to \$4.00 per month per employee. Jared Hastey moved to increase the cap by \$653.00. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.**

19. Board to Receive Information on the Annual DWR Flood Fight Training Day –
This year’s annual regional flood fight training day is tentatively scheduled for Wednesday, December 9, depending on Social Distancing requirements when the time comes. The classroom portion will be at Plumas Lake Golf Course from 8:00 Am until 1:00 PM and will include lunch sponsored by GSRMA. DWR will likely host a virtual training class as an alternative if the in-person event has to be canceled. Field training at Pump Station 2 will follow after lunch from 1:30 PM – 3:30 PM.

20. Board to Consider Budget Snapshot Through September 30, 2020 –
The RD784 Board was presented the September monthly snapshot for the FY 2020-2021.

21. Field Manager’s Report:

Field Manager’s Report
October 6, 2020

Maintenance and Projects Completed

Unit 1

1. Unit 1 removal of debris LM 2.22.
2. Unit 1 paint blocks LM 1.80.
3. Unit 1 W/S LM 1.05-1.32 grout squirrel holes.
4. Unit 1 debris removal throughout unit.
5. Unit 1 Shad rd., L/S sucker cutting adjacent to chain link fence.
6. Unit 1 LM 0.0-0.5 cut sucker trees and pick up debris.
7. Unit 1 set up new bait stations L/S LM 0.10, W/S LM 1.33 and W/S LM 1.20.
8. Unit 1 LM 1.93 couch removal.
9. Unit 1 W/S LM 0.7 two homeless camps removed.
10. Unit 1 L/S LM 0.6 sucker tree cutting.

Unit 2A

1. Unit 2a paddle marker cleaning.
2. Unit 2a W/S LM 1.5, set block.
3. Unit 2a under Hwy 70 bridge sucker tree cutting.
4. Unit 2a abandoned car removed.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 8/24, 9/7 and 9/21.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
2. Unit 2b L/S LM 9.05 smoked squirrel holes.

3. PS 2 outfall sucker tree cutting.
4. Unit 2b PS 2 outfall mowing of service rd.
5. Unit 2b W/S service road mowing.

Unit 3A

1. PS #6
Backup generators exercised on 8/24, 9/7 and 9/21.
 - Vegetation abatement inside and surrounding the pump station.
 - PS 6 load bank controller offline, restart required and functioning as normal.
 - PS 6 pump water down to inspect silt buildup near impellor intake.
 - Block line vegetation abatement.
2. Unit 3a PS 6 inlet service road mowing.
3. Unit 3a under Hwy 70 Bridge vegetation abatement.

Unit 4

1. Unit 4 LM 1.50 crack sealing.
2. Unit 4 Olivehurst Pump Station - closed the snake gate.
3. Unit 4 spray aquatic herbicide in outfall and at the trash racks.
4. Unit 4 LM 1.0-1.5 slope vegetation abatement.
5. Unit 4 LM 1.5-2.2 slope vegetation abatement.
6. Unit 4 removal of fence encroachment, corral, and water standpipe at northern boundary line at 3846 Arboga Rd.
7. Unit 4 slope vegetation abatement LS LM 0.0-1.01.
8. Unit 4 W/S LM 0.0 sucker tree abatement.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 5 W/S LM 0.8 vegetation abatement.
3. Unit 5 W/S LM 0.8 spraying.
4. Unit 3b W/S and L/S LM 4.00-3.50 cut low hanging branches.
5. Unit 3B/5/6 Johnson grass vegetation abatement.
6. Unit 5 fallen tree limb cleanup West of red gate.

Unit 7

1. Unit 7 paddle marker replaced LM 3.91.
2. Unit 7 paddle marker cleaning.
3. Unit 7 L/S LM 0.6 sucker tree cutting.

Unit 8

1. Unit 8 V ditch mowing.
2. Unit 8 mowing of flats at road 512.

Unit 9

1. Pump Station #3
2. The backup diesel generator was exercised on 8/24, 9/7, and 9/21.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
3. Unit 9 pipe fence welding L/S LM 0.02.
4. Unit 9 set blocks at Country club, W/S wave wash buffer.
5. Unit 9 L/S LM 5.70 smoked squirrel holes.
6. Unit 9 L/S LM 0.35 set four blocks.
7. Unit 9 W/S LM 0.60 set two blocks.
8. Unit 9 paint gate structures south of Star Bend.
9. Unit 9 W/S LM 0.60 removal of abandoned car.
10. Unit 9 fill sheep depressions w/AB, LM 4.90-5.60.
11. Unit 9 paddle marker cleaning.

Drainage Laterals and Detention Basins

1. Caltrans Basin vegetation abatement and sucker tree removal.
2. Lateral 15 S sucker tree cutting.
3. Island Basin sucker tree cutting.
4. Lateral 13-Wheeler basin mowing and vegetation abatement of service road.
5. Lateral 9 sucker tree abatement.
6. Lateral 10 sucker tree abatement.
7. Lateral 15 sucker tree abatement.
8. Lateral 13 sucker tree abatement.
9. PS 5 veg abatement.
10. Lateral 15 behind Walgreens vegetation abatement.
11. Lateral 13 behind golf course vegetation abatement and branch trimming.
12. Lateral 16 vegetation abatement.
13. Cal Trans vegetation abatement and sucker tree cutting.
14. PS 10 vegetation abatement.
15. Pond 18 at the ATT building.
16. Lateral 5 East and West vegetation abatement.
17. Lennar pond culvert, backfilling of washed dirt underneath culvert outfall.
18. Lennar outfall service road A/B spreading with backhoe.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 8/24, 9/7 and 9/21.
2. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to Covid 19.
3. Light blue dump trailer fix tire at Les Schwab.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Replace Danna gate with chain and lock.
3. Anderson Mitigation trailer load of debris to the dump.
4. Annual service for all pumps. (oil, cleaning, grease).
5. Olivehurst Pump Station trash rack cleaning.
6. Annual pump servicing completed at all pump stations.

22. Administrative Assistant's Report:

Administrative Assistant Monthly Report October 6, 2020

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal
5. Checks, Warrants and Deposits
6. Received Reimbursement for YWA Rural Grant Partial Invoice.

Clerical/Office:

1. Impact Fees
 - A. Lennar – River Oaks North Village 2 – Paid
 - B. Martin Goebelin 1723 Ash Way – Paid
 - C. Regional Housing Authority – Proposed Apartment Complex – Research for Impact Fees
2. Permit Clearance Request Sign Offs
 - A. Cresleigh Homes – The Bluffs
 - B. Cresleigh Homes – Riverside Meadows
 - C. Lennar – Sonoma Ranch
3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA.
4. EDD Form w/GSRMA Attorney Patricia Eyres
5. Benefit Enrollment for Eligible Employee

Contract Management:

1. 2019-2020 FMAP OMRR&R Grant Agreement – Progressive Billing
2. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
3. YWA Rural Grant Pipe Replacement – Progressive Billing
4. Gregory Livestock
5. T&S Construction
6. Commercial Pump

7. Summit
8. Badger

Regulatory Compliance:

1. Managing PWC 100 projects. Summit, Badger, Commercial Pump
2. GSRMA Annual Survey Questionnaire
3. GSRMA Medical, Dental and Vision Open Enrollment

Projects:

1. Streamline Website Updating
2. Field Crew Worker Interviews and Background Checks
3. RMAP Letter of Intent to Participate
4. LPSF – Reimbursement for December 2020 Flood Fight Class

Contacts: Daniel @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Kyle Sanchez @ MHM, Chris Evans @ Streamline, Patricia Eyres @ GSRMA, Megan Jonsson @ LWA, Ken Schoech @ Cresleigh Homes, Lloyd @Alliant Networking, Dave Ott @ DOTTCO, and Kyle Close – Permit Runner

23. General Manager's Report:

General Manager's Report
October 6, 2020

Administration:

1. Approved employee time off requests and task scheduling.
2. Notice of Delinquent Assessment Letters – Handled questions and payments from letter recipients.
3. Reviewed Rural Levee DWR video inspection evaluations.
4. Reviewed Urban LOI comments.
5. Meetings (Via Teleconference or Webinars) - [DWR Local Maintaining Agency Meeting, Meeting with YWA,TRLIA, & MBK about Federal Reimbursements for the Investments in the RD784 Levee System, Sept. 16 CCVFCA BOD meeting, Sept. 16 River Parkway Planning Subcommittee meeting, LWA Contract Amendment Meeting, Sept. 23 CVFPB Coordinating Committee Meeting, Sept. 25 CVFPB Meeting, Project Follow-Ups with MHM, Weekly TRLIA Goldfields Construction Meetings, and Rotary]
6. Provide correspondence to TRLIA Goldfields Construction Team, as necessary.
7. Field Worker Applicant Interviews.
8. Impact Fee Program.
 - A. River Oaks North Village 2 (Lennar)
 - B. Wal*Mart Gas/Minimart Improvements

Project Management:

1. Horseshoe Levee Pipe Replacements - Unit 3B LM 4.66 and Unit 5 LM 2.04
2. Algodon Canal Improvements

3. Lennar Pond South Pipe Pressure Grouting Repairs
4. River Oaks Detention Basin Improvements
5. Annual Flood Fight Supplies Inventory
6. Yuba County 1 Stop Worker Program
7. Routine inspection corrections submitted to the USACE (Unit 4)
8. FMAP Contracts – 2019/2020, and 2020/2021
9. Relief well studies – Blackburn Consulting
10. Yuba-Sutter Regional Flood Fight Coalition - Letters sent to coalition members to acknowledge responsibility to inventory emergency flood fight supplies issued in 2016.
11. Schedule and coordinate tentative annual DWR Regional Flood Fight Training Class for December

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Updated compliance programs (Ongoing)
4. Training: Webinar on COVID-19 Worker’s Compensation & Worker Safety Legislative Update & Weekly Safety Meetings

24. Board to Consider Authorizing RD784 Staff to Contribute Labor and Equipment Time to the Arboga Assembly Center Memorial Site Project Lead by the Yuba-Sutter Arts Council –

The Yuba-Sutter Arts Council is leading efforts to develop the Arboga Assembly Center Memorial Site located on Broadway Rd. Staff estimates it will take 1 to 2 field workers approximately 4-6 hours using District equipment to perform earth grading activities to help prepare the site followed by a return visit to assist the Yuba College welding department with off-loading and placement of metal memorial displays. Due to Mr. Read’s involvement with the Yuba-Sutter Arts Council, he will be asked to recuse himself during Board consideration of this item.

25. Meeting Adjourned:

Meeting was adjourned at 11:45am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary