

BOARD MEETING MINUTES **RECLAMATION DISTRICT 784**

1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting
THIS MEETING WAS UNAVAILABLE VIA ZOOM AS THERE WAS AN UNEXPECTED INTERNET OUTAGE.

Date: October 1, 2024 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:05am	10:50am	45 Min

1. Call to Order

A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –

Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

5. Approve Checks and Warrants –

Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

6. Board to Consider Authorizing Reimbursement Repayments to Cresleigh Homes Corporation, Plumas 134 L.P., and TRLIA –

Brent Hastey moved to approve the developer reimbursement repayments to Cresleigh Homes, Plumas 134 L.P., and TRLIA. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

- 1. Sarbdeep Atwal – RD784 Board President
- 2. David Read – RD784 Board Vice-President
- 3. Joe Danna – RD784 Board Trustee
- 4. Jared Hastey – RD784 Board Trustee
- 5. Brent Hastey – RD784 Board Trustee
- 6. Patrick Meagher – RD784 Secretary of the Board
- 7. Kimberly Ford – RD784 Deputy Secretary of the Board
- 8. Tina Moore – RD784 Field Superintendent
- 9. Sean Minard – RD784 Engineer
- 10. Jesse Barton – RD784 Attorney

Items for Discussion and Possible Actions:

7. Board to Consider Adopting Resolution 2024-10-01 Appointing Doug Lofton as the At-Large Director to the Board of Directors for Three Rivers Levee Improvement Authority –

The resignation of at-large trustee Gary Ledbetter has created a vacancy on the TRLIA Board. The JPA states that the nominee shall be appointed to the TRLIA Board upon a majority vote of both the Board of Supervisors and the District Governing Board. A vacancy was filed with the Clerk of the Board in August, and recruitment was initiated. At the close of the recruitment, one application from Yuba County resident/retired District 3 Supervisor Doug Lofton was received. Brent Hastey moved to approve the Resolution 2024-10-01 appointing Doug Lofton as the At-Large Director to the Directors for Three Rivers Levee Improvement Authority. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

8. Board to Discuss the Current Amount of Per Diem for Members of the Board of Trustees –

The current compensation for Trustees is \$262.50 per Board meeting. The Water Code authorizes an increase in per diem compensation that may be received by the Board up to an amount equal to 5% for each calendar year since the effective date of the last increase. The Board of Trustees has not increased the amount of per diem since September 7, 2021. If the Board would like to consider increasing the amount of per meeting compensation, a notice of public hearing is required to be placed in the Appeal Democrat two times, and a public hearing must be held. A 5% increase is equal to \$13.13/year ($\$262.50 \times .05 = \13.13). Brent Hastey moved to proceed with the requirements in order to increase the Board’s meeting compensation. David Read seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

9. Board to Receive the Monthly Budget Snapshot –

The Board received the monthly budget snapshot through September 30, 2024.

10. Field Manager’s Report:

Field Manager’s Report
October 1, 2024

Maintenance and Projects Completed
Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.
3. Sheep & Goat grazing.
4. Vegetation abatement clean up after grazing (hand crew).

Unit 2A

1. Vegetation abatement around gate structures.
2. Sheep & Goat grazing.
3. Vegetation abatement clean up after grazing (New Holland tractor).

Unit 2B

1. Pump Station # 2 backup generators exercised 9/3 & 9/16.
2. Vegetation abatement around gate structures.
3. Sheep and Goat grazing.
4. Vegetation abatement clean up after grazing (New Holland tractor).

Unit 3A

1. Pump Station # 2 backup generators exercised 9/3 & 9/16.
2. Vegetation abatement around gate structures.
3. Sheep & Goat grazing.
4. Vegetation abatement clean up after grazing (hand crew & New Holland tractor).

Unit 4

1. Vegetation abatement around gate structures.
2. Sheep & Goat grazing.
3. Vegetation abatement clean up after grazing (Skid Steer & hand crew).

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Vegetation abatement around flap gate headwalls.
3. Sheep & Goat grazing.
4. Vegetation abatement and sucker tree removal clean up after grazing (CDF, hand crew & New Holland tractor).

Unit 7

1. Vegetation abatement around gate structures.
2. Sheep & Goat grazing.
3. Vegetation abatement clean up after grazing (hand crew).

Unit 8

1. Monitor temporary sink hole repair around Relief Well #11 on L/S service road at L/M 1.75.
2. Sheep & Goat grazing.

3. Vegetation abatement clean up after grazing (New Holland tractor).

Unit 9

1. Pump Station #3 Backup generator exercised on 9/3 & 9/16.
2. Vegetation about around gate structures.
3. Sheep & Goat grazing.
4. Vegetation abatement clean up after grazing (New Holland tractor).

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Sheep & Goat grazing.
3. Vegetation abatement clean up after grazing (hand crew & New Holland tractor).

Drainage Laterals and Detention Basins.

1. Vegetation abatement lateral 13 South.
2. Vegetation abatement lateral 14 (FRB).
3. Clear culverts of vegetation pond 16.
4. Vegetation abatement Ella block line.
5. Mow Ella Basin North & South.
6. Mow Wheeler Basin North.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 9/3 & 9/16.
2. Clean and exercise equipment weekly.
3. Replaced tires on New Holland tractor (Les Schwab).
4. New tires and brakes on 2017 field spray truck & 2019 field superintendent's truck.

Safety / Training

1. Administered weekly safety meetings.
2. New Hire orientation & training.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Replace belts on generator at pump station 2.
3. Annual EMASS at all pump stations (TESCO).

11. Office Manager's Report:

Office Manager's Monthly Report October 1, 2024

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Time Cards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Veronica Ludwig@ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving & Entering Benefit Assessment Payments.
11. Notarizing Documents when needed.
12. Preparing and Proofing Misc. Letters for Patrick.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Roberto Flores – 5795 Riverside Drive
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 5&7
 - B. Lennar – Rio Del Oro 17-19
 - C. Cresleigh Homes – Plumas Ranch Village 6
 - D. MHP Builders/Legacy – Willowcreek/Riverside Meadows Vill 3
 - E. DR Horton – Draper Ranch Phase 2
3. Cal-Trans Delinquent Assessments – Tracking & Billing.
4. Maintains and Updates District Website Regularly
5. Flood Fight Training Preparation – Sending Addresses and Flyer Information – Attended Meeting with YWA Staff, and Patrick Meagher
6. Preparing for Office Christmas Party Flyers
7. Preparing for Be Prepared Flyers – Yuba County Be Prepared Fair – October 10, 2024

Human Resources:

1. Retirement Updates to accounts.
2. Trustee Benefits with ACWA/JPIA – Class Changes & Prepare for Enrollments
3. Set up Drug Testing & Physicals and Respirator Fit Tests for NEW employees
4. New Hire Paperwork and Insurance Enrollment
5. EDD Paperwork
6. ACWA/JPIA Suggested - Handbook Revisions
7. Attended Meeting with Tim Vas Dias @ Atterberry Searle – Lincoln Plan Renewal Review
8. Conducted Interviews with potential new employees.

Contract Management:

1. YWA Boundary Grant - Grant Extended
2. TRLIA Goldfields – Maintenance Billing - Ongoing
3. Olivehurst Pump Station – Maintenance Billing – Ongoing
4. Chestnut Pond Watershed Improvements – Billing – Ongoing

5. FSRP Grant – Start Billing for Reimbursement
6. 2024 FMAP Grant – Ongoing
7. YWA Grant – Pump Station 10 River Outfall – Ongoing
8. YWA Grant Levee Storm Drain Replacement Unit 5 – Ongoing
9. Levee Patrol Rehabilitation Grant – Ongoing

Regulatory Compliance:

1. Managing PWC-Certified Payroll 100 Projects online with Department of Industrial Relations – Ongoing.
2. Lincoln Financial Updating & Managing Retirement Accounts
3. Completed Office WPV Inspections twice monthly.

Contacts:

Vangie Flores @ YWA, Cassandra Leighty @ Hard Rock, Sami Nall @ YWA, Veronica Ludwig @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, Jonathan @ Alliant Networking, Jennifer Jensen @ Jensen Smith, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, Kristen Munsee @ Yuba County Auditor’s, and Kyle Sanchez @ MHM, Incorporated.

12. General Manager’s Report:

General Manager’s Report
October 1, 2024

Administration:

1. Meetings: 09/03 RD784 and TRLIA Board Meetings, 09/04 Annual Retirement Program Meeting, 09/05 DWR LMA Coordination Meeting, 09/05 Regional Flood Fight Training Day Planning Meeting with YWA, 09/12 County Program For Public Information Committee, 09/12 Pump Station 2 Pipe Repair public bid opening, 09/16 YWA CITRIS Monitoring & Sensing Technologies Update Meeting, 09/18 CCVFCA, 09/23 Horseshoe Tree Removal site meeting with landowners, and Rotary.
2. Plan Reviews/Impact Fee Program:
 - A. Woodside Village 3B - *Cresleigh Homes*
 - B. *Application Routing – Early Consultation – TPM-24-0013 at 4771 Arboga Rd.*
 - C. Trull RV & Boat Storage – 4131 Hazel St. – *Grading plan in review with county Public Works.*

Projects:

1. Center for Information Technology Research in the Interest of Society (CITRIS). *The team is in the early stages of developing a 3D subsurface model.*
2. Olivehurst Pump Station motor controller replacement on Pump #1.
3. South Ella Basin service road repairs - *By Wheeler Ranch II developer*

4. Letter of Map Revision (LOMR) for National Flood Insurance Program
5. RD784 Emergency Operations Plan – Updated version
6. Pump Station 10 outfall – In design stages
7. Horseshoe Levee pipe replacements – Plans in review with the CVFPB
8. Horseshoe Tree Removals (Unacceptable USACE inspection items) – UPDATE. Contract in the amount of \$297,966 awarded to Lund Construction.
9. Relief Well #11 repairs in Unit 8: - In plan review stages with the CVFPB.
10. USACE Utility encroachment correction coordination continues. State Enforcement Case #15574 at Hammonton Smartsville Rd. near completion.
11. Pump station 7 and 9 Rehabilitations - Pump Station 7 Completed on 9/3, PS 9 Pending Completion.
12. Cenedella Bend Erosion Site Risk Analysis Study - MHM developing the RFQ

Regulatory Compliance:

1. Weekly Safety Meetings.
2. Monthly spray use report submitted to County.

Announcements:

1. October 10, 2024 Yuba County Be Prepared Fair at 1000 Lindhurst Avenue from 3:30 pm – 7:00 pm. The District will participate with an information table and handouts.
2. October 15, 2024 RD784 Volunteer Information Outreach Night (6:00 PM – 7:30 PM at the RD784 Office)
3. October 29, 2024 Association of Realtor’s Meeting – GM co-presenting with County of Yuba’s Program for Public Information Committee.
4. November 19, 2024 Regional DWR Flood Fight Training Day – (Hosted by YWA and RD784)
5. The office will be closed on November 28th and 29th for the Thanksgiving Holiday.

13. Board Reports:

Brent Hasteley reminded the Board that ACWA/JPIA will be having their Annual Conference December 5, 2024- December 5, 2024.

14. Meeting Adjourned:

The meeting was adjourned at 10:50am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary