

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference					
Date: April 6, 2021 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:03am	11:11am	1 Hr 8 min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Absent, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard, Present.					
2. Closed Session:					
A. None					
3. Open Session:					
4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
5. Approve Board Meeting Minutes – David Read moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.					
6. Approve Checks and Warrants – David Read moved to approve the Checks and Warrants. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Board Trustee					
4. Sarbdeep Atwal – RD7784 Board Trustee					

5. Patrick Meagher – RD784 Secretary of the Board
6. Kimberly Ford – RD784 Deputy Secretary of the Board
7. Sean Minard – RD784 Engineer
8. Jesse Barton – RD784 Attorney
9. Jess McLaughlin – RD784 Field Superintendent
10. Stuart Hanson - Landowner
11. David Gibb - Landowner
<i>Items for Discussion and Possible Actions:</i>
<p>7. Board to Receive an Update on Arboga Rd. Extension – Arboga Rd. will eventually extend south from Broadway Rd. to Plumas Lake. It is possible the project may be ready to begin in about 5 years according to a latest update from County staff. The RD784 office and shop may need to be rearranged or relocated.</p>
<p>8. Board to Receive Information about the Bear River Corridor Management Plan – Local agencies participated in meetings several years ago regarding the set-up of a Corridor Management plan along the Bear River levees and channels. The idea of a plan is designed to develop a multi-objective O&M approach for the flood control facilities that also promotes ecosystem benefits. The ultimate goal will be to provide a long-term environmental compliance framework that will possibly alleviate the need for expensive permitting efforts every time a flood maintenance project or repair takes place. The planning process efforts did not move as quickly as initially planned due to various issues with funding programs but is now at a point to re-initiate the work with Regional Flood Management Plan funding from DWR.</p>
<p>9. Board to Receive an Update on the Goldfields 200 Yr. Levee Project – TRLIA is nearing completion of the Goldfields 200 Yr. Levee Project. The levee is fully constructed with the installation of gates, fences, barriers, and signage expected to be completed by May.</p>
<p>10. Board to Consider Adopting Updated Non-Exempt Employee Pay Scales – The Ad Hoc committee formed during the March 2 Board meeting, reported to the Board, regarding updating the Non-Exempt RD784 Wage Scale Analysis. David Read moved to approve the increase to the Field Worker Pay Scale and the Administrative Assistant’s Pay Scale. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Atwal), 0 Nays, 1 Absent (Hastey), and 0 Abstain.</p>
<p>11. Board to Consider Awarding a Backup Diesel Generator Maintenance Contract – The District’s current 3-year generator maintenance contract will expire this summer. Bids provided below are for annual maintenance on backup generators located at Pump Stations 2, 3, 6, and the shop generator.</p> <p>Three-Year Backup Diesel Generator Maintenance Contract for Pump Stations 2, 3, 6, and the Shop</p> <p>Bid Results</p>

Contractor	Pump Station 2	Pump Station 3	Pump Station 6	Shop Generator	Total Annual Maintenance Cost
West Coast Energy Systems	\$3,390.00	\$2,580.00	G1 \$2,840.00 G2 \$2,840.00	\$1,620.00	\$13,270.00
Valley Power Systems North, Inc.	\$2,262.00	\$1,944.00	G1 \$1,994.00 G2 \$1,994.00	\$1,408.00	\$9,602.00
Collicutt Energy	No Bid Received				
CD & Power	Bid Received/Missed Mandatory Job Walk/Disqualified				
Central California Generators	No Bid Received				

David Read moved to award the contract to Valley Power Systems North, Inc. Joe Danna seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Danna), 0 Nays, 2 Absent (Hastey and Atwal), and 0 Abstain.**

12. Board to Consider Future Hybrid Style Board Meetings –

The Board discussed having Hybrid Meetings in the near future and came to a consensus to give them a try.

13. Board to Consider Budget Snapshot –

The Board was presented with a Budget Snapshot through the Month of March -2021.

14. Field Manager's Report:

Field Manager's Report
April 6, 2021

Maintenance and Projects Completed

Unit 1

1. Unit 1 W/S LM 1.31 removal of coyote brush.
2. Unit 1 LM 1.4 removal of coyote bush pile.
3. Unit 1 L/S LM 2.00 walk path correction.
4. Unit 1 L/S LM 1.30 walk path correction.
5. Unit 1 L/S LM 2.00 correction of walk path on levee slope.
6. Unit 1 LM 1.60 Shad road vegetation abatement at gate.
7. Unit 1 LM 1.00 Simpson road vegetation abatement at gate.
8. Unit 1 spraying of crowns LM 2.20 to Riverside (west of 70 bridge).

Unit 2A

1. Unit 2a W/S LM 0.5 set blocks.
2. Unit 2a L/S LM 2.6 smoke squirrel holes.
3. Unit 2a L/S LM 2.6 weld pipe fence.
4. Unit 2a spraying of crowns LM 2.45-0.00.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 3/8 and 3/22.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Pump station 2 outfall service road repair.
2. Unit 2b LM 12.0-12.8 spraying of crowns.
3. Unit 2b LM 10.2 setup bait station.
4. Unit 2b spraying of crowns LM 9.00-10.00.
5. Unit 2b L/S LM 10.00-10.50 smoke squirrel holes.

Unit 3A

1. PS #6
 - Backup generators exercised on 3/8 and 3/22.
 - Spraying inside of facility.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. Unit 3a L/S LM 2.6 install chains and lock to keep gates open.
3. Unit 3a build gate for new install (in shop).
4. Unit 3a LM 3.2-0.0 spraying of crowns.
5. Unit 3a vegetation abatement around L/S gate.

Unit 4

1. Unit 4 regular inspection of levee crown crack seal repairs.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.

Unit 7

1. Unit 7 L/S LM 1.31 repair bait station signage.
2. Unit 7 LM 1.0 Dantoni Rd. gate structures vegetation abatement.
3. Unit 7 mowing of crowns and flats.

Unit 8

1. Unit 8 L/S LM 0.75 repair bait station signage.
2. Unit 8 L/S LM 2.00 V ditch leaf clearing.

3. Unit 8 LM 1.95-0.0 spraying of crowns.
4. Unit 8 debris pile burned.

Unit 9

1. Pump Station #3

- The backup diesel generator was exercised on 3/8 and 3/22.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. Unit 9 Island Rd. smooth out left-over dirt that was mixed in burn pile.
 3. Unit 9 Broadway LM 3.0 L/s and W/S gate welding repair.
 4. Unit 9 LM 0.0 fence repair.
 5. Unit 9 L/S LM 4.00-5.76 grouting squirrel holes.
 6. Unit 9 L/S LM 4.1 bait station setup.
 7. Unit 9 LM 4.1-2.0 spraying of crowns.
 8. Unit 9 move/reset blocks W/S LM 4.0.
 9. Unit 9 smoke squirrel holes LM 3.0-4.0.
 10. Unit 9 Country Club gate repair.
 11. Unit 9 L/S W/S service rd. A/B gravel potholes.
 12. Unit 9 spraying of crowns LM 0.0-2.50.
 13. Unit 9 debris removal LM 0.0-1.0.
 14. Unit 9 fence repair L/S LM 0.0.
 15. Unit 9 L/S LM 0.0-0.1 smoke squirrel holes.
 16. Unit 9 L/S LM 0.0 repair cut fence.

Drainage Laterals and Detention Basins

1. Lateral 20 service road spraying.
2. Pond 20 service road spraying.
3. Lateral 15N service road spraying.
4. Lateral 15 south vegetation abatement.
5. Ella Basin CDF removal of sucker trees.
6. Pond 18 vegetation abatement, att building.
7. Lateral 15 south debris removal behind homes.
8. Lateral 15 south service road tree trimming.
9. Pump Station 7 sign installation (No Trespassing/ No Dumping).
10. Mall ditch debris removal.
11. Wheeler Basin service Rd. vegetation abatement.
12. Lateral 16 south lot mowing.
13. Lateral 13 wrought iron fence behind houses vegetation abatement.
14. Woody's double gate service entrance off Algodon Rd. vegetation abatement.
15. Pond 16 block line vegetation abatement.
16. PS 7 paint over graffiti on East side of building.

17. Chestnut Basin backfill illegal camper eroded areas.
18. Chestnut Basin mowing with tractor.
19. Wheeler detention Basin cut sucker trees with CDF.
20. Lateral 16 adjacent to River Oaks cut elderberry sucker tree.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 3/8 and 3/22.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. New backhoe delivery.
 3. Service in house, 2014 service truck and 2017 spray truck.
 4. CDF trailer water supply/ toilet valve cleaning.
 5. Yuba College Conex air exchange.
 6. 17 service window glass repairs at Safelite Glass in Marysville.
 7. Spraying around Conex boxes at shop.
 8. Shop mowing adjacent to lateral.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Clean restroom for CDF.
3. Pre-Storm checks around all urban levee units and Internal Drainage areas.
4. Prepare and ready mower for mowing days. (Clean, grease and check for leaks).

15. Administrative Assistant's Report:

Administrative Assistant Monthly Report April 6, 2021

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Financial Audit Preparation – Jennifer's List Uploading and Research
7. Green Sheet Reconciliations with Angela @ County. – Received 3/23/2021
8. Assessment Reconciliations with Megan @ LWA.

Clerical/Office:

1. Impact Fees

- A. Cresleigh Homes Woodside Village 3A & 3B
- B. Hansen Ranch – Plan Check Fees
- C. Plumas 134 LP Riverside Meadows Village 5
- D. Cresleigh Homes River Oaks Village 3
- E. Cresleigh Homes Plumas Ranch Village 6
- 2. Permit Clearance Request Sign Offs
 - A. Cresleigh Homes – Riverside Meadows
 - B. Lennar – Sonoma Ranch
 - C. Pacific Communities – Cedar Lane, FR Blvd
 - D. KB Homes – Plumas Lake Phases 4, 5, and 6
- 3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA.

Human Resources:

- 1. Employee Injury – Worker’s Comp Forms

Contract Management:

- 1. 2019-2020 FMAP OMRR&R Grant Agreement – Submitted 3/15/2021
- 2. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
- 3. YWA Rural Grant Pipe Replacement – Progressive Billing and Payment Received
- 4. Olivehurst Pump Station 3-year Contract Billing – Payment Received
- 5. 2019-2020 Delinquent Assessment Payments, Refunds and Tracking
- 6. 2020-2021 Current Assessment Payments and Tracking

Regulatory Compliance:

- 1. Managing PWC 100 projects.
- 2. GSRMA RMAP Questionnaire and Supporting Documents – Pending GSRMA Board Meeting.
- 3. Notary Commission – Approved Renewal Swear In 3/31/2021
- 4. EDD SUI Reporting Number – Working with Paychex to make corrections.
- 5. State Controller’s 2020 Government Compensation in California Report
- 6. Streamline Website Updating

Contacts: Angela Yanez @ Yuba County – YCDS, Daniel @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Ken Schoech & Michael Overhoff @ Cresleigh Homes, Lloyd @Alliant Networking, Tiffany Shacklett and Jennifer Jensen Auditor’s, Kyle Close – Permit Runner, Jason Gretsche – Alliant Networking.

16. General Manager’s Report:

General Manager’s Report
April 6, 2021

Administration:

- 1. Approved employee time off requests and task scheduling.
- 2. Meetings: - 3/2 RD784 Regular Board Meeting, 2/24 CVFPB Coordinating Committee Meeting, 3/4 DWR LMA coordination meeting, 3/4 Bear River

Corridor Management Plan meeting, weekly Future of TRLIA meetings, 3/9 EDD conference call, 3/10 Pay Scale Ad Hoc Committee meeting, 3/16 Developer meeting with KB Home RE: Cobblestone Phase 7 plan check, 3/17 Local Hazard Mitigation Plan meeting, 3/18 & 3/24 CCVFPBCC meetings, 3/26 CVFPB, 3/29 DWR DMP meeting, Yuba Feather Working Group Meeting Project Follow-Ups with MHM, Weekly TRLIA Goldfields Construction Meetings, Biweekly USACE inspection item follow-ups with TRLIA, and Rotary.

3. Provide correspondence to TRLIA Goldfields Construction Team, as necessary.
4. Field worker applications reviewed (Indeed.com)
5. Impact Fee Program / Plan Reviews
 - A. Pacific West Communities – 41 Apartment Units at 5816 Feather River Blvd.
 - B. Pacific West Communities – 108 Apartment Units at 866 Cedar Ln.
 - C. Cobblestone Phase 7 – KB Home
 - D. Riverside Meadows Village 5 – Legacy Homes
 - E. Hansen Ranch

Project Management:

1. River Oaks Detention Basin Improvements (Coordination efforts with Lennar staff including South Pipe Repairs).
2. USACE Routine Inspection Items.
3. Yuba County Local Hazard Mitigation Plan – Researched and sent information requested by the group.
4. FMAP Contracts – 2019/2020 (Billing), and 2020/2021 (Backhoe Purchase, Unit 4 Levee Patrol Road rehab out to bid).
5. Pump Station 5, 7, & 9 Instrumentation Improvements (Pending DWR/YWA sub-agreement)
6. Next Horseshoe Levee Pipe Replacement at Unit 5 LM 1.85 (MHM plan submittal pending CVFPB review)

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Form 700's distributed.
3. CPR/First Aid/AED training (Renewed).
4. Weekly safety meetings.

17. Adjournment:

Meeting was adjourned at 11:11am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has

been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary