

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person					
Date: September 7, 2021. Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:07am	11:30am	1Hr 23Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Absent, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hasteley - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Absent, Attorney - Jesse Barton, Present and Engineer - Sean Minard - Late Arrival.					
2. Open Session:					
3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
4. Approve Board Meeting Minutes – Jared Hasteley moved to approve the Board Meeting Minutes. David Read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Atwal and Hasteley), 0 Nays, 1 Absent (Danna), and 0 Abstain.					
5. Approve Checks and Warrants – Jared Hasteley moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Atwal and Hasteley), 0 Nays, 1 Absent (Danna), and 0 Abstain.					
Persons Attending					
1. Rick Brown – Rd784 Board President					
2. David Read – RD784 Board Vice-President					
3. Sarbdeep Atwal – RD784 Trustee					
4. Jared Hasteley – RD784 Board Trustee					
5. Patrick Meagher – RD784 Secretary of the Board					
6. Kimberly Ford – RD784 Deputy Secretary of the Board					

7. Jesse Barton – RD784 Attorney
8. Sean Minard – RD784 Engineer
9. Scott Brown – Larsen Wurzel and Associates
<i>Items for Discussion and Possible Actions:</i>
<p>6. <i>Public Hearing: Consider Increasing RD784 Trustee Compensation and Adoption of Resolution 2021-09-01 to Increase the Amount of Per Diem for Members of the Board of Trustees –</i></p> <p>The current compensation for Trustees is \$250.00 per Board meeting. The Water Code authorizes an increase in per diem compensation that may be received by the Board up to an amount equal to 5% for each calendar year since the effective date of the last increase. The Board of Trustees has not increased the amount of per diem since September 1, 2020. A notice of said hearing was duly published in the Appeal Democrat on August 17, 2021, and August 24, 2021. David Read moved to increase the Trustee’s pay to \$262.50 per meeting. Jared Hastey seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Atwal and Hastey), 0 Nays, 1 Absent (Danna), and 0 Abstain.</p>
<p>7. <i>Board to Receive Information on an Error in 2021-2022 Assessment Data Provided to the County of Yuba –</i></p> <p>LWA submitted the secure tax roll for FY 2021-22 to the Yuba County Auditor-Controller’s office on August 10, prior to the August 31 deadline. Subsequently, LWA discovered they did not include the 4% escalation as approved by the Board in June. On August 30, LWA made attempts to send updated documentation; however, by then the County had already closed the books on the tax roll. The shortfall will still be collected, just over time. Scott Brown from LWA made the presentation to the Board.</p>
<p>8. <i>Board to Consider Rental Back-up Diesel Generator Bid Results –</i></p> <p>The current 3-year contract for emergency rental backup generator services for Pump Stations 5, 7, & 9 will expire in November this year. Out of 4 contractors invited to bid, only one bid was received. As recommended by the GM, Jared Hastey moved to reject the bid from Collicut Energy for \$6424.50 per month and rebid. David Read seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Danna and Atwal), and 0 Abstain.</p>
<p>9. <i>Board to Consider Approving the 2022 District Medical, Dental, and Vision Benefit Premiums –</i></p> <p>The GSRMA medical insurance premiums for 2022 will increase by 3.30% for both High Deductible (HDHP) and Platinum PPO plans currently offered by the District. The cost to maintain the level of medical insurance benefits for 2022 now exceeds the current monthly cap by \$92.00 for 1 employee who is enrolled in the Platinum PPO + Family plan while the cost for the remaining 7 employees who are enrolled in the either the Platinum PPO plan + 1 or High Deductible (HDHP) plan still remain under the current 2021 cap of \$2,804.00. the District Dental plan will increase by less than 1% while the cost of the Vision plan will remain the same. Jared Hastey moved to approve the increase for insurance premiums. David Read seconded the motion. Motion Carried. Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Danna and Atwal), and 0 Abstain.</p>
<p>10. <i>Board to Consider Amending the Rd784 Employee Handbook to Allow Temporary Workers to Operate District Vehicles –</i></p> <p>The RD784 handbook does not allow anyone but District employees to operate District vehicles. The policy was created pre-COVID. As a contingency plan to ensure</p>

maintenance and levee patrols will be able to continue in the event of a staff shortage due to COVID, staff recommends amending the vehicle policy to allow temporary workers to operate vehicles if ever needed. RD784's current Rush Personnel agreement states that workers are allowed to operate District vehicles. GSRMA is also OK with this arrangement, but only if the District policy allows it. Temporary workers would be covered by GSRMA's insurance with any injuries that may arise to the driver falling under Rush Personnel's workman's comp policy. In addition, Rush Personnel requires all workers to provide proof of their own vehicle insurance policy before allowing workers to drive any client's vehicle. Jared Hastey moved to approve the amendment to the Employee Handbook. David Read seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Danna and Atwal), and 0 Abstain.**

11. Board to Consider Authorizing Staff to Provide a Letter of Support to YWA for the Yuba Climate Resilience Plan Project –

The Yuba Water Agency would like to embark on a Climate Resilience Planning effort for the Agency's mission areas and also support efforts to plan projects addressing climate resilience needs and project development across Yuba County. The Bay Area Council Climate Resilience Challenge Grant Program may help fund some of these projects. YWA is asking RD784 for a letter of support as part of the key criteria to secure grant funding. Jared Hastey moved to authorize Staff to provide the Letter of Support to YWA for the Yuba Climate Resilience Plan Project. David Read seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Hastey), 0 Nays, 2 Absent (Danna and Atwal), and 0 Abstain.**

12. Board to Consider Budget Snapshot –

The Board was presented with a Budget Snapshot for the months of July 2021 and August 2021.

Closed Session:

13. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9. One case. –

No Reportable Action

14. Field Manager's Report:

Field Manager's Report
September 7, 2021

Maintenance and Projects Completed

Unit 1

1. Pre-Storm checks around all urban levee units.
2. Unit 1 Silverwood sucker tree cutting and vegetation abatement.
3. Unit 1 Riverside Ave sucker tree cutting and vegetation abatement.
4. Unit 1 Garden Ave sucker tree cutting and vegetation abatement.
5. Unit 1 at the Hwy 70 bridge vegetation abatement.
6. Unit 1 goats and sheep grazing.

Unit 2A

1. Pre-Storm checks around all urban levee units.

2. PS 9 Island Basin sucker tree removal and vegetation abatement along fence line.
3. Unit 2a L/S LM 0.8 sucker tree removal.
4. Unit 2a goats and sheep grazing.

Unit 2B

1. Pump Station #2

- Backup generator exercised on 8/9 and 8/23.
- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
- Trash rack debris removal.
- Spray for wasps
- Valve closures

Unit 3A

1. PS #6

- Backup generators exercised on 8/9 and 8/23.
- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
- Spray for wasps.
- Valve closures.

2. Unit 3a LM 2.95 flats tree trimming and vegetation abatement.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. Unit 4 LM 4.0-5.5 L/S and W/S drag slope.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 3B/5/6 goats and sheep grazing.

Unit 7

1. Pre-Storm checks around all urban levee units.
2. Unit 7 L/S sucker tree cutting.

Unit 8

1. Pre-Storm checks around all urban levee units.

Unit 9

1. Pump Station #3

- The backup diesel generator was exercised on 8/9 and 8/23.

- Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Spray for wasps.
 - Valve closures
2. Unit 9 LM 0.40 cut fence set blocks.
 3. Unit 9 Star bend W/S north lower gate repair.

Drainage Laterals and Detention Basins

1. Chestnut Basin sucker tree removal.
2. Wheeler Basin sucker tree cutting.
3. Wheeler Basin vegetation abatement along wrought iron fence.
4. Pond 20 box culvert lid removal for inspection and cleaning of beaver debris. (Matt Kincade has removed three from this site.)
5. Lateral 15 (S) trash rack raising and clean out with Badger Daylighting.
6. Lateral 15 and South Island basin sucker tree cutting.
7. Mall ditch vegetation abatement.
8. Pond 18 (AT&T building) sucker tree cutting to include service rd.
9. Cal Trans Basin vegetation abatement and sucker tree removal.
10. Lateral 15 (S) vegetation abatement of canal channel/ removal of obstructions.
11. Plumas Lake Canal inspection for obstructions and removal of fallen trees.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 8/9 and 8/23.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. MJB, drop off Billy goat mower and pole saw for repair.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.
3. First aid restocks completed.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. PS 4 pump water out and removal of random pipe to prep for Badger Daylighting.
3. PS 4 Badger Daylighting hydrovac intake and pump floor.

4. Tesco, annual EMASS completion.
5. Valve closures (start).
6. VRF #2 approval, Department of Fish and Wildlife.
7. Department of Pesticide Regulation inspection. (Pass)

15. Administrative Assistant's Report:

**Administrative Assistant Monthly Report
September 7, 2021**

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing
7. 2020-2021 Delinquent Assessment Payments and Tracking – With Megan Jonsson
8. Reconciliations with LWA – Assessment Tracking – Waiting -2021-2022 Tracking Sheet
9. All Basins Funds – RECONCILIATION – EPS Ellen Martin, Tiffany Shacklett, Jennifer Jensen
10. Field Crew Ad placed in Appeal Democrat and Territorial Dispatch

Clerical/Office:

1. Impact Fees
 - A. Manjit Dulai – 5576 S. Gledhill (Elmer Abrego)
 - B. Danna Properties – Plumas Lake Leak Properties PHS 8
 - C. MHP Builders – Riverside Meadows Village 4
2. Permit Clearance Request Sign Offs
 - A. Cresleigh Homes – Riverside Meadows
 - B. Legacy Homes – Riverside Meadows Village 3
 - C. Meritage Homes – River Oaks South Village 2
 - D. Lennar – Sonoma Ranch, River Oaks North Village 1
 - E. DR Horton – River Oaks South Village 1
 - F. Carlos Flores – 1702 Marsh Drive
 - G. Natasha Mendez – 2076 Golden Gate Drive
 - H. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1
3. Lennar – North and South Pipe Reimbursements for Engineering & Legal fees – Received August 25, 2021

Human Resources:

1. EDD Disability Claim
2. EDD SUI Number – Confirmed – Contact Rachel Bendix

Contract Management:

1. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
2. 2021-2022 FMAP OMRR&R Grant Agreement – Preparing For

3. YWA/DWR IRWMP Grant Preparation – Received 1 st Payment for 1st Submittal
4. TRLIA Goldfields – Maintenance Billing - On-going
5. Olivehurst Pump Station – Maintenance Billing – On-going
6. Lennar Reimbursement Agreement & Developer Fees – Completed
7. EPS – Reimbursement Agreements – Developer Fees (Names and Dates)
8. Attended a meeting with Tim Vas Dias – Lincoln Financial

Regulatory Compliance:

1. Managing PWC 100 projects Badger, T&S, Commercial Pump, Tesco, and Dragon Demolition
2. Election Procedures for Upcoming Board Election/Appointment – Petitions Acceptance
3. Streamline Website Updating

Contacts: Angela Yanez @ Yuba County – YCDS, Rachel Bendix @ EDD, Daniel Crews @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Naomi Whatley @ GSRMA, Jason Little @ DWR, Ellen Martin @ EPS, Carol Anderson @ Territorial Dispatch, Nancy @ Appeal Democrat, and Tiffany Shacklett, CPA

16. General Manager’s Report:

General Manager’s Report
September 7, 2021

Administration:

1. Approved employee time off requests and task scheduling.
2. Meetings: 8/3 RD784 and TRLIA Board meetings, 8/5 TRLIA Land use and Boundaries, 8/10 Enforcement follow up meeting with PG&E and CVFPB, 8/11 Yuba Co. LHMP final planning, 8/16 Reimbursement agreement tracking, 8/17 YWA POD Committee, 8/17 TRLIA Board Meeting, 8/18 IRWM, 8/24 impact fee meeting with Richmond American Homes RE: Rio Del Oro Subdivision, 8/25 CVFPBCC, Yuba Co. 8/25 Program for Public Info. Committee, 8/26 Yuba-Feather Working Group, Misc. Project Follow-Ups with MHM, Biweekly USACE inspection item follow-ups with TRLIA, Weekly staff meetings, and Rotary.
3. Provide correspondence to TRLIA Goldfields Construction Team as necessary.
4. Review Yuba LAFCO projects for RD817 annexation into RD2103 and Leak property annexation into County Service Area 66 (CSA66)
5. Impact Fee Program / Plan Reviews
 - A. Arboga Elementary School Expansion
 - B. Riverside Meadows Village 4 (Legacy Homes)
 - C. Rio Del Oro – Richmond American Homes

Projects:

1. USACE Routine Inspection Items – Century Link has applied for a CVFPB Encroachment Permit.
2. Unit 5 LM 1.59 Pipe Replacement.
3. County of Yuba Public Information (PPI) Committee. Staff was asked by YCPW to participate and provide input.
4. YWA grant application for District Boundary Adjustments.
5. Yuba County Local Hazard Mitigation Plan. –
6. FMAP 2021/22 Project Solicitation Package (Submitted to DWR, still in review)
7. Tahiti PS 4 South Pump Coupling Repairs - Underway
8. Unit 4 LM 2.45 Erosion site – Letter of authorization received from the CVFPB.
9. Pump Station 5, 7, & 9 Instrumentation Improvements – Design process continues

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Headquarters inspection by Yuba Co. Weights and Measures (Pesticide use inspection) No violations.
3. Notice of Termination filed for WDID No. 5S58C390339 (Linear Pond 16 Borrow Site – Pending Final Approval)
4. Anti-Harassment Training for 2022. In-person or virtual training will be available.

Personnel Update:

1. After 24 years of service, William “Bill” Walker will be retiring at the end of September.

17. Meeting Adjourned:

Meeting was adjourned at 11:30am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary