

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting <b>Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person</b>					
<b>Date:</b> February 1, 2022 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:04am	11:48am	1 Hr 44 Min
<b>1. Call to Order</b>					
<b>A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.</b>					
<b>2. Closed Session:</b>					
<b>Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One Case –</b> No Reportable Action					
<b>3. Open Session:</b>					
<b>4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Consent Items:</b>					
<b>5. Approve Board Meeting Minutes –</b> Sarbdeep Atwal moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Danna, Atwal and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>6. Approve Checks and Warrants –</b> Joe Danna moved to approve the Checks and Warrants. Sarbdeep Atwal seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Brown, Read, Danna, Atwal and Hastey), 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>Persons Attending</b>					
<b>1. Rick Brown – RD784 Board President</b>					
<b>2. David Read – RD784 Board Vice-President – Left early at 11:28am</b>					

<b>3. Joe Danna – RD784 Board Trustee</b>
<b>4. Jared Hastey – RD784 Board Trustee</b>
<b>5. Sarbdeep Atwal – RD784 Board Trustee – Late Arrival 10:21am</b>
<b>6. Patrick Meagher – RD784 Board Secretary</b>
<b>7. Kimberly Ford – RD784 Board Deputy Secretary</b>
<b>8. Jess McLaughlin – RD784 Field Superintendent</b>
<b>9. Sean Minard – RD784 Engineer</b>
<b>10. Jesse Barton RD784 Attorney</b>
<b>11. Ric Reinhardt – MBK Engineers</b>
<b>12. Anne King – GEI Consultants</b>
<b>13. Brian Manning – DNLC Attorneys</b>
<b>14. Stuart Hanson – Horseshoe Levee Landowner</b>
<b>15. David Gibb– Horseshoe Levee Landowner</b>
<b><i>Items for Discussion and Possible Actions:</i></b>
<p><b>7. Board to Consider a Letter Request from the Horseshoe Levee Landowners –</b>  The District received a letter dated January 21, 2022 from Horseshoe landowners requesting that the RD784 Board authorize its staff and consultants to meet with landowners and their consultants to engage in further discussions about alternative funding solutions rather than the District continuing to move forward with forming a state maintenance area. Authorization was not given because a proposal from the landowners was not received, only a request to engage in further discussions. The Board repeated its desire to receive a proposal from the Horseshoe landowners on how they propose the District fund the long-term operation and maintenance of the Horseshoe Levee by February 15<sup>th</sup>, but by no later than the end of that week in time for the March 1, 2022 Board Meeting.</p>
<p><b>8. Board to Receive Information on the Draft Environmental Impact Report for the TRLIA 500-year Flood Protection Project –</b>  As part of TRLIA’s effort to coordinate with the District on the development of the 500-year Urban Levee project, TRLIA will provide information to the Board on the draft EIR now available for public review at <a href="https://ceqanet.opr.ca.gov/2021070157/3">https://ceqanet.opr.ca.gov/2021070157/3</a> Ric Reinhardt of MBK Engineers and Anne King of GEI Consultants gave a Power point presentation.</p>
<p><b>9. Board to Consider Authorizing the GM to Sign a TRLIA 200-year Goldfields Levee Project Completion Acknowledgement –</b>  Staff and MHM attended a final site inspection with TRLIA’s construction team on January 25, 2022. Staff requested authorization to sign the project completion acknowledgement and begin O&amp;M once any remaining punch list items are completed to the satisfaction of staff and MHM Engineering. Jared Hastey moved to approve the authorization to sign the project completion acknowledgement and begin O&amp;M after punch list items are completed to the satisfaction of Staff and MHM Engineering. <b>Vote: 4 Ayes (Brown, Danna, Atwal and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.</b></p>

***10. Board to Consider Allowing ARO Development to Defer Drainage Impact Fees for a 5 Parcel Subdivide Project Located at 4529 Arboga Road (APN 019-300-008-000) –***

Rehan Rana of ARO Development LLC is seeking early consultation regarding an industrial project to be located at 4529 Arboga Rd. that would involve subdividing an existing 20.116-acre parcel into 5 parcels. One of the District's standard conditions is for developers to pay all drainage impact fees prior to the recordation of the final parcel map, or prior to any approvals which create additional impacts to the system for land within the affected drainage basin, whichever occurs first. The project is zoned light industrial and the current District impact fee rate for industrial is \$37,495 per acre. The developer may or may not include an on-site retention system which if they do, will eliminate the requirement for the payment of drainage impact fees as per District policy. Retention basins generally take up quite a bit of space and is still to be determined by the developer whether or not one will fit. Either paying the drainage impact fees or executing a deferral agreement will meet District requirements. For planning purposes, the developer would like to know if a deferral agreement will be allowed. Sarbdeep Atwal moved to authorize a Deferral Agreement. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Danna, Atwal and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.**

***11. Board to Consider Authorizing MHM and EPS to Begin an Analysis on the District Drainage Impact Fee Program in Attempts to Possibly Lower Fees in Basin C –***

The District has a drainage impact fee program in place to fund drainage improvements serving new development throughout the District. With drainage improvements nearing completion in Basin C, it is possible the District may be able to lower the impact fees for this basin. Staff is requesting Board direction and authorization to engage MHM and EPS to begin working on an analysis and indexing efforts. The estimated cost is \$6,000. Joe Danna moved to authorize RD784 Staff to engage MHM and EPS to begin working on an analysis and indexing efforts. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Danna, Atwal and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.**

***12. Board to Receive Information on the Feather River Regional Flood Management Planning Program Steering Committee –***

TRLIA, SBFCA, YWA, MLC, and RD1001 are partners in the Feather River Regional Flood Management Planning Program (FRRFMP) which is funded by DWR. In 2014, the partners completed a Regional Flood Management Plan that identified a long-term vision for flood risk reduction in the Feather River Basin, including needed projects and potential costs. Today, the primary focus of the partnership is to continue to provide input and direction to DWR for the purpose of updating the Central Valley Flood Protection Plan Update every 5 years. As mandated by the Central Valley Flood Protection Act of 2008, DWR prepared and adopted the first CVFPP update in 2012. The Central Valley Flood Protection Plan Update provides a comprehensive framework for system-wide management and flood risk reduction planning for the Sacramento and San Joaquin River Basins. The next CVFPP update will be coming out later this year. Staff has been asked by YWA to begin attending steering committee meetings and for RD784 to eventually join the partnership. There may be circumstances when staff may need to engage District

consultants (i.e., the District Engineer or Counsel) in discussions or ideas presented by the group. Reimbursement for staff and District consultant time is possible if the District enters into an agreement with TRLIA, the current lead agency, and SBFCA who will be the fiscal agent of the next round of funding expected later this year or early next through Proposition 1 or 68.

**13. Board to Receive the Fall 2021 DWR Levee Inspection Results –**

The final 2021 Fall levee inspection results have been received. The District received all A's (Acceptable Rating) for all Urban and Rural (Horseshoe) levee units.

**14. Select Board Officers (President and Vice-President) –**

Jared Hastey moved to approve the selection of Rick Brown as RD784 Board President and David Read as RD784 Board Vice-President for the 2022 year. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Brown, Danna, Atwal and Hastey), 0 Nays, 1 Absent (Read), and 0 Abstain.**

**15. Board to Receive Budget Snapshot –**

The Board was presented with a Budget Snapshot through January 31, 2022.

**16. Field Manager's Report:**

Field Manager's Report  
February 1, 2022

Maintenance and Projects Completed

Unit 1

1. Shad Rd. vegetation abatement (woody veg) L/S flats.
2. Garden rd. vegetation abatement L/S flats.
3. L/S LM 2.00 Riverside vegetation abatement of flat areas and block line.
4. W/S LM 1.60-1.80 clean up and vegetation abatement.
5. L/S LM 0.50- 1.00 vegetation abatement of fence line.
6. LM 0.0- 1.00 (Silverwood) fence line vegetation abatement.

Unit 2A

1. Set and load bait stations L/S LM 2.55.
2. L/S LM 0.0-1.00 vegetation abatement of cyclone fence and block line.

Unit 2B

1. Pump Station #2
  - Backup generator exercised on 1/3 and 1/17.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
  - Trash rack debris removal.
  - Paint bollards.
2. LM 11.40- 12.86 L/S and W/S spraying of crown and ramps.

Unit 3A

1. PS #6

- Backup generators exercised on 1/3 and 1/17.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
  - Paint bollards.
2. Set blocks along ramp toe.
  3. Spraying of all crown and ramps.

#### Unit 4

1. Spray L/S LM 1.45-2.50
2. Spray L/S slope LM 0.45-1.45
3. Spray L/S 0.4-1.40 crowns.
4. Spray L/S service rd. LM 0.00-4.60.
5. Spray crown and ramps LM 0.0-4.60.

#### Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.

#### Unit 7

1. Set and load bait stations L/S LM 1.30.
2. LM 0.30 Mobile home park fence line vegetation abatement.
3. LM 0.00 fill depressions from billboard removal.
4. Dantoni gate LM 1.01 vegetation abatement.

#### Unit 8

1. Pre-Storm checks around all urban levee units.
2. LM 0.00-1.00 L/S and W/S spraying of crown and ramps.
3. Spraying of all crowns.

#### Unit 9

1. Pump Station #3
  - The backup diesel generator was exercised on 1/3 and 1/17.
  - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. LM 4.00 W/S block reset and graffiti painting.
3. LM 4.00 debris removal.
4. LM 1.30 set blocks.

#### Drainage Laterals and Detention Basins

1. Chestnut basin debris and tree branch removal.
2. Cal Trans Basin sucker tree removal in basin.
3. Pond 16 vegetation abatement.
4. Lateral 15 (N) vegetation abatement.

5. Wheeler basin vegetation abatement.
6. Lateral 14 debris and tree removal.
7. Pond 18 service road and at building vegetation abatement.
8. Lateral 5 westside vegetation abatement.
9. Pond 20 culvert (all) sucker tree cutting.
10. Pond 16 (s) culvert sucker tree cutting and clean up beaver debris.
11. Mall ditch fallen tree removal and cleanup.
12. Pond 8 sucker tree cutting.
13. Spray River Oaks detention Basin.
14. Lateral 5 set blocks.
15. Woody's PS 1 fence line vegetation abatement.
16. Ella detention Basin block line vegetation abatement.
17. Caltrans basin vegetation abatement.
18. Lateral 15/17 fence line vegetation abatement.
19. Pond 16 vegetation abatement fence line and block line.
20. Pond 20 spraying of service Rd. and ramps.
21. PS 1 service Rd. vegetation abatement.
22. Mall ditch gate repair.

#### Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 1/3 and 1/17.
  - Shop generator interior cleaning.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to Covid 19.
  2. Spray shop and yard.

#### Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.
3. MVP first aid training-Kim, Chris, Robert, and Tina

#### Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Load all District bait stations.
3. OPS reboot operator interface.
4. PS 10 door sensor replacement.
5. PS 7 lighting repair (jelly jar replacement and bulb).

#### ***17. Administrative Assistant's Report:***

### **Administrative Assistant Monthly Report**

## February 1, 2022

### **Accounting:**

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. 2021-2022 Reconciliations, Assessment Payments and Tracking – With Megan Jonsson.
9. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
10. Audit Preparation – 2020-2021 – Uploading Documents and Reports

### **Clerical/Office:**

1. Impact Fees & Plan Check Fees
  - A. Generation Communities Draper Ranch North Phase III, Feather Glen Phase 1C & 1D
  - B. KB Homes Cobblestone Phase 5
  - C. 1474 Avocet Way
2. Permit Clearance Request Sign Offs
  - A. Meritage Homes – River Oaks South Village 2
  - B. Lennar – Sonoma Ranch, River Oaks North Village 1
  - C. DR Horton – River Oaks South Village 1
  - D. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1
  - E. Generation Communities – North Draper Ranch PHS 2

### **Human Resources:**

1. New Benefit Documents to Renew and Upgrade Percentage to 12% - Completed
2. Benefit Enrollment for Employee – Completed.
3. Payroll Quarterlies

### **Contract Management:**

1. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
2. 2021-2022 FMAP OMRR&R Grant Agreement – Preparing For
3. YWA/DWR IRWMP Grant Preparation – Billing has not started
4. TRLIA Goldfields – Maintenance Billing - On-going
5. Olivehurst Pump Station – Maintenance Billing – On-going

### **Regulatory Compliance:**

1. Managing PWC 100 projects
2. Streamline Website Updating
3. RMAP Program – Researching and Completing Documents

**Contacts:** Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson

@ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Tiffany Shacklett, CPA.

**18. General Manager's Report:**

General Manager's Report  
February 1, 2022

**Administration:**

1. Approved employee time off requests and task scheduling.
2. Meetings: 01/12 RD784 Board meeting, 01/14 FRRFMP, 01/18 Utility Pole Relocation Site Meeting in Units 1 and 7, 01/20 Early Consultation Meeting Regarding Parcel Split at 4529 Arboga Rd., 01/21 TRLIA Management Meeting, Misc. Project Follow-Ups with MHM, Weekly Staff meetings, and Rotary.
3. Plan Reviews/Impact Fee Program:
  - A. New residence at 1474 Avocet Dr.
  - B. KB Homes Cobblestone Phase 5

**Projects:**

1. TRLIA ULDC levee certification process - Provided O&M documentation and levee access to consultants.
2. USACE Routine Inspection Items – Draft 1-year progress report reviewed by CVFPB staff.
3. Curtis Avenue Culvert (Lateral 14) - Project Short Form submitted to IRWMP and accepted. Pending YWA open grant submission period in March.
4. Climate change vulnerability analysis – (Working with Yuba County as needed)
5. Pump Station 5, 7, & 9 Instrumentation Improvements – Design process continues, first submittals received, radio survey started.
6. Questionnaire completed to assist YWA with the creation of a flood management plan.

**Regulatory Compliance:**

1. Monthly pesticide spray use report submitted on-line to the County.
2. Attended the annual Yuba-Sutter Spray Safe pesticide continuing education seminar.
3. G.M. completed on-line AB1234 Ethics, Sexual Harassment, and Abusive Conduct training.
4. Hazardous Business Plan permit renewals submitted to the County.
5. Feather River Air Quality backup diesel generator throughput forms for 2021 completed and submitted to FRAQMD.

**19. Meeting Adjourned:**

The meeting was adjourned at 11:48 am.



*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboğa, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

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Rick Brown, President

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Kimberly Ford, Deputy Board Secretary