

SPECOIAL BOARD MEETING MINUTES RECLAMATION DISTRICT 784

1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No.784 Board of Trustee’s Special Board Meeting.

This Meeting was Accessible to the Public In person and Via Zoom Meeting

NOTICE OF AUXILIARY MEETING LOCATION FOR DIRECTOR BRENT HASTEY

Director Brent Hastey attended remotely from an Auxiliary Meeting Location located at:

15 Orcutt Drive, Pinedale, WY 82941

Date: January 10, 2024 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:02am	10:19am	17 Minutes

1. Call to Order

A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard – Absent.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –
Joe Danna moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

5. Approve Checks and Warrants –

Joe Danna moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

6. Board to Consider Authorizing the General Manager to Execute a Grant Agreement Between the Yuba Water Agency and RD784 for Levee Storm Drain Pipe Replacements at the Rural Horseshoe Levee –

Joe Danna moved to authorize the RD784 General Manager to execute a Grant Agreement Between the Yuba Water Agency and RD784 for Levee Storm Drain Pipe Replacements at the Rural Horseshoe Levee. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

7. Board to Consider Authorizing the General Manager to Execute a Cost-Share Grant Agreement Between the Yuba Water Agency and Rd784 for the Pump Station No. 10 River Outfall Project –

Joe Danna moved to authorize the General Manager to execute a Cost-Share Grant Agreement Between the Yuba water Agency and RD784 for the Pump Station No. 10 River Outfall Project. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

8. Board to Consider Endorsing a CVFPB Encroachment Permit for PG&E –

Joe Danna moved to approve the endorsement of a CVFPB Encroachment permit for PG&E. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Danna, Read, J. Hastey, and B. Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

Persons Attending

- 1. Sarbdeep Atwal – RD784 President of the Board**
- 2. David Read – RD784 Vice-President of the Board**
- 3. Joe Danna – RD784 Board Trustee**
- 4. Jared Hastey – RD784 Board Trustee**
- 5. Brent Hastey – RD784 Board Trustee – Attended Remotely**
- 6. Patrick Meagher – RD784 Secretary of the Board**
- 7. Kimberly Ford – RD784 Deputy Secretary of the Board**
- 8. Tina Moore – RD784 Field Superintendent**
- 9. Jesse Barton – RD784 Attorney**

Items for Discussion and Possible Actions:

9. Board to Receive the 2023 DWR Fall Levee Inspection Results –

The Reclamation District 784 received an acceptable “A” rating for all urban and rural levee units.

10. Board to Receive the Monthly Budget Snapshot –

The Board of Trustees were presented with the Monthly Budget Update Through December 31, 2023.

11. Field Manager’s Report:

Field Manager’s Report
January 10, 2024

Maintenance and Projects Completed
Unit 1

1. Vegetation abatement around gate structures.
2. Place clay dirt and Juit net along walk path L/S L/M 1.87.
3. Grout squirrel holes L/S L/M 1.50 - 1.72.
4. Graffiti removal on blocks.
5. Debris removal.

Unit 2A

1. Vegetation abatement inside & outside of pump station 9.
2. Vegetation abatement around gate structures.
3. Trim back low hanging branches on L/S.
4. Grout squirrel holes L/S, L/M 2.34.

Unit 2B

1. Pump Station # 2 backup generators exercised on 12/11 & 12/27.
2. Vegetation abatement inside pump station 2.
3. Vegetation abatement V-Ditch.
4. Vegetation abatement around gate structures.
5. Clear beaver obstruction P.S 2 outfall.

Unit 3A

1. Pump Station #6 Backup generators exercised on 12/1 & 12/27.
2. Vegetation abatement around gate structures.

Unit 4

1. Vegetation abatement around gate structures.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Unit 5 L/M 2.43 clear beaver debris from trash rack.

Unit 7

1. Vegetation abatement around gate structures.
2. Debris Removal.

Unit 8

1. Vegetation abatement along concrete V-Ditch.

Unit 9

1. Pump Station #3 Backup generator exercised on 12/11 & 12/27.
2. Vegetation abatement inside pump station 3.
3. Debris removal.

Goldfields 200-year Levee

1. Mow basins, and service roads.
2. Vegetation abatement around gate structures.

Drainage Laterals and Detention Basins.

1. Vegetation abatement along laterals 8, 9, 10, 11, 12, 13 (N & S), 14, 15(S), 15/17 crossing 16.
2. Vegetation abatement lateral 13, 15 (S).
3. Mow lateral 15 (S) service road.
4. Vegetation abatement/cut sucker trees lateral 15 (S).
5. Mow River Oaks Detention Basin service road.
6. Vegetation abatement Cal Trans Basin.
7. Remove sucker trees pond 16 & 20.
8. Monitor pond 16 & 20 for beaver activity.
9. Debris removal Wheeler Basin trash rack.
10. Replace cracked manhole lid at pond 20.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 12/11 & 12/27.

Safety / Training

1. Administered weekly safety meetings: Spill Prevention Control, Electric Jackhammer, Woodchipper, DR Brush Mower, Fall Protection, and Safe Digging.
2. Ethics and Anti-Harassment training.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Daily storm maintenance when wet weather is forecasted.
3. Annual Flood Fight Training.
4. Paint graffiti pump station 7.
5. Vegetation abatement pump station 4, 5, 7, 10 and Olivehurst.
6. Pump Station 4 PG&E power outage repair (Lightening Strike).

12. Administrative Assistant's Report:

Administrative Assistant Monthly Report

January 10, 2024

Accounting:

1. Budget Updates
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing

5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Gracey @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving Assessment Payments.
11. Preparing for the 2022-2023 Audit – Gathering & Researching Documents – Tiffany Shacklett & Jennifer Jensen.
12. Preparing to Close-Out Calendar Year 2023 Payroll. Scheduled Meeting with Andrea Chapman @ Sage.

Clerical/Office:

1. Impact Fees & Plan Check Fees
2. Permit Clearance Request Sign Offs
 - A. KB Homes – Cobblestone Phase 7
 - B. Lennar Homes – Rio Del Oro Villages 17 & 19
3. Encroachment Permits
 - A. 1799 Smartville RD – Encroachment Permit - PGE
3. Cal-Trans Delinquent Assessments – Tracking

Human Resources:

1. Workman’s Compensation Claim– Robert Avila – On-Going
2. Preparing for ACWA/JPIA Risk Assessment Visit scheduled for 01/17/2024.

Contract Management:

1. 2022-2023 FMAP Grant – On-Going
2. YWA/DWR IRWMP Grant – On-Going
3. YWA Boundary Grant - Grant Extended
4. TRLIA Goldfields – Maintenance Billing - On-Going
5. Olivehurst Pump Station – Maintenance Billing – On-Going
6. Chestnut Pond Watershed Improvements – Billing – On-Going
7. FSRP Grant – Executed 10/26/2023.
8. Preparing for 2023-2024 FMAP Grant

Regulatory Compliance:

1. Managing PWC 100 Projects online with Department of Industrial Relations – On-Going
2. Received – Reimbursement form GSRMA for our Flood Fight Training Class Luncheon - \$1,000.00

Contacts:

Gracey Copelin @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Aaron @ Paychex, Jesse Barton @ Gallery & Barton, Jolie Turk @ YC Treasurer, Patrick Soper @ LWA, Joseph Nyguen @ LWA, George and Jonathan @ Alliant Networking, Jennifer Jensen @ Auditor’s, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, and Tracey @ GSRMA

13. General Manager’s Report:

General Manager's Report
January 10, 2024

Administration:

1. Meetings: 12/5 TRLIA Board Meeting, 12/6 RD784 Special Board Meeting, 12/7 DWR LMA Coordination, 12/7 CITRIS Levee Monitoring planning discussion, 12/11 Tour at YWA New BB Dam & Colgate Powerhouse, 12/13 Levee Tour with Yuba-Sutter Homeless Consortium, 12/19 YWA Board Meeting, 12/20 CCVFCA Meeting, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Drug-Free Awareness Plan Updates.
4. Liability and Workman's Comp Insurance applications.
5. 6-month staff performance evaluations completed.
6. Portable Backup Generator reserved in rental yard December - January (Contract with CD & Power)
7. Plan Reviews/Impact Fee Program:
 - A. Tentative Parcel Map Subdivide Project – County Early Routing Consultation (Applicant: P. Loek, APN 014-300-087)
 - B. Erle Rd. Storage Expansion – 5600 Lindhurst Ave.
 - C. Trull RV & Boat Storage – 4131 Hazel St. – Owner submitted revised plan and responses to MHM 4th review on 12/28/2023.
 - D. Joint utility pole replacement in Unit 7.

Projects:

1. Urban levee boundary adjustments – MHM/Yuba LAFCO.
2. USACE Utility encroachment correction coordination continues.

Regulatory Compliance:

1. GM Participated in a random interview session with the Yuba County Grand Jury.
2. Monthly pesticide spray use report submitted on-line to the County. Annual use permit for 2024 renewed.
3. Week Safety Meetings

Announcements:

1. Staff is scheduled to attend a Crisis Communications Exercise hosted by YWA on January 31.

14. Board Reports:

None

15. Meeting Adjourned:

The Meeting was adjourned at 10:17am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboya, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary