

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: February 4, 2025 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:05am	10:50am	45 Min.
1. Call to Order					
A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Haste - Present, Trustee – Brent Haste – Absent, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Absent, and Engineer - Sean Minard – Present.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Jared Haste moved to approve the Board Meeting Minutes. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Atwal, Read, Danna, and J. Haste), 0 Nays, 1 Absent (B. Haste), and 0 Abstain.					
5. Approve Checks and Warrants – Jared Haste moved to approve the Checks and Warrants. Joe Danna seconded the motion. Motion Carried. Vote: 4 Ayes (Atwal, Read, Danna, and J. Haste), 0 Nays, 1 Absent (B. Haste), and 0 Abstain.					
Persons Attending					
1. Sarbdeep Atwal – RD784 President of the Board					
2. David Read – RD784 Vice-President of the Board					
3. Joe Danna – RD784 Board Trustee					
4. Jared Haste – RD784 Board Trustee					
5. Patrick Meagher – RD784 Secretary of the Board					
6. Kimberly Ford – RD784 Deputy Secretary of the Board					
7. Tina Moore – Rd784 Field Superintendent					

8. Sean Minard – RD784 Engineer

Items for Discussion and Possible Actions:

6. Board to Consider Adopting Resolution 2025-02-01 Nominating Trustee Brent Hastey for the ACWA JPIA Executive Committee –

The 2025 Executive Committee election will take place during the Board of Director’s meeting that will be held at the ACWA JPIA Membership Summit in May 2025. As the District’s primary ACWA JPIA director representative, Trustee Brent Hastey is eligible for the nomination. Jared Hastey moved to approve Brent Hastey to be nominated to the executive committee. Joe Danna seconded the nomination. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

7. Board to Consider Awarding a Contract for the Cenedella Bend Erosion Risk Analysis –

RFP’s were solicited in November 2024 seeking qualified consultants to provide professional services associated with the preparation of a hydraulic and geomorphic investigation of the Cenedella Bend erosion site. Two proposals were received on December 18, 2024, one from Wood Rodgers, Inc. and the other from Northwest Hydraulic Consultants (NHC), which were each reviewed and ranked using criteria as outlined in the RFP. Both proposals illustrated high-quality project teams and comparable past projects. Because the cost of services was part of the ranking criteria, Wood Rodgers, Inc. ranked higher than NHC, therefore, staff recommend a contract award to Wood Rodgers, Inc. to stay within the grant budget. Jared Hastey moved to approve a contract award to Wood Rogers, Inc. at the not to exceed amount of \$115,226. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

8. Board to Consider Extending the Gregory Livestock Service Provider Agreement

Background: Several miles of the District’s levees, internal drainage canals, and detention basins are grazed with sheep and goats. The 3-year term of the current Service Provider Agreement between the District and Gregory Livestock Grazing Services will end in January 2026. However, the agreement includes the option, at the District’s sole discretion, to extend the agreement for an additional three one-year extensions. Included in the total annual agreement amount of \$189,792.50, is a \$14,900.00 option to graze the Horseshoe Rural Levee if needed. The agreement also allows amendments, changes, or modifications in the terms by mutual written agreement. The service provider does not request any amendments or changes to the agreement if extended. Staff recommends extending the agreement for one year to January 2027. Jared Hastey moved to approve the extension of the Gregory Livestock Service Provider Agreement. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

9. Board to Consider Authorizing the Purchase of a New Tractor Slope Mower and Trailer –

The District utilizes various methods of vegetation management along the levees and internal drainage system which includes a combination of animal grazing, the application of herbicides, weed-eating, and burning. Regardless of which method is used, some of the material is left behind and requires mechanical removal. An Aebi brand slope mower is considered a sole source product because of its exclusive design and abilities enabling it to

mow levees and other similar sloped terrain in a safer and more efficient manner. \$219,796 (at Sourcewell Pricing) includes the tractor, mower attachment, trailer, delivery, and operator training. Jared Hastey moved to approve the purchase of the Aebi Slope Mower and Trailer. David Read seconded the motion. Motion Carried. **Vote: 4 Ayes (Atwal, Read, Danna, and J. Hastey), 0 Nays, 1 Absent (B. Hastey), and 0 Abstain.**

10. Board to Receive Information on MHM Merging with Verdantas LLC –
As of January 3, 2025, MHM officially merged with Verdantas LLC. This strategic partnership combines MHM’s strengths and capabilities with those of over 1,700 environmental scientists, engineers, and technical experts across more than 75 offices nationwide. By merging with Verdantas, MHM clients will benefit from an extended pool of expertise and resources, including geotechnical, civil, environmental engineering, and many other services.

11. Board to Receive the Monthly Budget Snapshot –
The Board received the monthly budget snapshot with expenses through January 31, 2025.

12. Field Manager’s Report:

Field Manager’s Report
February 4, 2025

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.
3. Spray levee crown & ramps L/M 0.00 – 2.22.
4. Sheep & Goat grazing.
5. Paint blocks.

Unit 2A

1. Vegetation abatement around gate structures.
2. Vegetation abatement, sucker tree removal W/S L/M 1.00 -2.00.
3. Sheep & Goat grazing.

Unit 2B

1. Pump Station # 2 backup generators exercised 1/6 & 1/20.
2. Vegetation abatement around gate structures.
3. Spray levee crowns & ramps L/M 9.00 -12.85.
4. Sheep & Goat grazing.

Unit 3A

1. Pump Station # 2 backup generators exercised 1/6 & 1/20.
2. Vegetation abatement around gate structures.
3. Spray levee crowns & ramps L/M 2.43 -3.21.
4. Sheep & Goat grazing.

Unit 4

1. Vegetation abatement around gate structures.
2. Spray levee crowns & ramps L/M 0.00 - 6.34.
3. Debris removal Clark lateral trash rack (Olivehurst Pump Station).

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Vegetation abatement around flap gate headwalls.

Unit 7

1. Vegetation abatement around gate structures.
2. Sheep & Goat grazing.
3. Vegetation abatement / cut sucker trees L/M 3.91.

Unit 8

1. Monitor sink hole L/S service road L/M 1.75 (Stabilized with sandbags).
2. Sheep & Goat grazing.
3. Spray levee crown & ramps L/M 1.50 -1.95.

Unit 9

1. Pump Station #3 Backup generator exercised on 1/6 & 1/2.
2. Vegetation about around gate structures.
3. Spray levee crown & ramps L/M 0.00 – 5.75

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.

Drainage Laterals and Detention Basins.

1. Vegetation abatement /cut sucker trees Lateral 15.
2. Vegetation abatement /cut sucker trees pond 16.
3. Vegetation abatement / cut sucker trees pond 20.
4. Vegetation abatement / cut sucker trees Wheeler Basin.
5. Spray pond 20.
6. Spray River Oaks Basin.
7. Spray Ella basin service road.
8. Monitor beaver activity pond 16.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 1/6 & 1/20.
2. Clean and exercise equipment weekly.
3. Replace tires 2023 F-350 service truck.
4. Smog 2016 & 2017 Spray F350 vehicles.

Safety / Training

1. Administered weekly safety meetings.
2. Time Management training with ACWA JPIA (Tina).

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Renewed annual HMBP business plan permit (shop, Pump station 2, 3, & 6).

13. Office Manager's Report:

Office Manager's Monthly Report February 4, 2025

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Time Cards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Veronica Ludwig@ County – Ongoing
7. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
8. QuickBooks Benefit Assessment Tracking Transition – Ongoing
9. Receiving & Entering Benefit Assessment Payments.
10. Notarizing Documents when needed.
11. Preparing and Proofing Misc. Letters for Patrick.
12. Completed Financial Reporting Portion of Audit – Still Ongoing Portions.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Kyle Trull RV Boat & Storage
 - B. 5824 Montclair Ave. – Burraq, LLC
 - C. 1744 Linda Ave. – Sea Dog LLC
2. Permit Clearance Request Sign Offs
 - A. Lennar – Rio Del Oro 17-19
 - B. 5951 Garden Ave. - Trejo
 - C. Richmond Homes – Plumas Lake Phase 8
3. Encroachment Permits
 - A. Newland Entities – Robert Cervantes
3. Cal-Trans Delinquent Assessments – Tracking & Billing.
4. Maintains and Updates District Website Regularly.
5. Lien Assessments – Received \$473.78 on recorded lien.

Human Resources:

1. Lincoln Financial Retirement Updates & Managing Accounts.
2. Trustee Benefits with ACWA/JPIA – Completed Enrollments

3. Tracked all Training Classes for Employees
4. Responded to Agency Requests
5. ACWA/JPIA Suggested - Handbook Revisions – In Progress
6. Received a refund on Workman’s Comp Overcharge for last Quarter of \$419.92.

Contract Management:

1. YWA Boundary Grant - Grant Extended
2. TRLIA Goldfields – Maintenance Billing - Ongoing
3. Olivehurst Pump Station – Maintenance Billing – Ongoing
4. FSRP Grant – Start Billing for Reimbursement
5. YWA Pump Station 7 & 9 – Billed out on 1/27/2025 - \$150,000.00
6. 2024 FMAP Grant – Started Billing for Reimbursement
7. YWA Grant – Pump Station 10 River Outfall – Ongoing
8. YWA Grant Levee Storm Drain Replacement Unit 5 – Ongoing
9. Levee Patrol Rehabilitation Grant – Ongoing

Regulatory Compliance:

1. Managing PWC-Certified Payroll 100 Projects online with Department of Industrial Relations – Ongoing.
2. Completed Office WPV Inspections twice monthly.
3. Board Packets – Monthly Board Meeting – Assembling, Attendance & Recordings
4. Notary Renewal – Renewal Class & State Test is scheduled for 2/20/2025.

14. General Manager’s Report:

General Manager’s Report
February 4, 2025

Administration:

1. Meetings: 01/08 Levee O&M overview with Marysville Levee Commission, 01/13 RD784 Special Board meeting, 01/22 staff meeting, 01/22 Cenedella Bend Proposal Rankings, 01/24 CVFPB meeting, and Rotary.
2. Plan Reviews/Impact Fee Program:
 - A. New Residential Project – 1744 Linda Avenue
 - B. New Residential Project – 5824 Montclair Avenue
 - C. Manufactured Home – 5951 Garden Avenue
 - D. Application Routing - Early Consultation - E St. MX Expansion
 - E. Trull RV & Boat Storage – 4131 Hazel St.

Projects:

1. RD784 Emergency Operations Plan Updates.
2. TRLIA Climate Resiliency Geotechnical Boring Explorations on Unit 2B Feather River East Levee - *Completed*
3. Pump Station 10 outfall – *In design stages*

4. YWA/CITRIS – *Project update presentation planned in the field for some time in March*
5. Horseshoe Levee pipe replacements – *CVFPB Authorization Letter WA2024155 received*
6. Relief Well #11 repairs in Unit 8: - *CVFPB Authorization Letter WC2024199 received*
7. USACE Utility encroachment correction coordination continues. *State Enforcement Case #15574 at Hammonton Smartsville Rd. (Physical Work Completed)*
8. Cenedella Bend Erosion Site Risk Analysis Study.
9. Responded to Grout Program Information Request – Lower San Joaquin Levee District

Regulatory Compliance:

1. Attended the 2025 Yuba-Sutter Spray Safe CE seminar.
2. Weekly Safety Meetings.
3. Monthly spray use report submitted to County.

15. Board Reports:

None to Report.

16. Meeting Adjourned:

The meeting was adjourned at 10:50am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary