

| BOARD MEETING MINUTES | | | RECLAMATION DISTRICT 784 | | |
|---|---------|-------------|--------------------------|---------|-------------|
| 1594 Broadway Street | | | | | |
| Arboga, CA 95961-8821 | | | | | |
| Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting | | | | | |
| Date: October 7, 2025 Time: 10:00am Location: Reclamation District 784 Office | | | | | |
| Scheduled Time | | | Actual Time | | |
| Start | Stop | Total Hours | Start | Stop | Total Hours |
| 10:00am | 12:30pm | 2.5 Hrs. | 10:00am | 10:39am | 39 Min. |
| 1. Call to Order | | | | | |
| A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard - Absent. | | | | | |
| 2. Open Session: | | | | | |
| 3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group. | | | | | |
| Consent Items: | | | | | |
| 4. Approve Board Meeting Minutes – Brent Hastey moved to the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain. | | | | | |
| 5. Approve Checks and Warrants – Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain. | | | | | |
| 6. Board to Consider Authorizing Reimbursement Repayments to TRLIA – The developer reimbursement agreement program is set up on a “first in, first out” basis. TRLIA is eligible to receive the next semi-annual reimbursement repayments for Pump Stations 6 and 10. Bren Hastey moved to approve the TRLIA reimbursement payments for Pump Stations 6 and 10. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain. | | | | | |

7. Board to Consider Adopting an Updated B of A Banking Resolution and Adding Jolie Turk, County Treasurer and Tax Collector as an Authorized Signer –

District funds are held by the County Treasurer, and to comply with state requirements, Jolie Turk, County Treasurer and Tax Collector, must be added as an authorized signer on the District’s Bank of America banking resolution and signature card. Brent Hastey moved to approve the updated banking resolution and to authorize adding Jolie Turk with the County Treasurer’s Office as a signer on the District’s Bank of America account. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

1. Sarbdeep Atwal – RD784 Board President

2. David Read – RD784 Board Vice-President

3. Joe Danna – RD784 Trustee

4. Jared Hastey – RD784 Board Trustee

5. Brent Hastey – RD784 Board Trustee

6. Patrick Meagher – RD784 Secretary of the Board

7. Kimberly Ford – Deputy Secretary of the Board

8. Tina Moore – RD784 Field Superintendent

9. Jesse Barton – RD784 Attorney

Items for Discussion and Possible Actions:

8. Board to Consider Approving the Updated District Employee Handbook –

As recommended by ACWA/JPIA, several sections of the District Handbook have been updated to meet current requirements. Staff recommends approving the updated handbook which was also reviewed by District Counsel. The Board members were presented a slide presentation reflecting the updates and changes. Brent Hastey moved to approve the updates and changes to the District Handbook. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

9. Board to Receive Trustee Election Update –

The Board nomination period ended at 5:00 PM on September 11th. Three nomination petitions were received for the three open positions. No election is required. Mr. Sarbdeep Atwal, Mr. Joe Danna, and Mr. David Read, will be appointed to four-year terms (2025 through 2029) at the October 14th, 2025 County Board of Supervisors meeting and will resume office at the December 2025 RD784 Board meeting.

10. Board to receive the Monthly Budget Snapshot –

The Board was presented Monthly Budget Snapshot of expenses through September 30, 2025.

11. Field Manager’s Report:

Field Manager’s Report

October 7, 2025

Maintenance and Projects Completed September

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.
3. Livestock grazing.
4. Vegetation abatement cleanup after grazing (hand crew).

Unit 2A

1. Vegetation abatement around gate structures.
2. Pump station #9 conduit replacement (All Phase System Integration).
3. Livestock grazing.
4. Vegetation abatement cleanup after grazing (Aebi slope mower & hand crew).

Unit 2B

1. Vegetation abatement around gate structures.
2. Pump Station #2 backup generator exercised on 9/2, 9/15 & 9/29.
3. Vegetation abatement Pump Station #2 outfall.
4. Spray Pump Station #2 outfall service road.
5. Livestock grazing.
6. Vegetation abatement cleanup after grazing (Aebi slope mower & hand crew).

Unit 3A

1. Vegetation abatement around gate structures.
2. Pump Station #6 backup generator exercised on 9/2, 9/15 & 9/29.
3. Livestock grazing.
4. Vegetation abatement cleanup after grazing (Aebi slope mower & hand crew).

Unit 4

1. Vegetation abatement around gate structures.
2. Livestock grazing.
3. Vegetation abatement crown, LS & WS slope LM 4.10 – 5.50.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. No Maintenance (RD784).
2. Pipe replacement project Unit 3b LM 3.52, Unit 5 LM 0.12, 0.86, 3.06, 3.23 & Unit 6 LM 0.06 (T&S Construction).

Unit 7

1. Vegetation abatement around gate structures.
2. Livestock grazing.
3. Vegetation abatement cleanup after grazing (hand crew).

Unit 8

1. Monitor LS service road LM 1.75 (Failed Relief Well #11 Stabilized w/sandbags).
2. Vegetation abatement around LS gate structures.
3. Livestock grazing.

4. Vegetation abatement cleanup after grazing (Aebi slope mower & hand crew).

Unit 9

1. Pump Station #3 Backup generator exercised on 9/2, 9/15 & 9/29.
2. Vegetation about around gate structures.
3. Mow levee crowns and ramps.
4. Livestock grazing.
5. Vegetation abatement cleanup after grazing (Aebi slope mower & hand crew).
6. Set blocks in front of cut pipe fence LS LM0.50.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Livestock grazing.

Drainage Laterals and Detention Basins.

1. Vegetation abatement Lateral 10, 13, & 14
2. Vegetation abatement & sucker tree removal lateral 16.
3. Vegetation abatement Cal Trans basin.
4. Vegetation abatement/remove sucker trees Ella basin (CDF)

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 9/2, 9/15 & 9/29.
2. Clean and exercise equipment weekly.
3. Replace batteries on both New Holland Tractors.

Safety / Training

1. Administered weekly safety meetings.
2. Equipment training for employees.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Vegetation abatement in and around all pump stations.
3. Annual Generator Maintenance (Valley Power).
4. Submitted Annual LMA Report.
5. Submitted monthly spray report.

12. Office Manager's Report:

Office Manager's Monthly Report October 7, 2025

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations

3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Time Cards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Impact Fee Payments with County CDSA – Ongoing
7. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
8. QuickBooks Benefit Assessment Tracking Transition – Ongoing
9. Receiving & Entering Benefit Assessment Payments in Master Builder & Online QuickBooks Portal.
10. Preparing and Proofing Misc. Letters for Patrick.
11. Received Activity Sheets from County for 2024-2025 FY through December 2024. Still waiting on January 2025- June 2025.
12. Submitting Worker’s Comp., General Liability, Property, and Cyber Liability Payroll and accruals Quarterly and Annually on the ACWA Portal.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. River Oaks Commercial Center – Hilbers – Deferral Agreement
 - B. 1080 N. Beale Road – Commercial Restaurant
 - C. 4771 Arboga Rd. – Manjit Dulai
2. Permit Clearance Request Sign Offs
 - A. Lennar – Rio Del Oro 17-19 and 20 and Northpointe Village 1 & 2
 - B. Richmond Homes – Plumas Lake Phase 8
 - C. Grey Point Development – Alexander Point
4. Maintains and Updates District Website Regularly.
5. Notary Exam and Renewal – Received Stamp September 2025.

Human Resources:

1. Lincoln Financial Retirement Updates & Managing Accounts.
2. Tracks all Training Classes for Employees
3. ACWA/JPIA Suggested - Handbook Revisions – Presentation at Oct. 7, 2025 meeting.

Contract Management:

1. YWA Boundary Grant - Grant Extended to December 31, 2026
2. Olivehurst Pump Station – Maintenance Billing – Ongoing
3. YWA Grant – Pump Station 10 River Outfall – Ongoing
4. YWA Grant Levee Storm Drain Replacement Unit 5 – Sent Reimbursement Invoice #1
5. YWA Bear River Unit 8 Relief Well Abandonment & Replacement Grant– Ongoing
6. YWA Cenedella Risk Analysis Grant - Ongoing

Regulatory Compliance:

1. Managing PWC-Certified Payroll 100 Projects online with DIR – Ongoing.
2. Completed Office WPV Inspections twice monthly.
3. Board Packets – Monthly Board Meeting – Assembling, Attendance & Recordings
4. Working with Jolie Turk and Bank of America to add Treasurer as a Signatory.

13. General Manager's Report:

General Manager's Report October 7, 2025

Administration:

1. Meetings: 09/02 RD784 and TRLIA Board Meetings, 09/04 DWR LMA Coordination Meeting, 09/08 FR RFMP Steering Committee, 09/09 Yuba County Adaptation CIP Meeting, 09/17 CCVFCA, 9/18 YC Parks and Recreation Workgroup, 09/19 Cenedella Bend Project Update, 09/23 CVFPBCC, 09/25 RD784/TRLIA staff coordination meeting, 09/26 CVFPB meeting, and Rotary
2. Employee Handbook Updates
3. Reimbursement Agreement Program – *Active, ongoing*
4. ACWA Support Letter RE: AB/SB 105 and AB/SB 149 – Support for Proposition 4 Implementation
5. Plan Reviews/Impact Fee Program:
 - A. Parcel Split Map– *4771 Arboga Rd.*
 - B. Food/Beverage Retailer – *1080 North Beale Rd.*

Projects:

1. YWA/CITRIS Studies
2. RD784 Emergency Operations Plan Updates – *In final editing stages*
3. Pump Station 10 outfall
4. Horseshoe Levee pipe replacements - *Construction near completion*
5. Horseshoe State Maintenance Area Formation – *the CVFPB adopted Resolution 2025-04 on 09/26/2025 to establish State Maintenance Area 20 – Pending recorded resolution*
6. Relief Well #11 repairs in Unit 8 - *Contract awarded to Nor-Cal Pump*
7. USACE Utility encroachment correction coordination continues:
 - *The CVFPB issued NTC Case #15592 to PG&E on 02/25/2025 for unpermitted power lines in Unit 1 (PG&E has responded with the submission of a CVFPB Encroachment Permit Application*
 - *The CVFPB issued NTC Case #15603 to PG&E on 05/28/2025 for unpermitted power lines at 2 locations in Unit 2A and 1 location in Unit 2B*
 - *Utility Poles at Garden Avenue location on track for relocation in Spring/Summer of 2026 (NTC Case #15573)*
8. Cenedella Bend Erosion Site Risk Analysis Study
9. Levee Piezometer Replacements - *In design and estimating stages*
10. *Arboga Rd. Extension - Property search for future RD784 Shop/Office relocation*

Regulatory Compliance:

1. Streambed Alteration Permit 4-Year status report submitted to CAFWL
2. Weekly Safety Meetings.
3. Monthly spray use report submitted to County of Yuba

Announcements:

1. The District will be participating in the Yuba County Be Prepared Fair on October 8th at 1000 Lindhurst Ave.
2. October 21, 2025 YWA Special Board Workshop featuring local Reclamation District Activities. *Staff will give a presentation*

3. October 29, 2025 Town Hall Meeting at the 530 Event Center on Flood Preparedness Hosted by YWA. *Staff will participate on a Q & A panel*
4. RD784/YWA Regional Flood Fight Training Day is scheduled for November 5, 2025
5. 2025 Fall ACWA Conference & Expo December 2nd - 4th (Any trustees interested in attending, please contact staff).

14. Board Reports:

Brent Hastey reported attending the CAJPA Insurance meeting in September 2025.

15. Meeting Adjourned:

The meeting was adjourned at 10:39am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary