

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference					
Date: May 5, 2020 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	11:17am	1Hr 17Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard, Present.					
2. Closed Session:					
A. None					
3. Open Session:					
4. Approve Meeting Minutes –					
Joe Danna moved to approve the Meeting Minutes. Sarbdeep Atwal seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants –					
Sarbdeep Atwal moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.					
6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Board Trustee					
4. Sarbdeep Atwal – RD784 Board Trustee					

5. Jared Hastey – RD784 Board Trustee
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Jess McLaughlin – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer
10. Jesse Barton – RD784 Attorney
11. Adena Zimmerman - Landowner
12. Sean McDiarmid – Lennar Homes
13. Chad Roberts – Lennar Homes
14. Chris Robles – Cresleigh Homes
15. Bob Lokteff – Blackburn Consulting
16. J. Farrar
17. E. Benoit
18. Unidentified
19. Unidentified
<i>Items for Discussion and Possible Actions:</i>
<p>7. Board to Discuss and Consider for Approval of Local Artist Request to Create and Install Temporary Class of 2020 “Congratulations” Signage on RD784 Owned Property and Signposts –</p> <p>David Read and Jared Hastey were selected to review the signage before approval. David Read moved to approve the installation of the signage once it has been reviewed and approved. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>8. Board to Receive an Update on the DWR Utility Crossing Inventory Program (UCIP) and Possibly Approve Notice of Exemptions for Horseshoe Levee Pipe Replacements –</p> <p>During the April 7 Board meeting, staff informed the Board of an announcement heard at the March 5 DWR LMA meeting which stated that the existing conditions of storm drain-pipes that penetrate through the levee will now be a factor when determining the inspection ratings of each levee unit. On April 15, Staff was contacted by DWR and was informed this enforcement action will be put off until sometime after the next 2020 Fall Levee inspection. Staff continues to pursue both pipe replacement projects.</p> <p>In preparation for pipe replacement projects in Unit 3B, Levee Mile 4.66 and Unit 5, Levee Mile 2.04, a Notice of Exemption for each project location will need to be submitted to the State Office of Planning and Research because both projects will be considered maintenance and are considered exempt from CEQA requirements. Joe Danna moved to approve the authorization for the RD784 General Manager to sign the NOI’S. Jared Hastey seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>9. Board to Receive an Update on the LOI’s for the Urban and Rural (Horseshoe) Levees –</p> <p>Jared Hastey moved to give authorization to RD784 General Manager to sign the LOI’s when they are ready. Sarbdeep Atwal seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</p>
<p>10. Board to Hear an Update on the Status of the Unaccepted River Oaks Detention Basin Owned by Lennar Homes –</p>

On August 14, 2019, Lennar Homes signed an updated improvement agreement to finish all outstanding punch list items in order to complete the River Oaks Detention Basin which is located on the east side of Hwy 70 and north of Feather River Blvd. The punch list includes various items, but the major item is the installation of the 2nd north outfall pipe in order to allow the existing pond to drain as originally designed from the pond under Highway 70, then finally into the Algodon Canal on the west side of Hwy 70.

Because development continues around the pond area, staff requested a status update on the completion of the pond, particularly the status of the installation of the north pipe. An email response from Lennar was received on April 27, 2020 which indicated “All permits necessary to begin work have been received including USACE permit, CDFW 1602, and Cal Trans Encroachment Permit including Plan Approval”. Lennar is fully responsible for Operations and Maintenance of the pond until all improvements are 100% complete and after RD784 accepts the pond. Lennar is being urged to complete the pond improvements prior to winter 2020.

11. Board to Consider for Approval the Fee Credit Agreement Between River Oaks Plumas Development LLC and RD784 Concerning Payment of Drainage Impact Fees for River Oaks South Villages 2 and 3 –

The agreement outlines the understanding reached between River Oaks Plumas Development LLC and RD784 with respect to the Developer’s obligation to pay Drainage Basin C-1 Drainage Fees for River Oaks South Villages II and III and pay those fees through use of credit. The prior property owners, which were Lennar Homes, Western Pacific Housing, then JEN California 9, LLC earned credits/reimbursements for improvements within Basin C-1. River Oaks Plumas Development LLC acquired all rights of these previously earned credits through a Blanket Assignment and Bill of Sale, dated December 9, 2019.

At this time, the amount of earned credits for the entire River Oaks North/East/South areas totals \$1,463,652.90, which is split between River Oaks South and River Oaks North/East Developers. River Oaks Plumas Development LLC desires to utilize the Basin C-1 Credits to fully prepay the River Oaks Village II and III Basin C-1 obligations in the amount of \$385,367.04 or not to exceed \$414,633.08 in Fee Credits. In exchange for allowing fee credits to be used in lieu of cash, the developer will release all interest in the remaining credits estimated at \$29,266.04. Jared Hastey moved to approve the RD784 General Manager to sign the agreement. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

12. Board to Receive an Update on an Attempted Burglary at the RD784 Shop Yard –

On April 7 at approximately 3:30 AM, Sonitrol Security dispatchers received a door sensor activation signal from the storage container box located at the south east area of the shop yard. Dispatchers immediately contacted RD784 Field Superintendent Jess McLaughlin and the Yuba County Sheriff’s department who both immediately responded and arrived on scene within minutes. A total of 5 padlocks were cut off the front doors of 3 storage containers, but nothing was stolen. Video footage revealed an image of a suspect, which was forwarded to the Sheriff’s Dept.

13. Board to Discuss and Possibly Approve CCC Contract Renewal –

The current District contract with the California Conservation Corps or CCC will expire in June 6. The CCC offers agreements with LMA’s for the purpose of utilizing crews to respond and to provide assistance on emergency work projects such as flood fighting. Crews

are trained and experienced in emergency response and provide their own transportation, basic hand tools and supervision. All worker rates are at \$24.00 per hour. In order to remain prepared for emergency flood fight readiness or other District project needs. David Read moved to have the RD784 General Manager to sign the new agreement for a new 3-year term. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

14. Board to Discuss and Possibly Approve Olivehurst Pump Station Contract Renewal –

The triennial operations and maintenance agreement between the County of Yuba and RD784 is due for renewal for a contract fee of not to exceed \$45,000 (\$15,000 Annually). Under this agreement, RD784 will continue to operate and maintain the Olivehurst Pump Station on behalf of the County. Joe Danna moved to approve the renewal of the Olivehurst Pump Station Contract. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Atwal, Danna, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

16. Board to Receive an Update on District Website Upgrades –

The District's Website has been updated to current requirements and is now ADA compliant.

17. Board to Receive an Update on the Unit 4 (Western Pacific Interceptor Canal) Crack Investigation –

Blackburn Consulting first observed Unit 4 (WPIC) longitudinal cracking with RD784 staff in October 2018 shortly after minor cracks were discovered. At that time, the upper few inches of cracks wider than 1" were sealed with cement grout in accordance with Blackburn's October 16, 2018 Winterization Recommendations. At the end of a follow-up meeting in May 2019, engineers and staff agreed that test pits should be excavated to better understand the cause and severity of the cracks to help determine appropriate mitigation recommendations. Test pits were excavated at 2 locations selected by Blackburn at Levee Mile 1.69 and 3.25. The Final Test Pit and Longitudinal Levee Crack Evaluation Memo was completed by Blackburn Consulting on March 25, 2020 and was reviewed by MHM Engineers, TRLIA (MBK Engineers), and HDR Engineers. In general, the final memo states under the recommendations section that the slumping of the upper 1 to 2 feet of soil discovered along the landside slope does not constitute a levee safety concern and therefore does not need to be aggressively addressed.

18. Board to Receive an Update on the Letter of Recommendation to Support the Appointment of Mary Jane Griego to the Central Valley Flood Protection Board –

On April 3, 2020, Staff received an urgent request from MBK Engineers who asked RD784 to sign and send a letter to the Governor's office in support of the appointment of Mary Jane Griego to the Central Valley Flood Protection Board. With the consent of the RD784 Board President, Staff signed and sent the letter.

19. Board to Receive an Update on the COVID-19 Workplace Compliance "Spot Check" –

On April 21, the Yuba County Sheriff's department performed a random COVID-19 "Spot Check" to ensure the District was practicing all Social Distancing Requirements to the best of our ability. The District passed the inspection and did not receive a notice of violation.

20. Board to Receive an Update on the Budget –

Monthly Budget snapshot through April 30, 2020 was presented to the Board.

Field Manager's Report:

Field Manager's Report
May 5, 2020

Maintenance and Projects Completed

Unit 1

1. Delivered, set, and painted 90 Blocks unit 1, LM 0.0 water side.
2. Debris removal and disposal L/M 1.73.
3. L/M 1.92, stump backfill and stabilization (juit net).
4. Unit 1@ Shad Rd. vegetation abatement.
5. Repaired, Cleaned or Replaced Levee Mile Marker Paddles.
6. Weedeated fire breaks adjacent to rear yard fences throughout this unit.

Unit 2A

1. W/S Barrier block painting L/M 1.50.
2. Repaired, Cleaned or Replaced Levee Mile Marker Paddles.
3. Placed more blocks along the waterside toe to keep unauthorized vehicles out.

Unit 2B

1. Pump Station 2
 - Backup generator exercised on 4/7 and 4/20 .
 - Vegetation abatement inside and surrounding the pump station.
2. Repair signage 0.0 @ levee toe.
3. Outfall service road vegetation abatement.
4. Sprayed along the levee crown, ramps, and V ditches.

Unit 3A

1. PS #6
 - Backup generators exercised on 4/7 and 4/20.
 - Vegetation abatement inside and surrounding the pump station.
2. Sprayed the levee crown and ramps.
3. Vegetation abatement for all gates on levee Unit 3a.

Unit 4

1. Hauled, set and painted blocks to Unit 4 at the service Rd. entrance to the Olivehurst Pump Station.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Mowed levee crown, ramps, and toe.

Unit 7

1. Sprayed the levee crowns and ramps.
2. Weedeated a fire break behind the rear yards from LM 0.20 – 0.60.

Unit 8

1. Sprayed unit 8 crowns, ramps and v ditch.

Unit 9

1. Pump Station #3
2. The backup diesel generator was exercised on 4/7 and 4/20.
3. Took delivery of 54 blocks at Murphy Rd., unit 9 LM 1.0 for future use.
4. Delivered set and painted blocks W/S @ Country club wave wash buffer.
5. Delivered set and painted blocks 1000' north of country club L/S. Had pipe fence repaired by Rene Lopez.
6. Sprayed levee crown and ramps.
7. Sprayed LM 5.30-3.0 ramps, blocks and gates.
8. Repaired/Cleaned/ or Replaced Levee Mile Marker Paddles.

Drainage Laterals and Detention Basins

1. Pre and post storm checks around the entire internal drainage system completed.
2. Lateral 5 East, Delivered, set and painted blocks @ turn around. Installed no motorized vehicle signage.
3. Lateral 13 vegetation abatement/ weedeating.
4. Lateral 14 vegetation abatement/ weed eating along Feather River Blvd.
5. Lateral 15 South flats mowing @ the Walgreens gate.
6. Vegetation abatement along laterals 9, 10, 11, 12 and 15N.
7. Sprayed Pond 20 service road.
8. Removed sucker trees and weedeated along Linear Pond 18.
9. Weedeated, mowed and grazed the wheeler Detention Basin, along Laterals 13, 15 (S),
10. Mowed the RD784 Lot at the south end of Lateral 16 next to the Linda Fire Station.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 4/7 and 4/20.
2. Vehicles and equipment serviced and/or repaired as necessary.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Weedeated and cut sucker trees out of the Chestnut Basin.
3. Repaired the lateral 5 east service entrance gates.

4. Repaired the land side pipe fence just north of Murphy Rd.

Administrative Assistant's Report:

**Administrative Assistant Monthly Report
May 5, 2020**

Accounting:

1. Budget Update
2. Reconciliations
3. Payroll Calculations and Submittal
4. Goldfields Billing to TRLIA
5. Olivehurst Pump Station Billing to YCPW

Clerical/Office:

1. Impact Fees –River Oaks South Villages 2 and 3.
2. Permit Clearance Request Sign Offs
 - A. DR Horton
 - B. Lennar Homes
3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA

Contract Management:

1. 2018-2019 FMAP OMRR&R Agreement – Waiting on Reimbursement payments
2. 2019-2020 FMAP OMRR&R Agreement – Progressive Billing
3. 2020-2021 FMAP OMRR&R Agreement – In Process
4. DMP Agreement – Received 1st Invoice Reimbursement Payment -4/28/2020.
5. Gregory Livestock
6. Olivehurst Pump Station Contract Renewal

Regulatory Compliance:

1. GSRMA Estimated Payroll Questionnaire - Submitted
2. State Controller's Office -Government Compensation Report – Submitted
3. Lincoln Financial Annual Census Surveys
4. Sage Master Builder Annual Renewal

Projects:

1. Audit 2018-2019 – Pending Jennifer Jensen Including Developer Fees & Credits
2. DWR Grant Process – DMP Reimbursement
3. 2018-2019 FMAP – DWR - Billing - Submitted
4. Streamline ADA Compliant Website – Working to learn new website functions and implement all data onto new website. Attended webinars.
5. Updated Zoom Account for Board Meetings.

Contacts:

Daniel @ Paychex, Liz @ GSRMA, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer's, Luke and Wesley@ Alliant, Jason Little @ DWR, Kyle Sanchez @ MHM, Tiffany Shacklett @ HMS, Sloane Dell'Orto and Chris Evans @ Streamline, Syada Ara @ DWR, Megan Jonsson @ LWA, Jennifer Jensen @ Jensen Smith CPA's, Wesley and Jason @Alliant Networking.

General Manager's Report:

Administration:

1. Approved employee time off requests and task scheduling.
2. Meetings (Via Teleconference or Webinars) - [Project Follow-Ups with MHM, Weekly USACE Inspection Meeting, CVFPB Meeting, CVFPBCC Meeting, & Lennar Pond Discussions]
3. Worked with Kim setting up and testing Zoom Meetings.
4. Impact Fee Program
 - A. River Oaks South Villages 1, 2, & 3.
 - B. Wal*Mart Improvements

Project Management:

1. USACE corrections (Ongoing)
2. VRF (Verification Request) No. 1 Submitted and approved by CAFWL for annual spring maintenance along various RD784 drainage laterals.
3. IRWMP grant application work.
4. Urban Pipe video inspection RFP coordination.
5. DWR Deferred Maintenance Program:
 - A. Pipe inspections project – Horseshoe levee pipes, - Video formatting accepted by DWR.
 - B. Steel Walkway in Unit 5, LM 2.47 – Fabrication started.
6. FMAP Contracts – Grant for Fiscal Year 2018/2019 (Billing), 2019/2020, and 2020/2021.
7. Unit 4 Patrol Road Cracks:
 - A. Blackburn final report completed and submitted to DWR, CVFPB, USACE, MHM, and TRLIA.
8. YWA Grant Projects: IRWMP applications submitted to DWR by IRWMP consultants – Pending outcome.
9. Relief well studies – Blackburn Consulting.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.
3. Updated compliance programs (Ongoing)
4. Training: Weekly Safety Meetings

Meeting Adjourned:

Meeting was adjourned at 11:17am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboğa, CA 95961. Any disclosable public record related to an open session item on the agenda and has

been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary