

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: October 5, 2021, Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:04am	10:56am	52Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Absent, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – David Read moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.					
5. Approve Checks and Warrants – David Read moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Board Trustee					
4. Sarbdeep Atwal – RD784 Board Trustee					
5. Patrick Meagher – RD784 Secretary of the Board					
6. Kimberly Ford – RD784 Deputy Secretary of the Board					

7. Jess McLaughlin – RD784 Field Superintendent
8. Sean Minard – RD784 Engineer
9. Jesse Barton – RD784 Attorney
10. Brian Manning – Attorney DNLC
<i>Items for Discussion and Possible Actions:</i>
<p>6. Board to Discuss Resuming “Meeting in Person” or Extending the Use of Zoom –</p> <p>The Board decided to transition back to “In-Person” meetings held in full compliance with the Brown Act. The public or staff may attend virtually but Board members will meet in person.</p>
<p>7. Board to receive an Update on the Horseshoe Levee – On September 21, 2021, YWA approved the RD784 70K grant request to adjust the District boundaries, 20K of which was conditionally approved to adjust the Horseshoe boundaries after the state maintenance area is formed.</p>
<p>8. Board to Receive Trustee Election Update – The Board nomination period ended at 5:00 PM on September 9th. Three nomination petitions were received for the three open positions. No election is required. Mr. Atwal, Mr. Danna, and Mr. Read were appointed to four-year terms (2021 through 2025) at the September 28, 2021, County Board of Supervisors meeting and will resume office at the December 2021 RD784 Board meeting.</p>
<p>9. Board to Consider Endorsing a CVFPB Encroachment Permit Application for SFPP L. P. – SFPP, L.P. a subsidiary of Kinder Morgan Inc. is proposing a Yuba River pipeline permanent alignment project to relocate a portion of its existing 8-inch refined petroleum products pipeline from its current temporary location beneath the Union Pacific RR bridge to a new permanent location. The project is located between the RD784 Unit 1 Levee and the Marysville Levee. David Read moved to approve the endorsement contingent upon the completion of MHM’s review and final recommendations. Joe Danna seconded the motion. Motion Carried Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.</p>
<p>10. Board to Receive Rental Backup Diesel Generator Bid Results and Considering Awarding a Contract – The current 3-year contract for emergency rental backup generator services for Pump Stations 5, 7, & 9 will expire in November this year. At the September 7, 2021, Board meeting, the Board rejected the sole bid and authorized a rebid. Only one bid was received again; however, the bid received came in less than the previous bid. CD & Power bid was the low bid at \$4,000.00 per month. David Read moved to approve the bid and contract. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.</p>
<p>11. Board to Consider Eliminating the South Pump at Tahiti Pump Station #4 – The south pump was pulled by Commercial Pump and Mechanical for inspection over the summer due to a leaking coupling. Several other problems were discovered during the inspection process including a corroded shaft. The estimate to complete the repairs is over \$25,000. After the County storm drain system in Tahiti Village was connected to the RD784 Lateral 15 South several years ago, it eliminated the need for the pump station</p>

according to MHM. Staff recommends eliminating the south pump rather than investing in the repairs. The north pump still remains and is fully functional. The long-term plan is to eliminate the pump station entirely by installing a gravity drain to the Clark Lateral. David Read moved to approve the elimination of the South Pump at the Tahiti Pump Station #4. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.**

12. Board to Consider 2021-2022 FMAP Update and Consider Adopting Resolution 2021-10-01 to Accept Funds –

The 2021-22 FMAP program will fund various maintenance activities and improvements throughout the Urban and Rural levee systems. The maximum payable by the state for this round of funding is \$690,100. Joe Danna moved to approve Resolution 2021-10-01. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.**

13. Board to Consider Adopting Resolution 2021-10-02 For Accepting an Irrevocable Offer of Dedication of Lot B In Fee Title from KB Homes in Cobblestone Phase 7 and Authorizing the GM to Sign the Final Map –

Lot B (3.19 Acres) is located along the Algodon Canal between Hwy 70 and the west side of the low flow channel. Joe Danna moved to accept Lot B and is also authorizing GM to sign the final map contingent upon approval by MHM. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.**

14. Board to Consider Adopting Resolution 2021-10-03 Accepting the River Oaks Detention Basin –

Lennar Homes of California has completed all punch list items. Staff recommended accepting the detention basin also referred to as “Lot B”. Once accepted, Lennar will receive a refund in the amount of \$1,099,124 as outlined in the reimbursement agreement for C-1 fees collected for drainage improvements. David Read moved to adopt Resolution 2021-10-03 and approve the refund. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.**

15. Board to Consider Endorsing a CVFPB Encroachment Permit Application for the City of Yuba City WWTP Sewer Diffuser Project –

The pipe crossing is a pressurized sewer effluent pipe crossing consisting of a 36.0” pipe. The pipe crossing will be installed above the 1957 and 200-year water surface elevation. A presentation was given by MHM. Joe Danna moved to endorse the CVFPB Encroachment Permit Application contingent upon the completion of MHM and TRLIA’s review. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.**

16. Board to Consider Monthly Budget Snapshot –

The Board was presented with a Budget Snapshot for the month of September 2021.

17. Field Manager’s Report:

Field Manager’s Report
October 5, 2021

Maintenance and Projects Completed

Unit 1

1. Sheep and goats grazed.
2. Received and staged 6 loads of concrete blocks.
3. Picked up trash and cut back brush on the waterside at LM 1.80.

Unit 2A

1. Sheep and goats grazed.
2. Received and staged 6 loads of concrete blocks.
3. Weedeated and cut sucker trees along the landside toe at LM 2.40.
4. Repaired minor erosion/depressions along the land and waterside levee crown from LM 1.00 – 1.50.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 9/7 and 9/20.
 - Annual backup generator service completed the week of 9/26.
 - Replaced the diesel fuel placard sign on the front gate.

Unit 3A

1. PS #6
 - Backup generators exercised on 9/7 and 9/20.
 - Replaced the diesel fuel placard sign on the front gate.
 - Annual backup generator service completed the week of 9/26. Both batteries also replaced.
2. Weedeated and picked up trash under the Hwy 70 bridge on the W/S at LM 2.43.
3. Rodent control (application of smoke cartridges) in squirrel holes on the W/S at LM 3.01.

Unit 4

1. Sheep and goats grazed.
2. Slip out repair on the Landside at LM 2.50 completed by contractor.
3. Weedeated land and waterside levee slopes from LM 5.80 – 6.00.
4. Flap gate at the Clark Lateral lowered for the winter season.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Sheep and goats grazed.
2. Pipe replacement in Unit 5 LM at 1.59 started.

Unit 7

1. Sheep and goats grazed.

Unit 8

1. Sheep and goats moving toward this unit.

Unit 9

1. Pump Station #3

- The backup diesel generator was exercised on 9/7 and 9/20.
 - Replaced the diesel fuel placard sign on the front gate.
 - Annual backup generator service completed the week of 9/26.
2. Grouted squirrel holes on the landside from LM 2.50 – 4.00.
 3. Received and staged 4 loads of concrete blocks at Murphy Rd.

Drainage Laterals and Detention Basins

1. Weedeated and cut sucker trees in Laterals 14, 15 (N), 15 (S), & the Mall Ditch.
2. Weedeated and inspected the Algodon Canal (Lat 15 (S) for large obstructions.
3. Sprayed blackberries in Lateral 15 (N) and the Plumas Lake Canal.
4. Mowed the north end of Linear Pond 16.
5. Trimmed low hanging branches along the Chestnut Basin service rd.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 9/7 and 9/20.
2. Annual shop backup generator service completed the week of 9/26.
3. Caulked the office trailer siding joints, touched up paint, and applied water seal to the deck.
4. Cleaned shop, office, and equipment weekly.
5. Completed vehicle and equipment maintenance and repairs as necessary.
6. Flood Fight Gear and Supplies Inventory completed and ready for winter 2021/22.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. Weekly safety meetings completed.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Applied water seal to the office trailer deck and repainted the non-slip expanded metal grates.
3. Completed weekly equipment and vehicle inspection check off lists.
4. Painted over graffiti on the Pump Station 7 exterior walls.
5. Topped off all diesel generators with fuel at Pump Stations 2, 3, 6, and the shop.

18. Administrative Assistant's Report:

Administrative Assistant Monthly Report October 5, 2021

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing
7. 2020-2021 Delinquent Assessment Payments and Tracking – With Megan Jonsson
8. Reconciliations with LWA – Assessment Tracking – Pending -2021-2022 Tracking Sheet
9. All Basins Funds – RECONCILIATION – Russ Powell, Jennifer Jensen, Tiffany Shacklett
10. William Walker Retirement – Insurance Benefits – COBRA Documents – Naomi Whatley @ GSRMA

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Ben Xiong – 4121 Feather River Blvd
 - B. Manjit Dulai – 5964 Garden Avenue
 - C. Generation Communities Draper Ranch North Phase III
 - D. KB Homes Cobblestone Phase 7
 - E. Kinder Morgan – RR
2. Permit Clearance Request Sign Offs
 - A. Legacy Homes – Riverside Meadows Village 3
 - B. Meritage Homes – River Oaks South Village 2
 - C. Lennar – Sonoma Ranch, River Oaks North Village 1
 - D. DR Horton – River Oaks South Village 1
 - E. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1
3. Employee Retirement Final Check and Benefit Payout with Paychex

Human Resources:

1. EDD Disability Claim – Submitted wage request form

Contract Management:

1. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
2. 2021-2022 FMAP OMRR&R Grant Agreement – Preparing For
3. YWA/DWR IRWMP Grant Preparation – Revised Invoice as per DWR submitted
4. TRLIA Goldfields – Maintenance Billing - On-going
5. Olivehurst Pump Station – Maintenance Billing – On-going
6. EPS – Reimbursement Agreements – Developer Fees (Names and Dates)
7. Telephone meeting with Mark Fowler @ Atteberry Searle – Benefit closeout for retiring employee.

Regulatory Compliance:

1. Managing PWC 100 projects - Commercial Pump, Tesco, and Dragon Demolition
2. Streamline Website Updating

Contacts: Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Rachel Bendix @ EDD, Daniel Crews @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Naomi Whatley @ GSRMA, Jason Little @ DWR, Russ Powell @ EPS, and Tiffany Shacklett, CPA.

19. General Manager’s Report:

General Manager’s Report
October 5, 2021

Administration:

1. Approved employee time off requests and task scheduling.
2. **Meetings:** 9/7 RD784 Board meeting, 9/9 Unit 4 erosion repair pre-con, 9/15 TRLIA reimbursement agreement tracking meeting with EPS, 9/15 CCVFCA meeting, 9/16 Rental backup generator pre-bid, 9/21 YWA Board meeting, 9/21 TRLIA Board Meeting, 9/22 CVFPBCC meeting, 9/24 CVFPB meeting Misc. Project Follow-Ups with MHM, Biweekly USACE inspection item follow-ups with TRLIA, Weekly staff meetings, and Rotary.
3. Provide correspondence to TRLIA Goldfields Construction Team as necessary.
4. Impact Fee Program / Plan Reviews
5. Filing petitions received - No election to be held.
6. Plan Reviews/Impact Fee Program:
 - A. Arboga Elementary School Expansion
 - B. Draper Ranch North Phase 3
 - C. Plumas Lake Phase 8b
 - D. 4121 Feather River Blvd. Metal Storage Building
 - E. Riverside Meadows Village 4 (Legacy Homes)
 - F. Rio Del Oro – Richmond American Homes

Projects:

1. USACE Routine Inspection Items – PG&E started the design process to relocate poles near Garden Ave.
2. Unit 5 LM 1.59 Pipe Replacement. – Project underway
3. YWA grant application for District Boundary Adjustments.
4. Yuba County Local Hazard Mitigation Plan.
5. FMAP 2021/22 Project Solicitation Package.
6. Tahiti PS 4 South Pump.
7. Unit 4 LM 2.45 Erosion slip out repair.
8. Pump Station 5, 7, & 9 Instrumentation Improvements – Design process continues

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Notice of Termination filed for WDID No. 5S58C390339 - (Linear Pond 16 Borrow Site – Pending Final Approval)

Personnel Update:

1. A new field worker to replace retiree Bill Walker has been selected and is scheduled to begin employment later this month.

Announcements:

1. The USACE scheduled a Routine Inspection of the RD784 Horseshoe Rural Levee in August 2022
2. Regional flood fight training day scheduled for December 1, 2021.

20. Meeting Adjourned:

Meeting was adjourned at 10:56am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboğa, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary