

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting					
Date: December 2, 2025 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:16am	16 Minutes
1. Call to Order					
A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Absent, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard - Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Jared Hastey moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.					
5. Approve Checks and Warrants – Jared Hastey moved to approve the Checks and Warrants. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.					
6. Board to Review the RD784 Emergency Operations Flood Safety Plan – Background: The RD784 Emergency Operations Flood Safety Plan, originally adopted by the Board on September 5, 2017, is required to be reviewed every three years. The most recent review occurred on October 4, 2022. An updated version of the plan is currently in development and will be presented to the Board for adoption upon completion.					
Recommended Action: Acknowledge that the existing RD784 Emergency Operations Flood Safety Plan has been reviewed. Due to the size of the document, the plan will be delivered to each Board member prior to the meeting. A copy will also be available for					

review at the Board meeting upon request. Jared Hastey moved to approve the review of the RD784 Emergency Operations Flood Safety Plan, originally adopted by the Board on September 5, 2017. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

7. Board to Consider Adopting the August 2019 Supplement to Standard Operation and Maintenance Manual Sacramento River Flood Control Project Unit No. 145 –

Background: In March 2023, in collaboration with MBK Engineers, TRLIA, and the County of Yuba, the District initiated work to complete an updated Letter of Map Revision (LOMR) for interior drainage basins A, B, and C. This effort is part of the ongoing FEMA accreditation project. FEMA’s consultant is requesting that the District formally approve the applicable operation and maintenance manual, which has not been done in the past, but it is being requested at this time.

The 2019 version of the U.S. Army Corps of Engineers (USACE) manual consolidates the former Unit No. 145 and Unit No. 149 manuals into a single, updated document. Due to the size of the document, the plan will be delivered to each Board member prior to the meeting. A copy will also be available for review at the Board meeting upon request.

Recommended Action:

Adopt the U.S. Army Corps of Engineers August 2019 Supplement to the Standard Operation and Maintenance Manual, Sacramento River Flood Control Project Unit No. 145.

Jared Hastey moved to approve the U.S. Army Corps of Engineers August 2019 Supplement to Standard Operation and Maintenance Manual Sacramento River Flood Control Project Unit No. 145. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

Persons Attending

- 1. Sarbdeep Atwal – RD784 President of the Board**
- 2. David Read – RD784 Vice-President of the Board**
- 3. Joe Danna – RD784 Board Trustee**
- 4. Jared Hastey – RD784 Board Trustee**
- 5. Patrick Meagher – RD784 Secretary of the Board**
- 6. Kimberly Ford – RD784 Deputy Secretary of the Board**
- 7. Tina Moore – RD784 Field Superintendent**
- 8. Jesse Barton – RD784 Attorney**
- 9. Sean Minard – RD784 Engineer – Late Arrival**

Items for Discussion and Possible Actions:

8. Board to Consider Postponing the Regular January 6, 2026, Board Meeting Until Monday, January 12, 2026, and Receive the 2026 Board Meeting Schedule –

To allow time to prepare for the January Board meeting after the holidays, staff recommends postponing the regular January 6, 2026, Board meeting until January 12, 2026. Joe Danna moved to approve the postponement of the January 6, 2026 Board meeting until January

12, 2026. Jared Hasteley seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hasteley), 0 Nays, 1 Absent (B. Hasteley), and 0 Abstain.**

9. Board to Receive Information on the Appointment of David Read, Joseph Danna, and Sarbdeep Atwal to Four Year Terms on the RD784 Board Starting December 2025 through December 2029 –

On October 14, 2025, the Yuba County Board of Supervisors appointed David Read, Joseph Danna, and Sarbdeep Atwal to the Reclamation District 784 Board of Trustees. Each appointee has been duly sworn in by the Yuba County Clerk of the Board.

10. Board to Receive the Monthly Budget Snapshot –

The Board was presented the Monthly Budget Snapshot for expenses through November 30, 2025.

11. Field Manager's Report:

Field Manager's Report
December 2, 2025

Maintenance and Projects Completed September

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.

Unit 2A

1. Vegetation abatement around gate structures.
2. Trim low hanging branches & vegetation regrowth through cyclone fence.
3. Debris removal.

Unit 2B

1. Vegetation abatement around gate structures.
2. Pump Station #2 backup generator exercised on 11/12 & 11/24.
3. Grout squirrel burrows L/S - L/M 9.00 - 9.50.

Unit 3A

1. Vegetation abatement around gate structures.
2. Pump Station #6 backup generator exercised on 11/12 & 11/24.
3. Mowed L/S flat.

Unit 4

1. Vegetation abatement around gate structures.

Units 3B/ 5 / 6 (Horseshoe Levee State Maintenance Area 20)

1. No Maintenance (RD784).
2. Pipe replacement project Unit 3b LM 3.52, Unit 5 LM 0.12, 0.86, 3.06, 3.23 & Unit 6 LM 0.06 Pipe abandonment Unit 5 LM 3.96 (T&S Construction).

Unit 7

1. Vegetation abatement around gate structures.
2. Debris removal.
3. Mowed L/S flat.
4. Grout squirrel burrows L/S - L/M 1.6 – 1.8.

Unit 8

1. Monitor Relief Well RW – 11 stabilized w/sandbags. Abandonment started by Nor-Cal Pump.
2. Concrete V-Ditch clean out.

Unit 9

1. Pump Station #3 Backup generator exercised on 11/12 & 11/24.
2. Vegetation about around gate structures.
3. Mowed W/S flat.
4. Refresh levee service road with AB gravel L/M 4.50.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Mowed West Basin.

Drainage Laterals and Detention Basins.

1. Vegetation abatement Lateral 9, 10, 13, 14 & 16.
2. Vegetation abatement & remove sucker trees pond 20.
3. Vegetation abatement, remove sucker trees & monitor beaver activity Pond 16.
4. Chestnut Basin, vegetation abatement/remove sucker trees (CDF), set blocks along fence openings.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 11/12 & 11/24.
2. Clean and exercise equipment weekly.
3. Serviced the 2023 F350 service truck (changed oil & all filters).
4. Replace AC compressor on New Holland tractor (Beeler).

Safety / Training

1. Administered weekly safety meetings.
2. Equipment training for employees.
3. Annual Flood Fight training.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Storm Maintenance.

3. Vegetation abatement in and around all pump stations.
4. Submitted monthly spray report.
5. Olivehurst Pump Station video pipe inspection (Summit Pipelines).
6. Cleaned & replaced levee mile paddle markers throughout District.

12. Office Manager's Report:

Office Manager's Monthly Report December 2, 2025

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Timecards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Impact Fee Payments with County CDSA – Ongoing
7. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
8. QuickBooks Benefit Assessment Tracking Transition – Ongoing
9. Receiving & Entering Benefit Assessment Payments in Master Builder & Online QuickBooks Portal.
10. Preparing and Proofing Misc. Letters for Patrick.
11. Reconciles Activity Sheets from the County for 752,755, and 759 accounts.
12. Submitting Worker's Comp., General Liability, Property, and Cyber Liability Payroll and accruals Quarterly and Annually on the ACWA Portal.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. COREWEST - Plumas Lake Middle School
 - B. Milrose Consultants – Restaurant Retailer
 - C. K. Hovnanian – Wheeler Ranch Phase 2/Luna Bella
2. Permit Clearance Request Sign Offs
 - A. Lennar – Rio Del Oro 17-19 and 20 and Northpointe Village 1 & 2
 - B. Cresleigh Homes – Woodside Village 3A
 - C. Richmond Homes – Plumas Lake 8
 - D. SILVERMARK Construction – Alexander Point
4. Maintains and Updates District Website Regularly.
5. RD784 - Encroachment Permit – PGE Power Pole - #10232025

Human Resources:

1. Lincoln Financial Retirement Updates & Managing Accounts.
2. Tracks all Training Classes for Employees and Board Members

Contract Management:

1. YWA Boundary Grant - Grant Extended to December 31, 2026
2. Olivehurst Pump Station – Maintenance Billing – Ongoing
3. YWA Grant – Pump Station 10 River Outfall – Ongoing

4. YWA Grant Levee Storm Drain Replacement Unit 5 – Received 1st reimbursement check.
5. YWA Bear River Unit 8 Relief Well Abandonment & Replacement Grant– Ongoing
6. YWA Cenedella Risk Analysis Grant - Ongoing

Regulatory Compliance:

1. Managing PWC-Certified Payroll 100 Projects online with DIR – Ongoing.
2. Completed Office WPV Inspections twice monthly.
3. Board Packets – Monthly Board Meeting – Assembling, Attendance & Recordings
4. Jolie Turk - County Treasurer was added to the Bank of America account as a signatory.
5. Attended a Meeting with Justin Erikson with Streamline to Update our document access on our website.
6. Attended the YWA/RD784 Flood Fight Regional Annual Training – Hard Rock Casino.
7. Attended Safety Meetings.

13. General Manager's Report:

General Manager's Report
December 2, 2025

Administration:

1. Meetings: 11/04 RD784 Board meeting, 11/10 FR RFMP Steering Committee, 11/10 Staff Meeting (Employee Handbook updates presented to all staff), 11/12 Plumas Lake Interchange Design Update meeting, 11/12 Staff Meeting, 11/13 Yuba County Parks and Recreation Workgroup Charter, 11/18 CVFPB Coordinating Committee, 11/20 Cal OES Recovery Watershed pre-season meeting, and Rotary.
2. Reimbursement Agreement Program – *Active, ongoing*
3. Plan Reviews/Impact Fee Program:
 - A. Plumas Lake Middle School
 - B. Addition at 5921 Grove Avenue, East Linda
 - C. Addition at 5747 Riverside Drive, West Linda
 - D. Manufactured Home at 2784 Plumas Arboga Rd.
 - E. Apartment Complex at 1977 Hammonton Smartsville Rd.
 - F. Restaurant at APN 016-632-008-000 - River Oaks Commercial Center, Plumas Lake
 - G. Pallet Storage Structure at 3663 Feather River Blvd.

Projects:

1. YWA/CITRIS Studies
2. RD784 Emergency Operations Plan Updates
3. Pump Station 10 outfall

4. Horseshoe Levee pipe replacements - Construction completed. Pending final closeout items.
5. Relief Well #11 repairs in Unit 8 - Grouting completed. Pending completion of remaining work scope
6. USACE Utility encroachment correction coordination continues:
 - The CVFPB issued NTC Case #15592 to PG&E on 02/25/2025 for unpermitted power lines in Unit. PG & E submitted an Encroachment Permit Application is in review with the CVFPB.
 - The CVFPB issued NTC Case #15603 to PG&E on 05/28/2025 for unpermitted power lines at 2 locations in Unit 2A and 1 location in Unit 2B.
 - Utility Poles at Garden Avenue location on track for relocation in Spring/Summer of 2026 (NTC Case #15573) The CVFPB has issued PG&E a Notice to Proceed Letter
7. Cenedella Bend Erosion Site Risk Analysis Study
8. Levee Piezometer Replacements - In design stages
9. Arboga Rd. Extension - Property search for future RD784 Shop/Office relocation

Regulatory Compliance:

1. YC Public Works Encroachment Permit PW18-0190 Extended to 12/31/2026 (Allows lane closures on FR Blvd. for ditch maintenance)
2. Weekly Safety Meetings
3. Monthly spray use report submitted to County of Yuba

Announcements:

1. The District office will be closed on December 24th and 25th for the Christmas Holiday and again on December 31st and January 1 for New Year's.

14. Board Reports:

None to report.

15. Meeting Adjourned:

The Board Meeting was adjourned at 10:16am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary