



Yuba County, California



SPECIAL BOARD MEETING AGENDA

**Reclamation District 784
1594 Broadway Street
Arboga, CA 95961-8821**

Meeting Description:

Reclamation District No. 784 Special Board of Trustee’s Board Meeting

Date: May 7, 2026 Time: 10:00 a.m. Location: Reclamation District 784 Office

This Meeting will be accessible to the Public, in Person, or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

To participate via the audio only teleconference, dial into the meeting by calling:

1-253-215-8782 US

OR

1-301-715-8592 US

Enter Meeting ID: 810 3885 4262

Enter Passcode: 7842020 (You may be prompted to enter this twice)

1. Call to Order: Welcome to the Reclamation District 784 Board of Trustees Meeting.
Roll Call: Sarbdeep Atwal – RD784 Board President, David Read – RD784 Board Vice President, Joe Danna – RD784 Trustee, Jared Hastey – RD784 Trustee, Brent Hastey – RD784 Trustee, Kimberly Ford – RD784 Deputy Secretary of the Board, Patrick Meagher – RD784 Secretary of the Board, Tina Moore – RD784 Field Superintendent, Sean Minard – RD784 Engineer, and Jesse Barton - RD784 Attorney.
2. Closed Session:
2.1 Public Employee Performance Evaluation – General Manager –
3. Open Session:
3.1 Announcement of reportable actions taken in closed session –
4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than

five minutes per each individual or group.

Consent Items

5. Approve Meeting Minutes –

6. Approve Checks and Warrants –

7. Board to Consider Authorizing the Olivehurst Pump Station Contract Renewal –

Discussion Items

8. Board to Consider Approving an LWA Agreement for Assessment Roll Administration Services for FY 2026/2027 –

9. Board to Consider Approving Updated Non-Exempt Employee Pay Scales –

10. Board to Consider Authorizing Staff to Update the District's Drainage Impact Fee Nexus Study –

11. Board to Receive the Monthly Budget Snapshot –

12. Field Manager's Report –

13. Office Manager's Report –

14. General Manager's Report –

15. Board Reports –

16. Board to Consider Increasing General Manager Compensation –

17. Adjournment –

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This follows compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Reclamation District 784
Special Board Meeting Agenda Briefing
May 7, 2026

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

1. Call to Order:

2. Closed Session

2.1. Public Employee Performance Evaluation – General Manager:

3. Open Session:

3.1. Announcement of reportable actions taken in closed session:

4. Public Comment:

Consent Items:

5. Approve Minutes:

6. Approve Checks and Warrants:

7. Board to Consider Authorizing the Olivehurst Pump Station Contract Renewal:

The current agreement with the County of Yuba for operation and maintenance of the Olivehurst Pump Station is set to expire on July 1, 2026. The proposed renewal would continue with the same services, with updated rates reflecting an increase from \$45,000 to \$60,000 over the three-year term for regular O&M services, plus an additional pump and motor rehabilitation allowance not to exceed \$200,000 per year.

Recommended Action:

Authorize the General Manager to negotiate and execute a three-year agreement with the County of Yuba for operation and maintenance of the Olivehurst Pump Station, effective July 1, 2026, in an amount not to exceed \$60,000 for regular O&M services, plus the additional \$200K pump and motor rehabilitation allowance. (See Handout

Discussion Items:

8. Board to Consider Approving an LWA Agreement for Assessment Roll Administration Services for FY 2026/27:

Larsen Wurzel & Associates proposes to continue assessment roll administration services on behalf of RD784 beginning July 1, 2026 – June 30, 2027. The scope of services will include landowner inquiries, TRLIA payment administration, direct bill tracking, delinquency notices, direct bill preparation, assessment roll updates, and preparation.

Optional Task 1B – Online Payment System

This year's proposal includes Optional Task 1B to evaluate the feasibility of, and potentially implement, an online payment system for the collection of direct-billed assessments. This system would improve convenience for property owners whose assessments are not collected through the annual county property tax roll. The objective of this effort is to identify a practical, secure, and cost-effective solution that aligns with RD 784's operational needs, banking capabilities, and county protocols. (Presentation by LWA – See Handout)

Recommended Action

Authorize the General Manager to execute the LWA Agreement for Assessment Roll Administration Services for FY 2026–27 in the not to exceed amount of \$64,700 and approve an additional \$10,200 for Optional Task 1B to evaluate and implement an online payment system for direct-billed assessments.

9. Board to Consider Approving Updated Non-Exempt Employee Pay Scales:

The current non-exempt employee pay scales were approved by the Board on May 6, 2025. Since then, staff has conducted a comprehensive wage survey to assess the organization's competitiveness in the market. The findings support updating the pay scales, including applicable cost-of-living adjustments (COLAs), to help attract and retain qualified employees.

If approved, the updated pay-scales will take effect immediately and will apply to all new hires, as well as to current employees on their respective anniversary dates for wage adjustments (see handout).

Recommended Action:

Approval of the updated non-exempt employee pay scales and associated COLA's as presented.

10. Board to Consider Authorizing Staff to Update the District's Drainage Impact Fee Nexus Study:

Background

The District's Nexus Study for the drainage impact fee program was last updated in 2013, incorporating addenda to the original 2011 study. The current program applies to five drainage basins within RD 784 boundaries: Basins A, A-1, B, C, and C-2. Since the 2013 update (and the subsequent 2015 Nexus Study for Basin C-2), the District has completed several drainage infrastructure projects and implemented updates to its fee credit and reimbursement program.

Considering these changes, staff recommends updating the Nexus Study to ensure the drainage impact fee program remains accurate, equitable, and aligned with current conditions. Funding for this effort would be drawn from the primary Basin A, B, and C accounts, consistent with the existing Nexus Study, which allocates up to \$65,000 per drainage basin (in 2011 dollars) for periodic updates. The estimated time frame to complete the updated Nexus Study is 12 to 18 months. (See handouts.)

Recommended Action

Authorize the General Manager to proceed with an updated Nexus Study in an amount not to exceed **\$350,516**, which includes a 10% contingency if needed. The estimated cost is comprised of the following:

- Economic Planning Systems — \$50,000
- MHM Verdantas — \$265,651
- District Counsel — \$3,000
- Contingency (10%) — \$31,865

11. Board to Receive the Monthly Budget Snapshot:

12. Field Manager's Report

13. Office Manager's Report

14. General Manager's Report

15. Board Reports

16. Board to Consider Increasing General Manager Compensation:

**AGREEMENT FOR
PROFESSIONAL SERVICES**

THIS AGREEMENT for operations and maintenance of the South Olivehurst Pump Station ("Agreement") is made as of the Agreement Date set forth below by and between the County of Yuba, a political subdivision of the State of California ("the COUNTY"), and

Reclamation District 784
"CONTRACTOR"

In consideration of the Services to be rendered, the sums to be paid, and each and every covenant and condition contained herein, the parties hereto agree as follows:

OPERATIVE PROVISIONS

1. SERVICES.

The CONTRACTOR shall provide those services described in Attachment "A", Provision A-1. CONTRACTOR shall provide said services at the time, place and in the manner specified in Attachment "A", Provisions A-2 through A-3.

2. TERM.

Commencement Date: July 1, 2026

Termination Date: June 30, 2029

The Term of this Agreement shall become effective on July 1, 2026 and shall continue in the force and effect for a period of three (3) years, unless sooner terminated in accordance with the terms of this Agreement.

Notwithstanding the Term set forth above, and unless this contract is terminated by either party prior to its termination date, the term of the Agreement may be automatically extended up to ninety (90) days. Any Notice of Termination during this automatic extension period shall be effective upon a ten (10) day written notice to the other party. The purpose of this automatic extension is to allow for continuation of services, and to allow County time in which to complete a novation or renewal contract for CONTRACTOR and COUNTY approval.

CONTRACTOR understands and agrees that there is no representation, implication, or understanding that the services provided by CONTRACTOR pursuant to this Agreement will be purchased by COUNTY under a new agreement following expiration or termination of this Agreement, and CONTRACTOR waives all rights or claims to notice or hearing respecting any failure to continue purchase of all or any such services from CONTRACTOR.

3. PAYMENT.

COUNTY shall pay CONTRACTOR for services rendered pursuant to this Agreement at

the time and in the amount set forth in Attachment "B". The payment specified in Attachment "B" shall be the only payment made to CONTRACTOR for services rendered pursuant to this Agreement. CONTRACTOR shall submit all billings for said services to COUNTY in the manner specified in Attachment "B".

4. FACILITIES, EQUIPMENT AND OTHER MATERIALS AND OBLIGATIONS OF COUNTY.

CONTRACTOR shall furnish all equipment and other materials which may be required for furnishing services pursuant to this Agreement, unless an exception to this requirement is provided in Attachment "A", Provision A-4.

5. ADDITIONAL PROVISIONS.

Those additional provisions unique to this Agreement are set forth in Attachment "C".

6. GENERAL PROVISIONS.

The general provisions set forth in Attachment "D" are part of this Agreement. Any inconsistency between said general provisions and any other terms or conditions of this Agreement shall be controlled by the other term or condition insofar as it is inconsistent with the general provisions.

7. DESIGNATED REPRESENTATIVES.

The Public Works Director is the representative of the COUNTY and will administer this Agreement for COUNTY. The General Manager is the authorized representative for CONTRACTOR. Changes in designated representatives shall occur only by advance written notice to the other party.

8. ATTACHMENTS.

All attachments referred to herein are attached hereto and by this reference incorporated herein. Attachments include:

- Attachment A – Services
- Attachment B – Payment
- Attachment C – Additional Provisions
- Attachment D – General Provisions
- Attachment E – Insurance Provisions
- Attachment F – RD784 Contractor Rates (Subject to Annual Adjustment)

9. TERMINATION. COUNTY and CONTRACTOR shall each have the right to terminate this Agreement upon ten (10) days written notice to the other party.

IN WITNESS, WHEREOF the parties hereto have executed this

Agreement on _____, 2026.

“COUNTY”

“CONTRACTOR”

COUNTY OF YUBA

Board Chair
Board of Supervisors

Sarbdeep Atwal,
RD784 Board President

INSURANCE PROVISIONS APPROVED

Tiffany Manuel
Risk Manager

APPROVED AS TO FORM
COUNTY COUNSEL

APPROVED AS TO FORM
RD784 COUNSEL

Mike Ciccozzi,
County Counsel

Jesse Barton,
RD784 Counsel

ATTACHMENT A

A.1 SCOPE OF SERVICES AND DUTIES.

The services to be provided by CONTRACTOR and the scope of CONTRACTOR's duties include the following:

A.1.1. Incorporated fully herein is the attached Scope of Services proposed by RD784, which consists of one (1) page and which identifies five (5) specific tasks along with a schedule of "Work Hours and Fee Estimate", which is marked as Exhibit A, and by this reference incorporated herein as though set forth in full. Except to clean the trash racks, CONTRACTOR will not otherwise maintain nor manage vegetation in the canal or the Olivehurst Detention Basin.

A.2. TIME SERVICES RENDERED.

The services will be provided on such dates and at such times as mutually agreed upon by the COUNTY and CONTRACTOR.

A.3. MANNER SERVICES ARE TO BE PERFORMED.

As an independent contractor, CONTRACTOR shall be responsible for providing services and fulfilling obligations hereunder in a professional manner. COUNTY shall not control the manner of performance.

A.4. FACILITIES FURNISHED BY THE RECLAMATION DISTRICT #784.

CONTRACTOR shall furnish all equipment and other materials which may be required for furnishing services pursuant to this Agreement. The CONTRACTOR is not responsible to repair or replace County-owned facilities damaged by third parties or worn out during the course of regular operation.

COUNTY, at its sole cost and expense, is required to furnish all facilities, equipment and other materials which may be required for the disposal of used/excess lubricants, solvents, chemicals or other toxic materials used in the furnishing of services pursuant to this Agreement.

ATTACHMENT B

PAYMENT

COUNTY shall pay CONTRACTOR as follows:

B.1 BASE CONTRACT FEE In compensation for providing the services outlined in Attachment A during the Term of this Agreement, COUNTY shall pay CONTRACTOR a contract fee not to exceed Fifty Thousand Dollars (\$50,000) for O&M with an additional Ten Thousand Dollars (\$10,000) for additional electrical or other consultant/contractor support; CONTRACTOR shall submit requests for payment after completion of services or no later than the tenth (10th) day of the month following provision of services, based upon the rate schedule set forth in Attachment A. In no event shall total compensation paid to CONTRACTOR under this Provision B.1 exceed Sixty Thousand Dollars (\$60,000) without a formal written amendment to this Agreement approved by the COUNTY.

B.2 PUMP AND MOTOR REHABILITATION ALLOWANCE

In addition to the compensation set forth in Section B.1, COUNTY may authorize CONTRACTOR to perform pump and motor rehabilitation services (or total replacement) on an as-needed basis. COUNTY shall pay CONTRACTOR for such services in an amount not to exceed Two Hundred Thousand Dollars (\$200,000) per year. Such work shall be performed only upon prior written authorization by COUNTY and shall be invoiced in accordance with the applicable rates or proposals approved by COUNTY. In no event shall compensation under this Section B.2 exceed Two Hundred Thousand Dollars (\$200,000) in any one contract year without a formal written amendment to this Agreement approved by COUNTY.

B.3 TRAVEL COSTS. COUNTY shall not pay CONTRACTOR for meals, lodging or other travel costs unless said costs are approved in advance by the COUNTY representative (Operative Provision 7) and then COUNTY shall pay CONTRACTOR per diem rates in effect on the date of invoice upon presentation of invoices.

B.4 AUTHORIZATION REQUIRED. Services performed by CONTRACTOR and not authorized in this Agreement shall not be paid for by COUNTY. Payment for additional services shall be made to CONTRACTOR by COUNTY if, and only if, this Agreement is amended by both parties in advance of performing additional services.

ATTACHMENT C

ADDITIONAL PROVISIONS

FUNDING. CONTRACTOR and COUNTY agree that this Agreement will be null, void and not enforceable if all or part of the funds secured by COUNTY for the purposes of this Agreement are not made available to COUNTY. If this provision is invoked, COUNTY shall be liable for work already completed by CONTRACTOR at contracted rates.

FORCE MAJEURE. Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.

LAW, POLICY AND PROCEDURES, LICENSES, AND CERTIFICATES.

CONTRACTOR agrees to administer this Agreement in accordance with all applicable local, county, state, and federal laws, rules, and regulations applicable to their operations. CONTRACTOR shall further comply with all laws including, but not limited to, those relevant to wages and hours or employment, occupational safety, fire safety, health, sanitation standards and directives, guidelines, and manuals related to this Agreement. All issues shall be resolved using reasonable administrative practices and judgment. CONTRACTOR shall keep in effect all licenses, permits, notices, and certificates required by law and by this Agreement.

RECORDS. CONTRACTOR agrees to maintain and preserve, and to be subject to examination and audit for a period of three (3) years after termination of agreement to the COUNTY's Auditor and/or to any duly authorized fiscal agent of the COUNTY, any books, documents, papers, and records of CONTRACTOR which are relevant to this Agreement for the purpose of making an audit, or an examination, or for taking excerpts and transcriptions.

CONFIDENTIALITY. CONTRACTOR must maintain compliance with confidentiality regulations. At no time shall CONTRACTOR'S employees, agents, or representatives in any manner, either directly or indirectly, use for personal benefit or divulge, disclose, or communicate in any manner, any information that is confidential to the COUNTY. CONTRACTOR and its employees, agents, and representatives shall protect such information and treat it as strictly confidential.

OSHA AND CALOSHA COMPLIANCE. All work performed shall be in compliance with appropriate CalOSHA and OSHA standards, as well as all Federal, State, County, and local ordinances and regulations.

ATTACHMENT D

GENERAL PROVISIONS

D.1 INDEPENDENT CONTRACTOR STATUS. At all times during the term of this Agreement, the following apply:

D.1.1 All acts of CONTRACTOR shall be performed as an independent contractor and not as an agent, officer or employee of COUNTY. It is understood by both CONTRACTOR and COUNTY that this Agreement is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.

D.1.2 CONTRACTOR shall have no claim against COUNTY for employee rights or benefits, including, but not limited to, seniority, vacation time, vacation pay, sick leave, personal time off, overtime, medical, dental or hospital benefits, civil service protection, disability retirement benefits, paid holidays or other paid leaves of absence.

D.1.3 CONTRACTOR is solely obligated to pay all applicable taxes, deductions and other obligations, including, but not limited to, federal and state income taxes, withholding and Social Security taxes, unemployment and disability insurance and Workers' Compensation and Medicare payments.

D.1.4 As an independent contractor, CONTRACTOR is not subject to the direction and control of COUNTY except as to the final result contracted for under this Agreement. COUNTY may not require CONTRACTOR to change its manner of doing business, but may require it to redirect its efforts to accomplish what it has agreed to do.

D.1.5 CONTRACTOR may provide a service and or services to others during the same period service are provided to COUNTY under this Agreement.

D.1.6 If in the performance of this Agreement any third persons are employed by CONTRACTOR, such persons shall be entirely and exclusively under the direction, supervision and control of CONTRACTOR. All terms of employment including hours, wages, working conditions, discipline, hiring and discharging or any other term of employment or requirements of law shall be determined by the CONTRACTOR.

D.2 LICENSES, PERMITS, ETC. CONTRACTOR represents and warrants to COUNTY

that it has all licenses, permits, qualifications, and approvals of whatsoever nature which are legally required for CONTRACTOR to practice its profession. CONTRACTOR represents and warrants to COUNTY that CONTRACTOR shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for CONTRACTOR to practice its profession at the time the services are performed. Failure of the CONTRACTOR to comply with this provision shall authorize COUNTY to immediately terminate this agreement notwithstanding any other provision in this agreement to the contrary.

D.3 TIME. CONTRACTOR shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary for the satisfactory performance of CONTRACTOR'S obligations pursuant to this Agreement. Neither party shall be considered in default of this Agreement to the extent performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the party.

D.4 INDEMNITY. CONTRACTOR shall defend, indemnify, and hold harmless COUNTY, its elected and appointed councils, boards, commissions, officers, agents, and employees from any liability for damage or claims for damage for personal injury, including death, as well as for property damage, which may arise from the intentional or negligent acts or omissions of CONTRACTOR in the performance of services rendered under this Agreement by CONTRACTOR, or any of CONTRACTOR's officers, agents, employees, contractors, or sub-contractors.

COUNTY shall defend, indemnify, and hold harmless CONTRACTOR, its elected and appointed councils, boards, officers, agents, and employees from any liability for damage or claims for damage for personal injury, including death, as well as for property damage, which may arise from the intentional or negligent acts or omissions of COUNTY in the performance of services rendered under this Agreement by COUNTY, or any of COUNTY's officers, agents, employees, contractors, or sub-contractors.

D.5 CONTRACTOR NOT AGENT. Except as COUNTY may specify in writing, CONTRACTOR shall have no authority, express or implied to act on behalf of COUNTY in any capacity whatsoever as an agent. CONTRACTOR shall have no authority, express or implied, pursuant to this Agreement to bind COUNTY to any obligation whatsoever.

D.6 ASSIGNMENT PROHIBITED. CONTRACTOR may not assign any right or obligation pursuant to this Agreement. Any attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no legal value.

D.7 PERSONNEL. CONTRACTOR shall assign only competent personnel to perform services pursuant to this Agreement.

D.8 STANDARD OF PERFORMANCE. CONTRACTOR shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which CONTRACTOR is engaged. All products of whatsoever nature which CONTRACTOR delivers to COUNTY pursuant to this Agreement shall be prepared in a first class and workmanlike manner and shall conform to the standards or quality normally observed by a person practicing in CONTRACTOR's profession.

D.11 TERMINATION. Upon termination of this Agreement as otherwise provided herein, CONTRACTOR shall immediately cease rendering service upon the termination date and the following shall apply:

D.11.1 CONTRACTOR shall deliver copies of all writings prepared by it pursuant to this Agreement. The term "writings" shall be construed to mean and include: handwriting, typewriting, printing, photo-stating, photographing, and every other means of recording upon any tangible thing and form of communication or representation, including letters, words, pictures, sounds, or symbols, or combination thereof.

D.11.2 COUNTY shall have full ownership and control of all such writings or other communications delivered by CONTRACTOR pursuant to this Agreement.

D.11.3 COUNTY shall pay CONTRACTOR the reasonable value of services rendered by CONTRACTOR to the date of termination pursuant to this Agreement not to exceed the amount documented by CONTRACTOR and approved by COUNTY as work accomplished to date; provided, however, COUNTY shall not in any manner be liable for loss profits which might have been made by CONTRACTOR had CONTRACTOR completed the services required by this Agreement. In this regard, CONTRACTOR shall furnish to COUNTY such financial information as in the judgement of the COUNTY is necessary to determine the reasonable value of the services rendered by CONTRACTOR. The foregoing is cumulative and does not affect any right or remedy which COUNTY may have in law or equity.

CONTRACTOR may terminate its services under this Agreement upon (30) days written notice to the COUNTY, without liability for damages, if CONTRACTOR is not compensated according to the provisions of the Agreement or upon any other material breach of the Agreement by COUNTY.

D.12 NON-DISCRIMINATION. Throughout the duration of this Agreement, CONTRACTOR shall not unlawfully discriminate against any employee of the CONTRACTOR or of the COUNTY or applicant for employment or for services or any member of the public because of race, religion, color, national origin, ancestry, physical or mental disability, medical condition, marital status, age, sex or sexual orientation. CONTRACTOR shall ensure that in the provision of services under this Agreement, its employees and applicants for employment and any member of the public are free from such discrimination. CONTRACTOR shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900, et seq.). The applicable regulations of the Fair Employment Housing Commission implementing Government Code Section 12900, set forth in Chapter 5, Division 4 Title 2 of the California Code of Regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full. CONTRACTOR shall also abide by the Federal Civil Rights Act of 1964 and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act. CONTRACTOR shall give written notice of its obligations under this clause to any labor agreement. CONTRACTOR shall include the non-discrimination and compliance provision of this paragraph in all subcontracts to perform work under this Agreement.

D.13 REHABILITATION ACT OF 1973/AMERICAN WITH DISABILITES ACT OF 1990. In addition to application of the non-discrimination provision of this Agreement, above, CONTRACTOR agrees to comply with all provisions of Section 504 et seq. of the Rehabilitation Act of 1973, and with all provisions of the Americans with Disabilities Act of 1990, and all amendments thereto, and all administrative rules and regulations issued pursuant to said Acts, pertaining to the prohibition of discrimination against qualified handicapped and disabled persons, in all programs or activities, as to employees or recipients of services.

D.14 OWNERSHIP OF INFORMATION. All professional and technical information developed under this Agreement and all work sheets, reports, and related data shall become the property of COUNTY, and CONTRACTOR agrees to deliver reproducible copies of such documents to COUNTY on completion of the services hereunder. The COUNTY agrees to indemnify and hold CONTRACTOR harmless from any claim arising out of reuse of the information for other than this project.

D.15 WAIVER. A waiver by any party of any breach of any term, covenant or condition herein contained or a waiver of any right or remedy of such party available hereunder at law or in equity shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition herein contained or of any continued or subsequent right to the same right or remedy. No party shall be deemed to have made any such waiver unless it is in writing and signed by the party so waiving.

D.16 COMPLETENESS OF INSTRUMENT. This Agreement, together with its specific references and attachments, constitutes all of the agreements, understandings, representations, conditions, warranties and covenants made by and between the parties hereto. Unless set forth herein, neither party shall be liable for any representations made express or implied.

D.17 SUPERSEDES PRIOR AGREEMENTS. It is the intention of the parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, representations, or agreements, written or oral, between the parties hereto.

D.18 CAPTIONS. The captions of this Agreement are for convenience in reference only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

D.19 DEFINITIONS. Unless otherwise provided in this Agreement, or unless the context otherwise requires, the following definitions and rules of construction shall apply herein.

D.19.1 NUMBER AND GENDER. In this Agreement, the neuter gender includes the feminine and masculine, and the singular includes the plural, the word "person" includes corporations, partnerships, firms or associations, wherever the context so requires.

D.19.2 MANDATORY AND PERMISSIVE. "Shall" and "will" and "agrees" are mandatory. "May" is permissive.

D.20 TERM INCLUDES EXTENSIONS. All references to the term of this Agreement or the Agreement Term shall include any extensions of such term.

D.21 SUCCESSORS AND ASSIGNS. All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

D.22 MODIFICATION. No modification or waiver of any provision of this Agreement or its attachments shall be effective unless such waiver or modification shall be in writing, signed by all parties, and then shall be effective only for the period and on the condition, and for the specific instance for which given.

D.23 COUNTERPARTS. This Agreement may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

D.24 OTHER DOCUMENTS. The parties agree that they shall cooperate in good faith to accomplish the object of this Agreement and to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

D.25 PARTIAL INVALIDITY. If any term, covenant, condition or provision of this Agreement is held by a Court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provision and/or provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

D.26 JURISDICTION. It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a Court of competent jurisdiction in the County of Yuba, State of California.

D.27 CONTROLLING LAW. The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

D.28 TIME IS OF THE ESSENCE. Time is of the essence of this Agreement and each covenant and term a condition herein.

D.29 AUTHORITY. All parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, estates or firms represented or purported to be represented by such entity(s), person(s), estate(s) or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Further, by entering into this Agreement, neither party, hereto shall have breached the terms or conditions of any other contract or agreement to which such party is obligated, which such breach would have a material effect hereon.

D.30 CONFLICT OF INTEREST. Neither a COUNTY employee whose position in COUNTY enables such employee to influence the award of this Agreement or any competing Agreement, nor a spouse or economic dependent of such employee, shall be employed in any capacity by CONTRACTOR herein, or have any other direct or indirect financial interest in this Agreement.

CONTRACTOR may be subject to the disclosure requirements of COUNTY conflict of interest code if in a position to make decisions or influence decisions that could have an effect on the CONTRACTOR'S financial interest. The County Administrator shall determine in writing if CONTRACTOR has been hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in the Yuba County Conflict of Interest Code.

D.31 NOTICES. All notices and demands of any kind which either party may require or desire to serve on the other in connection with this Agreement must be served in writing either by personal service or by registered or certified mail, return receipt requested, and shall be deposited in the United States Mail, with postage thereon fully prepaid, and addressed to the party so to be served as follows:

If to "COUNTY ":

Department of Administrative Services
County of Yuba
Attn: Purchasing Agent
915 8th Street
Suite 119
Marysville, CA 95901

With a copy to:

County Counsel
County of Yuba
915 8th Street
Suite 119
Marysville, CA 95901

If to "CONTRACTOR":

Reclamation District 784
Attn: Patrick Meagher
1594 Broadway Street
Arboga, CA 95961

ATTACHMENT E

INSURANCE REQUIREMENTS

E.1 MINIMUM SCOPE OF INSURANCE. CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONTRACTOR, his agents, representatives, employees or subcontractors. If CONTRACTOR fails to maintain the insurance provided herein, COUNTY may secure such insurance and deduct the cost thereof from any funds owing to CONTRACTOR.

E.1.1 Coverage shall be at least as broad as:

- a. Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01).
- b. Insurance Services Office Form Number CA 00 01 covering Automobile Liability, code 1 (any auto).
- c. Worker's Compensation Insurance as required by the State of California and Employer's Liability Insurance.

E.1.2 Minimum Limits of Insurance. CONTRACTOR shall maintain limits no less than:

- | | | |
|--|-------------|--|
| 1. General Liability: \$1,000,000 (including operations, products and completed operations.) | | Per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. |
| 2. Automobile Liability: | \$1,000,000 | Per accident for bodily injury and property damage. |
| 3. Workers' Compensation: | | As required by the State of California. |
| 4. Employer's Liability: | \$1,000,000 | Each accident, \$1,000,000 policy limit bodily injury by disease, \$1,000,000 Each employee bodily injury by disease. |

E.1.3 Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the COUNTY. At the option of the COUNTY, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the COUNTY, its officers, officials, employees and volunteers; or the CONTRACTOR shall provide a financial guarantee satisfactory to the COUNTY guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

E.1.4 Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- (a) The COUNTY, its officers, officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONTRACTOR; and with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement (CG 20 10 11 85 or equivalent) to the CONTRACTOR's insurance policy, or as a separate owner's policy.
- (b) For any claims related to this project, the CONTRACTOR's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the COUNTY, its officers, officials, employees, or volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- (c) Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) day's prior written notice has been provided to the COUNTY.

E.2 BLANK

E.3 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII unless otherwise acceptable to the COUNTY.

E.4 Verification of Coverage. CONTRACTOR shall furnish the COUNTY with original certificates and endorsements effecting coverage required by this clause. The endorsements should be forms provided by the COUNTY or on other than the COUNTY's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the COUNTY before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements. The COUNTY reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

E.6 Sub-Contractors. CONTRACTOR shall require and verify that all sub-contractors maintain insurance meeting all the requirements stated herein.



PUBLIC FINANCE
& MANAGEMENT
RESOLVED

LARSEN WURZEL
& Associates, Inc.

2450 Venture Oaks Way, Suite 240
Sacramento, CA 95833

Reclamation District
No. 784

**Assessment Administration
& Online Payment System
Implementation Support
Services**

FY 2026/27

PROPOSAL

Submitted to: Reclamation District No. 784

Submission date: April 21, 2026



April 21, 2026

Mr. Patrick Meagher
Reclamation District 784
1594 Broadway Street
Arboga, CA 95961

RE: Proposal for Reclamation District No. 784 Assessment Administration and Online Payment System Implementation Support Services for FY 2026/27

Dear Mr. Meagher:

Larsen Wurzel & Associates, Inc. (LWA) appreciates the opportunity to submit this proposal to provide consulting services to Reclamation District No. 784 (RD 784) for assessment administration support for FY 2026/27, as well as an optional evaluation of online payment solutions for direct-billed assessments. LWA is committed to providing consistent and reliable administration services, building on prior fiscal years' efforts to ensure continuity, accuracy, and efficiency in the District's assessment processes.

For FY 2026/27, LWA will prepare the annual assessment roll in a timely and coordinated manner to facilitate submission to Yuba County in advance of the County's established August 2026 deadline for inclusion on the property tax roll. Following submission, LWA will coordinate with County staff to address any questions, resolve potential issues, and ensure successful acceptance of the assessment roll for collection. In addition, LWA will prepare and issue direct assessment bills to applicable property owners, with distribution anticipated by the end of September 2026 to align with the County's tax bill mailing schedule.

LWA is also proposing an optional task to support the District in evaluating, selecting, and implementing an online payment solution tailored to RD 784's operational needs. This effort will include assessing available platforms, identifying key functional and legal requirements, and assisting with implementation planning to enhance payment accessibility, improve administrative efficiency, and support accurate tracking and reporting of assessment and development impact fee revenues.

Execution of this letter by your signatures below will authorize a maximum total budget of \$74,900 for the services described herein.

- Signature under the *Assessment Administration Support & Contingency* section authorizes a budget of \$59,700 for assessment administration services and \$5,000 for contingency.
- Signature under the *Optional: Online Payment System Implementation Support* section authorizes an additional budget (allowance) of \$10,200 for this task.

Fees will be billed on a time-and-materials basis (hourly rates and direct expenses), not to exceed the authorized budget amount. The District will be invoiced monthly for services performed during the preceding period, and each invoice will include a summary of accrued and invoiced services to date. LWA's standard hourly billing rate schedule for all staff is attached to this proposal. I hope this engagement letter meets your approval. If so, please sign and return one copy of this letter and keep another copy for your records. Please do not hesitate to contact me at (916) 698-5712 or by e-mail at seth@larsenwurzel.com if you have questions or require changes to this proposal.

Sincerely,



Seth Wurzel, CGFM
Managing Principal
Larsen Wurzel & Associates

ASSESSMENT ADMINISTRATION SUPPORT & CONTINGENCY

ACCEPTED BY:

Patrick Meagher (DATE)
General Manager
Reclamation District No. 784

OPTIONAL: ONLINE PAYMENT SYSTEM IMPLEMENTATION SUPPORT

ACCEPTED BY:

Patrick Meagher (DATE)
General Manager
Reclamation District No. 784

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Attachments

- A. 2026 Rate Sheet

Scope of Work

The following Scope of Work describes the tasks and timing of work to be completed under this proposal. The period of performance will be July 1, 2026, through June 30, 2027.

Task 1A – Landowner Inquiries and Assessment Roll Follow-Up

This task includes researching and responding to property owner inquiries, which may require detailed review of parcel information and, where applicable, processing resulting assessment adjustments. LWA has included budget to address up to approximately 15 property owner inquiries, based on typical levels of activity in prior years.

Task 2A – TRLIA Payment Administration

This task includes coordinating and calculating the three annual payments to the Three River Levee Improvement Authority (TRLIA), in accordance with the agreement between RD 784 and TRLIA executed on August 18, 2020 and amended on January 18, 2024. Payments are scheduled to occur following Yuba County's assessment collections in December 2026, April 2027, and June 2027.

LWA will perform payment calculations promptly upon receipt of the necessary collection data from Yuba County, typically in the month following each collection period (January, May, and July 2027). This effort will include verifying collection totals, applying the calculation methodology, and coordinating with District staff as needed to ensure accurate and timely processing of each payment.

Task 3A – Direct Bill / Delinquent Notification Preparation and Tracking

This task includes all activities necessary to administer direct assessment billing for property owners who do not receive tax bills from Yuba County. Services include the preparation and distribution of direct bills, ongoing tracking of payments, and the identification and notification of delinquent accounts through multiple notice cycles each year.

Specifically, Task 3 includes:

- Coordinating with RD 784 staff to track Direct Bill payments and accumulated delinquencies from prior fiscal years,
- Preparation of the Direct Bill assessment roll and the production and mailing of the initial Direct Bills for FY 2026/27. The initial Direct Bills will be mailed in late September 2026 to coincide with the mailing of Yuba County property tax bills,
- Preparation and mailing of Delinquent Statements (expected to occur in January 2027, mailed via regular USPS First-Class mail),
- Preparation and mailing of Delinquency Notifications (expected to occur in April 2027, mailed via tracked USPS First-Class mail to document proof of delivery), and
- Integrating updated penalty and interest charges for the initial Direct Bills, the Delinquent Statements, and the Delinquent Notifications into the RD 784 QuickBooks Online portal.
- LWA will continue to utilize QuickBooks Online for tracking Direct Bill invoices, payments and delinquencies. Note that RD 784's QuickBooks Online subscription will be charged under this task, currently \$75/month.

Task 4A – Assessment Roll Update

This task involves all necessary administrative and technical actions to update the District’s assessment on an annual basis. Specifically, Task 4 includes:

- Gathering, verifying, and researching updated parcel data to reflect new development and land use changes,
- Integrating parcel updates into the administration model,
- Calculation of the allowable annual escalation rate,
- Preparation of the necessary resolutions, and
- Presentation of the escalation/resolutions to the Board for consideration.

This task is expected to be completed during late July/early August 2026.

Task 5A – Yuba County Assessment Roll Preparation

This task includes all activities required to place the District’s assessment on Yuba County’s FY 2026/27 property tax roll and to formally request collection of the assessment by the County. Specifically, Task 5 includes:

- Preparation of the necessary resolutions for including RD 784 assessments on the Yuba County property tax roll,
- Preparation and submission of the assessment roll to the County,
- Any follow-up required to resolve any parcels rejected for collection by the County, and
- Any coordination required to prepare and submit the assessment roll to the County.

This task will be completed by Yuba County’s deadline in early August 2026 with follow-up corrections as necessary through September 2026. Coordination with Yuba County for activities related to Task 5 is expected to occur throughout the District’s fiscal year.

Task 6A – Contingency

In previous administration years, unforeseen circumstances have resulted in additional efforts that were necessary to close out the fiscal year’s administration. This task has been included to account for the potential additional effort to close out FY 2026/27, if necessary, and will serve as a stopgap in the event that additional budget is necessary for any of the tasks authorized above.

Optional Task 1B – Online Payment System Implementation Support

Activities under this optional task will evaluate the feasibility of, and support the potential implementation of, an online payment system for collecting direct-billed assessments. Given the specialized nature of this revenue source, particular attention will be given to ensuring that any recommended system can accurately accommodate parcel-based charges, delinquent penalty implementation, and reporting requirements specific to special assessment direct collections.

Activities under Task 1B include:

- Review of existing billing and payment processes,
- Identification of operational, accounting, and regulatory requirements,
- Coordination with District staff, the District’s banking institution(s), and relevant County representatives,
- Research and evaluation of available payment processing platforms,
- Development of a recommended approach for implementation,
- If authorized, services may also include assistance with vendor selection, system setup coordination, and rollout planning.

The objective of this effort is to identify a practical, secure, and cost-effective solution that aligns with RD 784’s operational needs, banking capabilities, and County protocols. LWA will act in an advisory and coordination role throughout the process, facilitating communication among stakeholders and providing clear, actionable recommendations to support District decision-making.

This task is anticipated to be completed by June 2027; however, activities may extend beyond FY 2026/27 depending on the complexity of findings, the level of coordination required, and implementation challenges identified during the effort.

All work associated with this effort will be tracked and billed separately from the District’s annual assessment administration services. Consistent with other tasks, this task will be billed on a time-and-materials basis (hourly rates and direct expenses), not to exceed the authorized budget amount.

Proposed Budget

Table 1 on the following page summarizes the proposed budget for Assessment Administration Support Services and the Optional Online Payment Implementation Support Services for FY 2026/27 associated with the above-described tasks. LWA's 2026 rate sheet is included as **Attachment A**.

LWA charges for its services on a direct cost of time and materials basis up to a mutually agreed upon budget amount. The level of effort required is based upon LWA's best estimate of the described Scope of Work. LWA will work efficiently to manage the costs for this effort.

Table 1
RD 784 Assessment Administration and Online Payment System Implementation Support
FY 2026/27 Proposed Budget

Task	Proposed Budget
Assessment Administration	
Task 1A - Landowner Inquiries and Assessment Roll Follow Up	\$6,900
Task 2A - TRLIA Payment Administration	\$3,600
Task 3A - Direct Bill / Delinquent Notification Preparation and Tracking	\$25,600
Task 4A - Assessment Roll Update	\$19,100
Task 5A - Yuba County Assessment Roll Preparation	\$4,500
Task 6A - Contingency	\$5,000
SUBTOTAL - Assessment Administration	\$64,700
Optional Task 1B - Online Payment System Implementation Support	\$10,200
TOTAL Including Optional Task	\$74,900

Attachment A – 2026 Rate Sheet

Larsen Wurzel & Associates, Inc.
Hourly Rate Schedule

Staff Position	2026*
Managing Principal	\$303
Principal	\$297
Senior Consultant	\$303 - 368
Supervising Project Manager	\$292
Senior Project Manager II	\$285
Senior Project Manager I	\$278
Associate Project Manager II	\$271
Associate Project Manager I	\$266
Project Manager II	\$260
Project Manager I	\$253
Supervising Associate	\$268
Senior Associate II	\$256
Senior Associate I	\$244
Associate III	\$232
Associate II	\$219
Associate I	\$206
Senior Analyst	\$193
Analyst II	\$174
Analyst I	\$155
Supervising Engineer	\$270
Senior Engineer II	\$261
Senior Engineer I	\$253
Project Engineer	\$244
Associate Engineer	\$219
Assistant Engineer II	\$207
Assistant Engineer I	\$193
CAD Tech/GIS Specialist	\$168
Junior Engineer	\$157
Senior Project Coordinator	\$174
Project Coordinator	\$155
Project Assistant	\$149
Technical Editor	\$129
Clerical Staff	\$118
Intern	\$90

**Rates subject to adjustment on January 1st of each year.*

Automobile mileage is billed at the IRS federal reimbursement rate.
Professional services provided by others billed through LWA are billed at cost plus a service charge of 5%.

RD784 Pay Scale for Office Manager (Non-Exempt)

Classification	1st Year	2nd Year	3rd Year	4th Year	5th Year	COLA:
Office Manager	\$ 38.00	\$ 39.90	\$ 41.90	\$ 43.99	\$ 46.19	3.00%

Market Comparisons - 1st Year Wages

Agency / Classification

RD784 Office Manager	\$ 35.72
San Juan Water District Accounting Technician II (Sacramento)	\$ 36.38
City of Yuba City Accountant II	\$ 36.89
OPUD District Clerk/Exec Assist/HR Tech	\$ 38.44
County of Yuba Accounting Supervisor	\$ 38.54
American River Flood Control - Office Manager (Sacramento)	\$ 42.08

Average (Comparison Agencies): \$ 38.00



April 13, 2026

Patrick Meagher
General Manager
Reclamation District 784
1594 Broadway Street
Arboga, CA 95961

Subject: Drainage Fee and Nexus Study Update; EPS #252115

Patrick Meagher:

Economic & Planning Systems, Inc. (EPS) would appreciate the opportunity to update the Reclamation District No. 784 (RD 784) Drainage Impact Fees and Nexus Study for Basins A, B, and C. EPS has assisted RD 784 with development impact fee calculations in the past and looks forward to doing so again. EPS last updated the Nexus Study in 2013. Having completed scores of development impact fee programs for municipal agencies throughout California, EPS is familiar with the process to implement and update fee programs.

The following Scope of Work (**Attachment A**) describes EPS's approach to the work, which will include the following 3 tasks:

- **Task 1a: Update Drainage Basin A and A-1 Impact Fee**
- **Task 1b: Update Drainage Basin B Impact Fee**
- **Task 1c: Update Drainage Basin C and C-2 Impact Fee**

EPS looks forward to your review and consideration of the attached Scope of Work.

Key Personnel

Managing Director **Jamie Gomes** will serve as Principal-in-Charge of this project and will provide guidance and input as needed. Senior Vice President **Russ Powell** will serve as Project Manager and will conduct the day-to-day management of this project. Additional EPS staff may assist on this project as needed.

Schedule

EPS will begin working on this project as soon as contract approval is received, and EPS will provide you with accurate information and work products on a schedule that meets your needs.



Budget

The estimated budget to complete this work is **\$50,000**. EPS charges for its services on a direct-cost (hourly billing rates plus direct expenses), not-to-exceed basis; therefore, you will be billed only for the work completed up to the authorized budget amount. Travel, data, or reproduction expenses will be billed at cost, and invoices are submitted monthly and are payable on receipt. If additional work or meetings are required, EPS will request authorization for additional budget with the understanding that terms will be negotiated in good faith. EPS's Hourly Billing Rates and Standard Terms and Conditions are attached as part of this letter agreement.

Again, EPS would appreciate the opportunity to work on this project. To approve this proposal, please sign below, return a signed copy of this letter agreement to EPS, and keep another copy for your records. If you have questions or require changes to this proposal, please call Project Manager Russ Powell at (916) 649-8010.

Sincerely,

ECONOMIC & PLANNING SYSTEMS, INC. (EPS)

Jamie Gomes
Managing Principal

Approved:

Reclamation District 784

Date

Attachment A
Economic & Planning Systems, Inc. (EPS)

Project Understanding

Reclamation District No. 784 (RD 784 or District) has three existing drainage impact fee programs in place to fund drainage improvements serving new development in Basins A, A-1, B, C and C-2. The District has been updating the fees on an annual basis over the years to adjust for inflationary changes in facility costs and land uses from the completion of the previous Nexus Study in 2013. RD 784 now desires an update to the drainage impact fee programs that will take into consideration, among other variables, updated facility improvement costs, land uses, cost allocation factors, and fee revenues collected from existing development. Several projects included in the previous Nexus Study and new projects have been identified that will be included in the Nexus Study update. The fee updates will offer clarification regarding fee implementation and reimbursement procedures, as well as review fee administration and collection processes.

Key issues to be addressed as part of the update include the following items:

- Evaluate current fee calculation methodology and determine if adjustments to the approach are appropriate.
- Reconcile fee account balances to reflect existing development and associated fee payments, improvements constructed, and resulting fund balances remaining.
- Provide additional detail regarding RD 784 reimbursement policies for developer-constructed infrastructure, particularly with regard to reimbursement unit prices (as needed).
- Examine whether interest carry costs should be included as an eligible impact fee program cost.
- Review cost allocation methodology and land use types subject to the fees.

EPS's understanding of these key issues informs the proposed scope of work described below. Throughout the proposed work effort, EPS will work with RD 784, the District's Engineer, and the District's legal counsel to review and resolve the key issues identified above.

The legal landscape of development impact fees continues to evolve. When preparing the Study for the District, EPS will need to consider changes to the Mitigation Fee Act that are included in Assembly Bill (AB) 602. For example, AB 602 requires the costs assigned to the fee calculation be included in the District's capital improvement program (CIP). This proposal describes EPS's experience with these new legal provisions and proposed approach to address AB 602 in updating the fees.

EPS's approach to fee program analysis is based on understanding the local context and the technical and legal issues inherent in an impact fee study. This approach relies on a collaborative, iterative, and informed decision-making process. EPS combines sound technical analysis, grounded in legally defensible nexus arguments, with ongoing policy direction from the various stakeholders, including public agency staff and elected officials, the local public, and the development community. These and other measures

described in this section are key to completing the project successfully and on budget, within the specified time frame.

EPS understands that MHM will serve as the consulting engineer on this Nexus Study update. EPS will work collaboratively with MHM in identifying completed infrastructure segments and associated funding sources. EPS will work with MHM to identify current and new infrastructure projects and provide updated costs for infrastructure improvements. EPS will work with Yuba County to update land use assumptions for the Nexus Study.

Scope of Work

This scope of work describes the tasks necessary to complete the fee program update for each RD 784 drainage basin. While three separate fee program updates will be completed for Drainage Basin A, A-1, B, C and C-2, the tasks required to update each fee program are generally consistent. The work effort applying to all three drainage basins is described below and will be completed under the following work order task structure:

- **Task 1a:** Update Drainage Basin A and A-1 Impact Fee
- **Task 1b:** Update Drainage Basin B Impact Fee
- **Task 1c:** Update Drainage Basin C and C-2 Impact Fee

Subtask 1: Initiate Project and Gather Data

EPS will meet or participate in a conference call with RD 784, the District's Engineer (MHM), and other members of the project team to discuss the key concepts and issues relevant to the fee program update. This initial meeting will be used to identify the eligible improvements, estimated costs, cost allocation factors, and benefiting land uses that will be subject to the proposed fee. EPS and the project team will review the fee calculation methodology to be used to update the fee program and will work with RD 784 to gather information needed to reconcile the fee program accounts. As part of this subtask, EPS assumes that RD 784 will provide the following information and data:

- Drainage Master Plans.
- Existing and future land use data.
- Drainage facility improvements to be included in the program.
- Drainage facility improvement costs.
- Outstanding Credit/Reimbursement Agreements (including outstanding balances).
- Fee program account balances by basin.

In addition, EPS and the project team will discuss the stakeholder outreach process and procedures for gathering input and feedback from both the development community and County staff. Finally, during this meeting, EPS and RD 784 will agree on the form, content, and schedule for all project deliverables.

Subtask 2: Compile Improvement Cost Estimates

Based on the information provided by RD 784 in **Subtask 1** above, EPS will compile the list of eligible drainage facility improvements to be included in the fee program update, which will include documentation of completed and partially completed facilities, as well as future improvements. As part of this process, EPS and the District will evaluate costs and facilities to be included in the program. In particular, EPS will examine whether interest carry costs associated with developer-constructed infrastructure should be included as a reimbursable cost and will evaluate approaches to accounting for that cost in the capital improvement program.

Total improvement program costs will take into account any existing fee program account balances and remaining credit/reimbursement agreement obligations.

Subtask 3: Review Cost Allocation Methodology and Determine Implementation and Administration Procedures

Working with RD 784 staff, EPS will review the current cost allocation methodology used to calculate the impact fees. EPS will recommend any necessary adjustments or refinements to this approach and develop a set of cost allocation factors that will be used to apportion the drainage facility improvement costs to benefitting land uses.

In addition, EPS will work with RD 784 to determine appropriate revisions or clarifications to the District's implementation and administration procedures. In particular, EPS will review District policies regarding reimbursements for developer-constructed infrastructure, the calculation of reimbursement amounts for eligible facilities, and recommend revisions and clarifications. Conclusions resulting from this review will be incorporated into the nexus analysis implementation section.

Subtask 4: Prepare Impact Fee Calculations

Using the validated cost data and cost allocation factors determined in **Subtasks 2** and **3** above, EPS will update the drainage fee calculation. The proposed fees will be expressed on a per-acre basis consistent with existing RD 784 development impact fees. EPS will prepare a draft set of drainage impact fee calculations for RD 784 and stakeholder review and input. EPS will revise the draft tables as necessary to prepare the final drainage impact fee calculations.

Subtask 5: Prepare Nexus Study Report

Based on the information gathered and calculations completed in previous subtasks, EPS will prepare the drainage impact fee nexus analysis. EPS will prepare an Administrative Draft report for RD 784's review and comment. The study will state the proposed fees for each land use and the necessary supporting analysis and findings. Using feedback obtained from the District's Engineer, legal counsel, and other RD R84 staff reviews, EPS will prepare a Public Review Draft report for public review and, ultimately, the RD 784

Board of Directors' and County Board of Supervisors' consideration. In preparation for the public hearing process, EPS will review and comment on the draft ordinances and resolutions that would be prepared by the District's legal counsel to implement the proposed fee program.

Subtask 6: Attend Meetings

EPS will attend up to a total of seven project meetings with RD 784 staff and stakeholders, listed below, including one RD 784 Board meeting and one County Board of Supervisors meeting:

- Meeting #1—Project Kickoff
- Meeting #2—Review Findings with District staff
- Meeting #3—Stakeholder Meeting—Review Findings with Stakeholders
- Meeting #4—Review Administrative Draft Nexus Study Report
- Meeting #5—Stakeholder Meeting—Present Public Review Draft Nexus Study Report
- Meeting #6—RD 784 Board Meeting
- Meeting #7—County Board of Supervisors Meeting



**Economic & Planning
Systems, Inc.**
The Economics of Land Use

2026 Hourly Billing Rates

Sacramento Office

Managing Principal	\$330
Principal	\$315
Senior Vice President	\$275
Senior Consultant	\$275
Vice President	\$260
Senior Technical Associate II	\$230
Senior Associate	\$230
Associate	\$210
Research Analyst II	\$175
Research Analyst I	\$110
Production and Administrative Staff	\$105

Billing rates updated annually.

Economic & Planning Systems, Inc. (EPS)
Attachment B Standard Terms and Conditions for Consulting Services

1. Authority

Each party has full power and authority to enter into and perform this contract, and the person signing this contract on behalf of each has been properly authorized and empowered to enter into this contract. Each party further acknowledges that it has read this agreement, understands it, and agrees to be bound by it.

2. Independent Contractor

It is specifically understood and agreed that in the creation and performance of this Agreement, EPS is an independent contractor and is not and shall not be construed to be an employee or agent of the CLIENT.

3. Insurance

EPS shall maintain the following insurance:

- 3.1. Workers Compensation as required by law.
- 3.2. General Liability insurance of \$2,000,000 each occurrence, \$4,000,000 general aggregate.
- 3.3. Auto Liability insurance of \$2,000,000, combined single limit for bodily injury and property damage, covering non-owned and hired autos only.
- 3.4. Errors and Omissions/Professional Services Liability insurance in the amount of \$2,000,000 per claim/aggregate.
- 3.5. Excess/Umbrella Liability insurance of \$3,000,000.

4. Personnel

EPS represents that it is an equal opportunity employer and has, or will secure at its expense, all personnel required in performing the services under this Agreement. All personnel engaged in the work shall be authorized or permitted under State and Local law to perform such services.

5. Interest of EPS

EPS covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement.

6. Publication, Reproduction, and Use of Material

CLIENT may publish, distribute, or otherwise use any data, information, reports, or other materials prepared under this Agreement by EPS (EPS Work Product), in whole or in part, for purposes of this project. This authority does not apply to any computer models or software used or developed as a result of this contract, unless a separate agreement is signed concerning the disposition of such materials. CLIENT acknowledges that EPS

Work Product was prepared by EPS solely for contemporaneous use by CLIENT for this Project and that it is not intended for use at any other time, location, purpose or by any other party. Accordingly, CLIENT shall not, without the prior written consent of EPS (which EPS may withhold in its sole discretion), (i) use EPS Work Product for purposes unrelated to the Project, (ii) modify EPS Work Product, or (iii) disclose or distribute any EPS Work Product to any other person, firm, or entity. EPS shall be entitled to indemnification by CLIENT, pursuant to paragraph 13 hereof, if CLIENT breaches this provision, in addition to all other available remedies at law or in equity.

7. Confidentiality

Any reports, information, or data given to or prepared or assembled by EPS under this Agreement shall not be made available to any individual or organization by EPS without the prior written approval of the CLIENT. EPS is entitled to retain copies of all data, working papers, interim documents, memoranda, and reports produced under this Agreement. However, nothing contained herein shall prevent the disclosure of such information if compelled by legal process, and in the event thereof, only after notice to CLIENT.

8. Amendments to the Contract

No amendment to this Agreement shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

9. Disputed Invoices

In the event that CLIENT disputes any item on an invoice, CLIENT shall notify EPS of this disputed item within five working days of receipt of the invoice. CLIENT will approve payment of items on an invoice that are not in dispute and CLIENT and EPS will proceed to negotiate or arbitrate the disputed items as specified elsewhere in this Agreement.

10. Audits and Inspections

On reasonable notice, CLIENT may inspect any books, records, or other materials that pertain directly to this Agreement.

11. Compensation for Testimony and Preparation Thereof

If any legal action is brought in connection with the Agreement, other than an action that is solely the result of the incompetence or malfeasance by EPS, by or against a third party, and CLIENT requests that EPS or a SUBCONSULTANT, (or if EPS or a SUBCONSULTANT is otherwise required) to testify, provide information, produce materials, or otherwise spend time on such action, then CLIENT shall pay EPS or SUBCONSULTANT for time expended at their standard rates then in effect, plus advance all related expenses and costs, including, but not limited to, reasonable attorneys' fees. Such compensation shall be in addition to the maximum charge for services defined in the Agreement.

12. Termination of Agreement

The CLIENT may, at its option, elect to cancel the contract at any time, by notice to EPS, on completion of any task described in the scope of services. In such event the CLIENT will pay to EPS the amount due by virtue of completion of the products therefore delivered. If such cancellation is not based on any claim of EPS default, such payment shall include any sums withheld pursuant to this Agreement. In addition, EPS shall be reimbursed (in addition to the payment) for that portion of the actual out-of-pocket costs not otherwise reimbursed under this Agreement previously incurred by EPS during the period of the Agreement, which are directly attributable to the incomplete portion of the services covered by this Agreement.

13. Indemnification/Limitation of Liability

13.1. CLIENT agrees to release, indemnify, hold harmless, and defend EPS and all of its partners, employees, agents, and representatives of all types from and against all claims, liability, loss, cost, damage, expense, or obligation, including, but not limited to reasonable attorneys' and experts' fees and costs, which any of them may hereafter incur, suffer, or be required to pay by reason of any actions in connection with this Agreement or the performance thereof except as to claims which are finally adjudicated or arbitrated to have resulted from the sole negligence or willful misconduct of EPS.

13.2. CLIENT agrees that EPS is not responsible for the identification of hazardous or toxic substances, waste or materials, or petroleum products and/or petroleum components or constituents and is not liable for any conditions that stem from contamination from hazardous or toxic substances, waste or materials, or petroleum products and/or petroleum components or constituents.

14. Nondiscrimination and Equal Opportunity

EPS and its SUBCONSULTANTS shall not unlawfully discriminate against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by EPS under this Agreement because of race, religion, color, national origin, ancestry, physical disability, medical condition, marital status, age (over 40), gender, or gender orientation. EPS shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of EPS thereby.

15. Standard of Performance

All work performed by EPS for CLIENT pursuant to this Agreement shall be performed by qualified persons and shall be performed in accordance with standards of performance generally applicable to the work in the community in which the work is performed.

As in all projects of this type, the estimated results are based on the continued competent and efficient management by CLIENT. In addition, the conclusions reached by EPS are based on the assumption that no significant changes in project conditions will occur beyond those expressly discussed in EPS Work Product. EPS shall be able to rely on information provided to it by the CLIENT, and EPS shall have no responsibility to audit or otherwise verify such information.

16. Force Majeure

Neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of such party. Such acts shall include, but not be limited to, acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, power failures, earthquakes, or other disasters.

17. Arbitration and Attorneys' Fees

In the event of a dispute in any manner relating to or arising out of this Agreement, the parties shall meet, confer, and negotiate in good faith in an attempt to resolve the dispute. In the event the parties are unable to resolve the dispute themselves, the dispute shall be resolved through binding arbitration in Sacramento County, State of California, under the Construction Industry Arbitration Rules of the Judicial Arbitration and Mediation Services, Inc., (JAMS).

In arbitrating any issue arising under this Agreement, the power and authority of the arbitrator shall include the power and authority to grant such equitable relief (including injunctive relief) as may be appropriate under the circumstances, in accordance with applicable law. The decision award of the arbitrator shall be binding on the parties and shall be enforceable by judgment entered in a court having jurisdiction. In the event the arbitrator determines there is a prevailing party in the arbitration, the prevailing party shall recover from the losing party all costs of arbitration, including all fees of the arbitrator and all attorneys' fees reasonably incurred by the prevailing party. The arbitrator shall have authority to order such limited discovery as the arbitrator shall deem relevant and appropriate.

18. Governing Law

This contract will be governed by and construed in accordance with the laws of the State of California.

19. Notice

Notice given under the terms of this Agreement shall be in writing and shall be effective the day it is mailed, properly addressed, to the party to receive such notice. Notice delivered other than by mail shall be effective when received. Any change of address of either of the parties shall be effective on receipt of notice of such change by the opposite party.

Task Order No. 1 - Attachment No. 1
MHM Incorporated - Consulting Engineering Services
Reclamation District No. 784
DRAINAGE BASIN B DRAINAGE UPDATE
SUMMARY OF COSTS

No.	Task Description	MHM	Verdantas	Total Costs
CONSULTING ENGINEERING SERVICES - RD 784 DRAINAGE BASIN B UPDATE				
Task 1 - Project Management and Coordination				
1.1	Project Management (May 1, 2026 through March 31, 2027)	\$ 4,725	\$ —	\$ 4,725
1.2	Invoicing and Quarterly Progress Reports	\$ 3,476	\$ —	\$ 3,476
1.3	Kickoff Meeting and Progress Meeting	\$ 1,166	\$ —	\$ 1,166
		\$ —	\$ —	\$ —
	Subtotal Task 1 - Project Management and Coordination	\$ 9,366	\$ —	\$ 9,366
Task 2 - Preliminary Engineering Studies				
2.1	Site Review and Gather Historic Information	\$ 8,694	\$ —	\$ 8,694
2.2	Geotechnical Engineering Investigation	\$ —	\$ —	\$ —
2.3	Hydrologic Analysis	\$ 5,544	\$ —	\$ 5,544
2.4	Hydraulic Analysis	\$ 12,915	\$ —	\$ 12,915
2.5	Hydraulic Technical Memorandum	\$ 12,516	\$ —	\$ 12,516
		\$ —	\$ —	\$ —
	Subtotal Task 2 - Preliminary Engineering Studies	\$ 39,669	\$ —	\$ 39,669
Task 3 - Environmental Services				
3.1	Determination of Waters of the United States	\$ —	\$ —	\$ —
3.2	Biological Resources Evaluation	\$ —	\$ —	\$ —
3.3	Permit Facilitation	\$ —	\$ —	\$ —
3.4	Preliminary Environmental Study (PES) Form	\$ —	\$ —	\$ —
3.5	Air Quality Technical Memorandum	\$ —	\$ —	\$ —
3.6	Construction Noise Technical Memorandum	\$ —	\$ —	\$ —
3.7	Cultural Resources	\$ —	\$ —	\$ —
3.8	CEQA Statutory Exemption and other studies listed in scope	\$ —	\$ —	\$ —
		\$ —	\$ —	\$ —
	Subtotal Task 3 - Environmental Services	\$ —	\$ —	\$ —
Task 4 - Construction Cost Estimate				
3.1	Engineers' Estimate of Probable Construction Cost	\$ 13,251	\$ —	\$ 13,251
3.2	Hydraulic Analysis for Pump Station Capacity and Siphon	\$ —	\$ —	\$ —
3.3	Engineers' Estimate of Probable Construction Cost	\$ —	\$ —	\$ —
3.4	Expert Testimony or Deposition	\$ —	\$ —	\$ —
		\$ —	\$ —	\$ —
	Subtotal Task 4 - Construction Cost Estimate	\$ 13,251	\$ —	\$ 13,251
Task 5 - Engineers Report				
6.1	Draft Engineers' Report	\$ 16,170	\$ —	\$ 16,170
6.2	Final Engineers' Report	\$ 9,282	\$ —	\$ 9,282
6.3	Coordination with EPS	\$ 5,628	\$ —	\$ 5,628
		\$ —	\$ —	\$ —
	Subtotal Task 5 - Engineers Report	\$ 31,080	\$ —	\$ 31,080
Subconsultants Markup (10%)		\$0	\$0	\$0
TOTAL EFFORT		\$93,366	\$0	\$93,366

Task Order No. 1 - Attachment No. 1
MHM Incorporated - Consulting Engineering Services
Reclamation District No. 784
DRAINAGE BASIN C DRAINAGE UPDATE
SUMMARY OF COSTS

No.	Task Description	MHM	Verdantas	Total Costs
CONSULTING ENGINEERING SERVICES - RD 784 DRAINAGE BASIN C UPDATE				
Task 1 - Project Management and Coordination				
1.1	Project Management (May 1, 2026 through March 31, 2027)	\$ 4,725	\$ —	\$ 4,725
1.2	Invoicing and Quarterly Progress Reports	\$ 3,476	\$ —	\$ 3,476
1.3	Kickoff Meeting and Progg Meeting	\$ 1,166	\$ —	\$ 1,166
		\$ —	\$ —	\$ —
	Subtotal Task 1 - Project Management and Coordination	\$ 9,366	\$ —	\$ 9,366
Task 2 - Preliminary Engineering Studies				
2.1	Site Review and Gather Historic Information	\$ 10,889	\$ —	\$ 10,889
2.2	Geotechnical-Engineering-Investigation	\$ —	\$ —	\$ —
2.3	Hydrologic Analysis	\$ 6,321	\$ —	\$ 6,321
2.4	Hydraulic Analysis	\$ 18,732	\$ —	\$ 18,732
2.5	Hydraulic Technical Memorandum	\$ 16,002	\$ —	\$ 16,002
		\$ —	\$ —	\$ —
	Subtotal Task 2 - Preliminary Engineering Studies	\$ 51,944	\$ —	\$ 51,944
Task 3 - Environmental Services				
3.1	Determination of Waters of the United States	\$ —	\$ —	\$ —
3.2	Biological Resources Evaluation	\$ —	\$ —	\$ —
3.3	Permit Facilitation	\$ —	\$ —	\$ —
3.4	Preliminary Environmental Study (PES) Form	\$ —	\$ —	\$ —
3.5	Air Quality Technical Memorandum	\$ —	\$ —	\$ —
3.6	Construction Noise Technical Technical Memorandum	\$ —	\$ —	\$ —
3.7	Cultural Resourses	\$ —	\$ —	\$ —
3.8	CEQA Statutory Exemption and other studies listed in scope	\$ —	\$ —	\$ —
		\$ —	\$ —	\$ —
	Subtotal Task 3—Environmental Services	\$ —	\$ —	\$ —
Task 4 - Construction Cost Estimate				
3.1	Engineers' Estimate of Probable Construction Cost	\$ 18,186	\$ —	\$ 18,186
3.2	Hydraulic Analysis for Pump Station Capacity and Siphon	\$ —	\$ —	\$ —
3.3	Engineers' Estimate of Probable Construction Cost	\$ —	\$ —	\$ —
3.4	Expert Testimony or Deposition	\$ —	\$ —	\$ —
		\$ —	\$ —	\$ —
	Subtotal Task 4 - Construction Cost Estimate	\$ 18,186	\$ —	\$ 18,186
Task 5 - Engineers Report				
6.1	Draft Engineers' Report	\$ 21,294	\$ —	\$ 21,294
6.2	Final Engineers' Report	\$ 11,025	\$ —	\$ 11,025
6.3	Coordination with EPS	\$ 6,594	\$ —	\$ 6,594
		\$ —	\$ —	\$ —
	Subtotal Task 5 - Engineers Report	\$ 38,913	\$ —	\$ 38,913
Subconsultants Markup (10%)		\$0		\$0
TOTAL EFFORT		\$118,409	\$0	\$118,409

Task Order No. 1 - Attachment No. 1
MMH Incorporated - Consulting Engineering Services
Reclamation District No. 784
DRAINAGE BASIN C-2 DRAINAGE UPDATE
SUMMARY OF COSTS

No.	Task Description	MMH	Verdantas	Total Costs
CONSULTING ENGINEERING SERVICES - RD 784 DRAINAGE BASIN C-2 UPDATE				
Task 1 - Project Management and Coordination				
1.1	Project Management (April 1, 2026 through December 31, 2026)	\$ 2,499	\$ —	\$ 2,499
1.2	Invoicing and Quarterly Progress Reports	\$ 2,720	\$ —	\$ 2,720
1.3	Kickoff Meeting and Progress Meeting	\$ 1,166	\$ —	\$ 1,166
		\$ —	\$ —	\$ —
	Subtotal Task 1 - Project Management and Coordination	\$ 6,384	\$ —	\$ 6,384
Task 2 - Preliminary Engineering Studies				
2.1	Site Review and Gather Historic Information	\$ 6,489	\$ —	\$ 6,489
2.2	Geotechnical Engineering Investigation	\$ —	\$ —	\$ —
2.3	Hydrologic Analysis	\$ 2,856	\$ —	\$ 2,856
2.4	Hydraulic Analysis	\$ 6,899	\$ —	\$ 6,899
2.5	Hydraulic Technical Memorandum	\$ 7,560	\$ —	\$ 7,560
		\$ —	\$ —	\$ —
	Subtotal Task 2 - Preliminary Engineering Studies	\$ 23,804	\$ —	\$ 23,804
Task 3 - Environmental Services				
3.1	Determination of Waters of the United States	\$ —	\$ —	\$ —
3.2	Biological Resources Evaluation	\$ —	\$ —	\$ —
3.3	Permit Facilitation	\$ —	\$ —	\$ —
3.4	Preliminary Environmental Study (PES) Form	\$ —	\$ —	\$ —
3.5	Air Quality Technical Memorandum	\$ —	\$ —	\$ —
3.6	Construction Noise Technical Memorandum	\$ —	\$ —	\$ —
3.7	Cultural Resources	\$ —	\$ —	\$ —
3.8	CEQA Statutory Exemption and other studies listed in scope	\$ —	\$ —	\$ —
		\$ —	\$ —	\$ —
	Subtotal Task 3 - Environmental Services	\$ —	\$ —	\$ —
Task 4 - Construction Cost Estimate				
3.1	Engineers' Estimate of Probable Construction Cost	\$ 7,812	\$ —	\$ 7,812
3.2	Hydraulic Analysis for Pump Station Capacity and Siphon	\$ —	\$ —	\$ —
3.3	Engineers' Estimate of Probable Construction Cost	\$ —	\$ —	\$ —
3.4	Expert Testimony or Deposition	\$ —	\$ —	\$ —
		\$ —	\$ —	\$ —
	Subtotal Task 4 - Construction Cost Estimate	\$ 7,812	\$ —	\$ 7,812
Task 5 - Engineers Report				
6.1	Draft Engineers' Report	\$ 9,776	\$ —	\$ 9,776
6.2	Final Engineers' Report	\$ 3,770	\$ —	\$ 3,770
6.3	Coordination with EPS	\$ 2,331	\$ —	\$ 2,331
		\$ —	\$ —	\$ —
	Subtotal Task 5 - Engineers Report	\$ 15,876	\$ —	\$ 15,876
Subconsultants Markup (10%)		\$0		\$0
TOTAL EFFORT		\$53,876	\$0	\$53,876

2025-2026 RD784 Budget	
REVENUE SOURCES	
RD784 Urban Levee & Internal Drainage Assessment	\$ 3,894,105.11
CSA 66 Drainage Special Tax	\$ 206,000.00
RD784 Horseshoe Levee Assessment	\$ -
YWA Grant Boundary Adjustment - Rural Grant	\$ 20,000.00
YWA Levee Storm Drain Replacement Grant - Remaining Funds	\$ 3,204,894.24
YWA Pump Station 10 River Outfall Grant - Remaining Funds	\$ 4,553,837.83
YWA Cenedella Risk Analysis Grant - Remaining Funds	\$ 94,154.70
YWA Bear River Relief Well Abandon & Replace Grant	\$ 87,500.00
Yuba County Olivehurst PS O&M Contract Services	\$ 15,000.00
Total Revenue	\$ 12,075,491.88
Total Budget	\$12,075,491.88
Deficit/Surplus	\$ -

Chart of Accounts	BUDGET	April 2026		DIFFERENCE
		Actual Expenses		
Direct Expenses Employee Salaries & Fringe				
1498 Payroll Clearing	\$ 640,000.00	\$ 406,803.88	\$ 233,196.12	
2020 Payroll Taxes	\$ 190,000.00	\$ 174,884.07	\$ 15,115.93	
1555 Prepaid Expense	\$ 35,000.00	\$ 27,687.16	\$ 7,312.84	
2070 Liab. Acct	\$ 300,000.00	\$ 211,109.30	\$ 88,890.70	
2080 Liab. Acct	\$ 26,000.00	\$ 13,029.62	\$ 12,970.38	
2090 Liab. Acct	\$ 7,000.00	\$ 2,680.12	\$ 4,319.88	
2060 Liab. Acct	\$ 100,000.00	\$ 63,469.58	\$ 36,530.42	
	\$ 20,000.00	\$ -	\$ 20,000.00	
Direct Expenses Insurance				
1555 Prepaid Expense	\$ 70,000.00	\$ 95,468.87	\$ (25,468.87)	
	\$ 7,500.00	\$ -	\$ 7,500.00	
Professional Fees				
7076	\$ 3,204,894.24	\$ 2,354,088.41	\$ 850,805.83	
7075	\$ 4,553,837.83	\$ 11,030.35	\$ 4,542,807.48	
7053	\$ 94,154.70	\$ 66,857.32	\$ 27,297.38	
7087	\$ 20,000.00	\$ 8,633.00	\$ 11,367.00	
7047	\$ 87,500.00	\$ 6,011.00	\$ 81,489.00	
7040	\$ 30,000.00	\$ 10,100.00	\$ 19,900.00	
7050	\$ 130,000.00	\$ 91,887.39	\$ 38,112.61	
7065	\$ 60,000.00	\$ 8,533.88	\$ 51,466.12	
7083	\$ 75,000.00	\$ 43,258.44	\$ 31,741.56	
7233	\$ 10,000.00	\$ 6,464.40	\$ 3,535.60	
7090	\$ 11,500.00	\$ 6,167.14	\$ 5,332.86	
5210 Pump #	\$ 50,000.00	\$ 42,140.70	\$ 7,859.30	
5215	\$ 150,000.00	\$ 110,152.03	\$ 39,847.97	
(7220) (7221)	\$ 10,000.00	\$ 4,568.64	\$ 5,431.36	
(7150) (7145)	\$ 5,000.00	\$ 6,640.79	\$ (1,640.79)	
(7230) (7225)	\$ 5,000.00	\$ 1,417.63	\$ 3,582.37	
7110 7111	\$ 10,000.00	\$ 7,778.22	\$ 2,221.78	
7195	\$ 2,500.00	\$ -	\$ 2,500.00	
	\$ 5,000.00	\$ 4,098.93	\$ 901.07	

5255/Job #	Security Patrol	\$	10,000.00	\$	-	\$	10,000.00
5473/Pump #	Sonitrol Security Monitoring	\$	30,000.00	\$	20,227.32	\$	9,772.68
7180	Water Service	\$	5,000.00	\$	1,817.65	\$	3,182.35
7160	Office Repairs	\$	15,000.00	\$	905.65	\$	14,094.35
7190	Legal Ads/Notices	\$	5,000.00	\$	2,126.44	\$	2,873.56
5221	Shop Temp Labor	\$	10,000.00	\$	643.50	\$	9,356.50
7235	Newspaper Service	\$	300.00	\$	200.00	\$	100.00
7155	Shop Materials, Supplies, Tools, & Misc. Expenses	\$	15,000.00	\$	5,230.98	\$	9,769.02
6001/6002	Vehicle & Equipment Maintenance & Repairs	\$	75,000.00	\$	68,012.02	\$	6,987.98
6003	Vehicle & Equipment Fuel & Oil	\$	40,000.00	\$	31,183.32	\$	8,816.68
Pump Station Maintenance and Repairs							
5270/Pump #	Annual Pump Maint. Contracts & Repairs & SCADA	\$	300,000.00	\$	134,727.36	\$	165,272.64
5272/Pump #	Additional Contract Labor - Leased Labor	\$	20,000.00	\$	705.38	\$	19,294.62
5271/Pump #	Fuel and Oil - Pumps & Generators	\$	15,000.00	\$	-	\$	15,000.00
(5273/Job) (5274/Job)	Materials and Supplies & Equipment Rental	\$	10,000.00	\$	884.01	\$	9,115.99
5280/Pump #	Chemicals	\$	1,000.00	\$	1,196.18	\$	(196.18)
5281/Pump #	Pump Station Capital Replacement Fund	\$	94,000.00	\$	-	\$	94,000.00
5282/Pump #	Rental - Back Up Generator	\$	40,000.00	\$	22,025.91	\$	17,974.09
Urban Levee Maintenance and Repair							
5410/Job	Contract Services-Goats	\$	90,000.00	\$	72,235.00	\$	17,765.00
(5251/Job) (5470/Job)	Outside Labor Contract - Leased Labor/CDF Labor	\$	50,000.00	\$	20,171.25	\$	29,828.75
(5250/Job) (5426/Job)	Contract Maint. Services & Emergency Repairs or Cleanup	\$	100,000.00	\$	23,259.85	\$	76,740.15
5253/Job	Contract Services- Material & Hauling	\$	60,000.00	\$	30,657.50	\$	29,342.50
5420/Job	Piezometer & Inclinator Monitoring / Replacement	\$	300,000.00	\$	54,196.52	\$	245,803.48
(5254) (5256)	Materials and Supplies & Equipment Rental	\$	50,000.00	\$	22,369.43	\$	27,630.57
5435/Job	Contract Welding Services & Fencing Repairs	\$	10,000.00	\$	3,782.42	\$	6,217.58
5425/Job	Barriers	\$	15,000.00	\$	-	\$	15,000.00
5460	Contract Relief Well Services	\$	100,000.00	\$	-	\$	100,000.00
6020	Equipment Purchases (Including Vehicles)	\$	75,000.00	\$	329,113.73	\$	(254,113.73)
7111	Flood Fight Equipment & Storage	\$	15,000.00	\$	4,299.62	\$	10,700.38
5291/Job	Chemicals	\$	10,000.00	\$	5,861.10	\$	4,138.90
Rural Levee Maintenance and Repair							
5410/Job	Goats & Sheep Contract	\$	-	\$	-	\$	-
(5261/Job) (5470/Job)	Outside Labor - Leased Labor / CDF Labor	\$	-	\$	-	\$	-
(5260/Job) (5266/Job)	Contract Maint. Services - Emergency Repairs and Cleanup	\$	-	\$	-	\$	-
(5262/Job) (5263/Job)	Materials and Supplies & Equipment Rental	\$	-	\$	-	\$	-
5264/Job	Chemicals	\$	-	\$	-	\$	-
Ditches & Canals Maintenance & Repairs							
5410/Job	Goats & Sheep Contract	\$	84,893.00	\$	30,982.00	\$	53,911.00
(5481)(5470)(5265) All/J	Outside Labor Contract - Leased Labor / CDF and Supplies	\$	40,000.00	\$	9,417.38	\$	30,582.62
(5480/Job) (5484/Job)	Contract Maint. Services & Emergency Repairs and Cleanup	\$	17,000.00	\$	6,121.70	\$	10,878.30
(5483/Job) (5482/Job)	Materials and Supplies & Equipment Rental	\$	10,000.00	\$	-	\$	10,000.00
5488	Contract Services Material & Hauling	\$	20,000.00	\$	-	\$	20,000.00
5485/Job	Concrete Lined Ditch Replacement	\$	30,000.00	\$	-	\$	30,000.00
5275/Job	Chemicals	\$	5,000.00	\$	5,000.00	\$	-
5487/Job	Ditches & Canals Capital Replacement Fund	\$	20,000.00	\$	-	\$	20,000.00
District Support							
7120	Chemical Training	\$	1,500.00	\$	315.00	\$	1,185.00

7100	Training Seminars	\$	10,000.00	\$	1,275.00	\$	8,725.00
7130	Trustee Expenses/Gen Election Costs	\$	20,000.00	\$	190.00	\$	19,810.00
(7061-Gen) (5061/Job)	Licenses & Permits	\$	15,000.00	\$	7,600.57	\$	7,399.43
7140	Emp Screening and Drug Testing/Physicals	\$	1,000.00	\$	-	\$	1,000.00
7999	Misc. Reimb. & Expenses - Mileage, Meals, Emp. App.	\$	7,000.00	\$	3,358.48	\$	3,641.52
7200	Membership Dues & Association Dues	\$	35,000.00	\$	26,333.54	\$	8,666.46
5510	Building/Shop Replacement	\$	24,000.00	\$	-	\$	24,000.00
	Overhead Contingency	\$	4,912.11	\$	-	\$	4,912.11
7240	TRIA Allocations	\$	260,000.00	\$	136,217.01	\$	123,782.99
	TOTAL		\$12,075,491.88		\$4,867,603.69		\$ 7,207,888.19

Footnotes ****

Property Insurance Cost Code #1555 is over due to ACWA/JPIA changing their policy period to April through March as it was July through June previously.
 Equipment Purchases Cost Code 6020 is over due to the purchase of the Mower Max.
 Garbage Dump Services Cost Code#7220-7221 is over due to clean up in back of the office.

*

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.
3. Vegetation abatement LS levee slope LM 1.90 – 2.05.

Unit 2A

1. Vegetation abatement around gate structures.
2. Debris removal.

Unit 2B

1. Vegetation abatement around gate structures.
2. Pump Station #2 backup generator exercised on 4/13 & 4/27.

Unit 3A

1. Vegetation abatement around gate structures.
2. Pump Station #6 backup generator exercised on 4/13 & 4/27.
3. Vegetation abatement/remove sucker trees at pump station 6 intake.
4. Mow/Spray levee crowns and ramps LM 2.43-3.21, Mow LS Flat LM 2.43-2.70.
5. Remove overgrown sucker trees LS/LM 3.15.

Unit 4

1. Vegetation abatement around gate structures.
2. Vegetation abatement LS levee slope LM 5.90 – 6.34.
3. Mow levee crown, ramps and LS service road.

Unit 7

1. Vegetation abatement around gate structures.
2. Mow levee crowns and ramps LM 0.00 - 3.91.

Unit 8

1. Monitor Relief Well RW – 11 stabilized w/sandbags. Abandonment started by Nor-Cal Pump.
2. Burn trimmings.

Unit 9

1. Pump Station #3 Backup generator exercised on 4/13 & 4/27.
2. Vegetation abatement around gate structures.
3. Sheep/goat grazing.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Mow levee crown and ramps.
3. Vegetation abatement along LS service road K-Rail LM 1.25 – 2.60.

Drainage Laterals and Detention Basins

1. Vegetation abatement along laterals 8 & 12.
2. Vegetation abatement at Cal Trans basin.
3. Mow Ella basin service road, Wheeler basin service road and flat.
4. Spray Pond 16.
5. Monitor beaver activity pond 16, pump station 2 outfall and Olivehurst pump station trash rack.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 4/13 & 4/27.
2. Clean and exercise equipment weekly.
3. Replace ignition on the 2023 F350 service truck under warranty (Geweke Ford)

Safety / Training

1. Administered weekly safety meetings.
2. Equipment training for employees.

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Storm maintenance.
3. Pump Station 6 generator 1 replace gaskets at top of water pump and water pump inlet (Valley Power).
4. Vegetation abatement inside and around all pump stations.

Field Superintendent - Administrative

1. Submitted monthly spray report.
2. Attended monthly Staff meeting.
3. ACWA JPIA communication online training (Conflicts in the workplace and Criticism – Giving and Taking).
4. FRAQ annual generator engine inspection (Pump Stations 2, 3, 6 and shop).

Office Manager's Monthly Report

May 7, 2026

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Timecards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Impact Fee Payments with County CDSA – Ongoing
7. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
8. QuickBooks Benefit Assessment Tracking Transition – Ongoing
9. Receiving & Entering Benefit Assessment Payments in Master Builder & Online QuickBooks Portal.
10. Preparing and Proofing Misc. Letters for Patrick.
11. Reconciles Activity Sheets from the County for funds held at the County.
12. Submitting Worker's Comp., General Liability, Property, and Cyber Liability Payroll and accruals Quarterly and Annually on the ACWA Portal.
13. Preparing for FYE 6/2025 Audit – Financial Statements Complete. Working with Jennifer Jensen our CPAs to complete the FYE June 2025 audit.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 5073 Arboga Road – GS Bains Trucking
2. Permit Clearance Request Sign Offs
 - A. Lennar – Rio Del Oro 17-19 and 20
 - B. K. Hovnanian – Luna Bella
 - C. Lennar – North Pointe Village 3
 - D. 2265 River Oaks Blvd. - Hilbers
4. Maintains and Updates District Website Regularly.
5. Lien Release completed for 1679 11th Ave through benefit assessment payment. – Old Republic Title – *Paid In Full*

Human Resources:

1. Lincoln Financial Retirement Updates & Managing Accounts.
2. Tracks all Training Classes for Employees and Board Members and sends out invites with links.

Contract Management:

1. YWA Boundary Grant - Grant Extended to December 31, 2026 – Ongoing
2. Olivehurst Pump Station – Maintenance Billing – Received full payment for 2025-2026 Contract
3. YWA Grant – Pump Station 10 River Outfall – Ongoing
4. YWA Grant Levee Storm Drain Replacement Unit 5 – Will be billing out last reimbursement invoice in June 2026.
5. YWA Bear River Unit 8 Relief Well Abandonment & Replacement Grant– Ongoing
6. YWA Cenedella Risk Analysis Grant – Ongoing
7. CDF MOU Renewal - Signed

Regulatory Compliance:

1. Managing PWC-Certified Payroll Projects online with DIR – Ongoing.
2. Completed Office WPV Inspections twice monthly.
3. Board Packets – Monthly Board Meeting – Assembling, Attendance & Recordings
4. Attended Safety Meetings and Staff Meetings.

Meeting Attendance:

Board & Governance

- 04/07 RD784 Board Meeting
- 04/07 TRLIA Board Meeting
- 04/21 YWA Board Meeting

Interagency & Coordination

- 03/30 Yuba County Pre-Development Meeting for Apartment Project at 1977 Hammonton Smartsville Rd.
- 04/09 California Inter-Agency Workshop Series – Levee Maintenance Workshop #3
- 04/13 Feather River Region Flood Management Program Monthly Steering Committee (FRRFMP)
- 04/23 Feather River Center Off-Site drainage meeting with Yuba County Public Works
- 04/27 Yuba County Community Health Improvement Plan (CHIP) Quarterly Check-In Meeting

Project & Internal Meetings

- 04/03 Project Follow-Up Discussions (MHM)
- 04/16 Plumas Lake Interchange 95% designs review meeting (County of Yuba)
- 04/16 Project Follow-Up Discussions (MHM)
- 04/18 Project Follow-Up Discussions (MHM)
- 04/21 2026 Flood Fight Training Planning Meeting (RD784/YWA)
- 04/24 Project Follow-Up Discussions (MHM)
- 04/24 Staff Meeting

Workshops & Professional Organizations

- 04/10 CVFPB Workshop – Tour of the Marysville Ring Levee and Daguerre Point Dam
- 04/16 ACWA JPIA Virtual Workshop on Contract Drafting
- 04/21 ACWA Webinar - "Vision For Our Water Future"

Administrative / Claims

- Claim number 0154601390102039 issued by Geico Insurance for the District's damaged Rhino Mower that was involved in a collision in March.

Other

- Weekly Rotary Meetings

Administration

1. YWA Quarterly Grant Progress Reports Submitted – *Rural Levee Boundary Adjustments, Rural Levee Pipe Replacements, Pump Station 10 River Outfall, Bear River Relief Well #11 Abandonment, & Cenedella Bend*
2. Reimbursement Agreement Program – *Active, ongoing*
3. Land inquiries for future shop/office relocation: *APN 014-350-068-000 on Plumas Arboga Rd.*

4. Plan Reviews/Impact Fee Program:

- A. Manufactured Home – 5796 Alicia Avenue
- B. Restaurant Retailer – 5896 Lindhurst Avenue - *Feather River Center*
- C. Commercial Retail Building – 5938 Lindhurst Ave. (*Feather River Center*)
- D. Multi-Tenant Commercial Retail Building 5962 Lindhurst Ave. (*Feather River Center*)
- E. Plumas Lake Middle School – *River Oaks Blvd.*

Projects:

- 1. Pump & Motor Rehabilitations - *Pump Stations 2, 3, 6, and Olivehurst Pump Station*
- 2. River Oaks Detention Bason South Pipe 5-Year Warranty video inspection (*Completed*)
- 3. One-Year SWIF Progress Report – *In Draft Stages*
- 4. RD784 Emergency Operations Plan Updates
- 5. Pump Station 10 outfall - *Bidding in June*
- 6. Relief Well #11 repairs in Unit 8
- 7. Plumas Lake Interchange – *County plans in 95% complete*
- 8. USACE Utility encroachment correction coordination continues:
 - *The CVFPB issued NTC Case #15592 to PG&E on 02/25/2025 for unpermitted power lines in Unit. PG & E submitted an Encroachment Permit Application is in review with the CVFPB*
 - *The CVFPB issued NTC Case #15603 to PG&E on 05/28/2025 for unpermitted power lines at 2 locations in Unit 2A and 1 location in Unit 2B. PG & E is currently preparing survey data for the CVFPB permit application*
 - *Utility Poles at Garden Avenue location (NTC Case #15573) The CVFPB has issued Notice to Proceed Letters to PG & E and AT & T. RD784 Encroachment Permit No. 1023205 also issued to PG & E. Estimated start: Summer of 2026*
- 9. Levee Piezometer Replacements - *In design stages, to be installed in phases*

Regulatory Compliance/Training:

- 1. Weekly Safety Meetings
- 2. Monthly spray use report submitted to County of Yuba

Announcements:

- 1. MIS Annual Equipment Rodeo and Lunch on May 8th

BOARD MEETING MINUTES**RECLAMATION DISTRICT 784**

1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting

Date: April 7, 2026 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:59am	59 Min.

1. Call to Order

A. Roll Call: Board President – Sarbdeep Atwal- Absent, Trustee - Joe Danna - Absent, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer – Kyle Sanchez – Present.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –

Brent Hastey moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 3 Ayes (Read, J. Hastey, and B. Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain.**

5. Approve Checks and Warrants –

Brent Hastey moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 3 Ayes (Read, J. Hastey, and B. Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain.**

6. Board to Consider Authorizing Developer Reimbursement Repayments to TRLIA, Cresleigh Homes, Plumas 134L.P., and Ethan Conrad Properties, Successor to Ryland Homes –

The District has entered into developer reimbursement agreements that allow developers who constructed certain infrastructure improvements to be repaid as development impact fees are collected. The program operates on a “**first in, first out**” basis, and

reimbursements are made only when sufficient impact fees have been received by the District.

Based on the applicable agreements and available fee revenues, the following developers are eligible for reimbursement payments:

- **TRLIA**
 - Pump Station 3 – Basin B: **\$198.88**
 - Pump Station 6 – Basin C: **\$5,080.98**
 - Pump Station 10 – Basin C: **\$1,448.35**
- **Ethan Conrad Properties** (Successor to Ryland Homes) – Basin C: **\$44,468.37**
- **Plumas 134 L.P.** – Basin A-1: **\$96,071.33**
- **Cresleigh Homes Corp.** – Basin A-1: **\$96,071.33**

Total reimbursements: \$243,339.24.

Staff Recommendation:

Authorize reimbursement payments to the developers listed above in accordance with their respective reimbursement agreements and the District’s developer reimbursement program.

Brent Hastey moved to approve the reimbursement payments TRLIA, Cresleigh Homes, Plumas 134 L.P., and Ethan Conrad Properties, Successor to Ryland Homes. Jared Hastey seconded the motion. Motion Carried. **Vote: 3 Ayes (Read, J. Hastey, and B. Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain.**

7. Board to Consider Adopting Resolution 2026-04-01 in Support of Patrick Meagher as a candidate Nominee for the ACWA Region 2 Board –

The Region 2 Board continues its search to fill one vacancy on the ACWA Region 2 Board for the 2026-'27 term. Members of the Region 2 Board determine the direction and focus of regional issues and activities. Additionally, they support the fulfillment of ACWA’s goals on behalf of members. Although the initial deadline for nominations has passed, the call for candidates remains open until the vacancy is filled. The position is uncompensated and will require occasional meeting attendance and travel.

Recommended Action:

Ratify the Candidate Nomination form that was submitted to ACWA prior to the revised April 2nd deadline and adopt Resolution 2026-04-01 placing Patrick Meagher in nomination for the ACWA Region 2 Board of Directors.

Brent Hastey moved to adopt the Resolution 2026-04-01 in support of Patrick Meagher as a candidate nominee for the ACWA Region 2 Board. Jared Hastey seconded the motion. Motion Carried. **Vote: 3 Ayes (Read, J. Hastey, and B. Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain.**

Persons Attending

1. David Read – RD784 Vice-President
2. Jared Hastey – RD784 Board Trustee
3. Brent Hastey – RD784 Board Trustee
4. Patrick Meagher – RD784 Secretary of the Board
5. Kimberly Ford – Deputy Secretary of the Board
6. Tina Moore – RD784 Field Superintendent
7. Jesse barton – RD784 Attorney
8. Kyle Sanchez – RD784 Engineer
9. Michael G. – Unknown Attendee
10. Adrienne McConnachie – Yuba County Auditor’s Office
11. Treves Li – UC Berkeley
12. Mingliang Tang – UC Berkeley
13. Professor Dimitrios Zekkos – UC Berkeley
Items for Discussion and Possible Actions:
<p>8. <i>Board to Receive an Update on the CITRIS/YWA Flood Risk Reduction Research Project and Consider Authorizing a Public Online Repository that Will Include Data Collected Within RD784 –</i></p> <p>Background:</p> <p>Initiated in spring 2024, the Center for Information Technology Research in the Interest of Society (CITRIS) is a two-year research initiative led by University of California, Berkeley in partnership with the Yuba Water Agency to explore advanced methods for monitoring levee performance in Yuba County. The project applies emerging sensing technologies—including LiDAR flights, infrared remote sensing, geophysics, and UAV-based surveys—to detect levee subsidence, slippage, and erosion. At YWA’s request, staff and MHM identified three study locations: the Bear River setback levee and sites at the southern ends of Unit 4 (WPIC) and Unit 2B within Reclamation District 784.</p> <p>Data collected from these efforts is now being analyzed by Professor Zekkos and the CITRIS team to develop a scalable monitoring framework that integrates geophysical data and UAV surveys to generate detailed levee models showing lateral and subsurface variability. As the team prepares a scientific publication, they propose making the RD784 dataset publicly available through an online repository to promote transparency and support broader scientific collaboration. (Presentation by the UC Berkeley CITRIS Team)</p> <p>Staff provided a recommendation following the presentation, and after addressing any questions from the Board or members of the public.</p> <p>Professor Zekkos and his team gave an in-depth presentation to the board.</p> <p>Jared Hastey moved to approve the proposed public online repository supporting the UC Berkeley Geosystems Group webpage and other public databases, including the District’s website. Brent Hastey seconded the motion. Motion Carried. Vote: 3 Ayes (Read, J. Hastey, and B. Hastey), 0 Nays, 2 Absent (Atwal and Danna), and 0 Abstain.</p>
9. <i>Hearing: Presentation of District Job Vacancies and Description of Current Recruitment and Retention Efforts –</i>

Background: On September 22, 2024, Governor Newsome approved Assembly Bill 2561, which added to section 3502.3 to the Government Code which mandates that all local public agencies, including Special Districts, give annual presentations on discussing their job vacancies, recruitment and retention efforts, and also to identify any necessary change to policies, procedures, and recruitment activities that may present obstacles in the hiring process.

General Manager Patrick Meagher gave a presentation stating that there is one field worker vacancy at this time does and does not recommend any changes to the District's current policies, procedures, or recruitment processes, nor are there any obstacles in the hiring process that need to be addressed.

10. Board to receive the Monthly Budget Snapshot –

The Board was presented with the Monthly Budget Snapshot for expenses through March 31, 2026.

11. Field Manager's Report:

Field Manager's Report

April 7, 2026

Maintenance and Projects Completed in March

Unit 1

1. Vegetation abatement around gate structures.
2. Mow/Spray levee crowns and ramps LM 0.00-2.22.
3. Burn brush pile.
4. Repaint blocks.
5. Debris removal.

Unit 2A

1. Vegetation abatement around gate structures.
2. Mow/Spray levee crowns and ramps LM 0.00-2.76.
3. Sheep/goat grazing.
4. Debris removal.

Unit 2B

1. Vegetation abatement around gate structures.
2. Pump Station #2 backup generator exercised on 3/2, 3/17 & 3/30.
3. Mow/Spray levee crowns and ramps LM 9.00-12.85.
4. Vegetation abatement/push back brush LM 11.00 – 11.50 (CDF).

Unit 3A

1. Vegetation abatement around gate structures.
2. Pump Station #6 backup generator exercised on 3/2, 3/17 & 3/30.
3. Mow/Spray levee crowns and ramps LM 2.43-3.21, Mow LS Flat LM 2.43-2.70.
4. Remove overgrown sucker trees LS/LM 3.15.

Unit 4

1. Vegetation abatement around gate structures.

Unit 7

1. Vegetation abatement around gate structures.
2. Mow/Spray levee crowns and ramps LM 0.00 - 3.91.
3. Repainted gate LS/LM 1.25.

Unit 8

1. Monitor Relief Well RW – 11 stabilized w/sandbags. Abandonment started by Nor-Cal Pump.
2. Mow/Spray levee crowns and ramps LM 0.00-1.95, Mow LS flat LM 0.00 – 0.50 & 1.94 - 2.40.

Unit 9

1. Pump Station #3 Backup generator exercised on 3/2, 3/17 & 3/30.
2. Vegetation abatement around gate structures.
3. Mow LS flats LM 0.00 – 5.00.
4. Sheep/goat grazing.

Goldfields 200-year Levee

1. Vegetation abatement around gate structures.

Drainage Laterals and Detention Basins

1. Vegetation abatement lateral 14, 13 (N service road), 15 & 16.
2. Spray service roads Lateral 16, Pond 16, 20 & Chestnut Basin.
3. Vegetation abatement/remove sucker trees lateral 15 N (RD784 Crew & CDF).
4. Monitor beaver activity pond 16, pump station 2 outfall and Olivehurst pump station trash rack.

Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 3/2, 3/17 & 3/30.
2. Clean and exercise equipment weekly.

Safety / Training

1. Administered weekly safety meetings.
2. Equipment training for employees.
3. QAC test prep (Rochelle Bramer Field Worker I)

Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Vegetation abatement around all slide gates.

3. Repair damaged pipe fence & gates in district (North State Construction).

Field Superintendent - Administrative

1. Submitted monthly spray report.
2. Attended monthly Staff meeting.

12. Office Manager's Report:

Office Manager's Monthly Report
April 7, 2026

Accounting:

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Timecards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Impact Fee Payments with County CDSA – Ongoing
7. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
8. QuickBooks Benefit Assessment Tracking Transition – Ongoing
9. Receiving & Entering Benefit Assessment Payments in Master Builder & Online QuickBooks Portal.
10. Preparing and Proofing Misc. Letters for Patrick.
11. Reconciles Activity Sheets from the County for funds held at the County.
12. Submitting Worker's Comp., General Liability, Property, and Cyber Liability Payroll and accruals Quarterly and Annually on the ACWA Portal.
13. Preparing for FYE 6/2025 Audit – Working with Tiffany Shacklett and Jennifer Jensen our CPAs to complete financials and audit.

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 5896 Lindhurst Ave – Milrose
 - B. 5036 Feather River Boulevard – Hewitt Group
 - C. PGE Riverside – Permit #10232025
2. Permit Clearance Request Sign Offs
 - A. Lennar – Rio Del Oro 17-19 and 20
 - B. K. Hovnanian – Luna Bella
 - C. Lennar – North Pointe Village 3
 - D. 2265 River Oaks Blvd. - Hilbers
4. Maintains and Updates District Website Regularly.
5. Lien Release completed for 1679 11th Ave through benefit assessment payment. – Old Republic Title

Human Resources:

1. Lincoln Financial Retirement Updates & Managing Accounts.
2. Tracks all Training Classes for Employees and Board Members and sends out invites with links.

3. Submitted Letter of Interest to be considered for one of the vacant positions on the ACWA/JPIA Employee Benefits Advisory Committee.

Contract Management:

1. YWA Boundary Grant - Grant Extended to December 31, 2026
2. Olivehurst Pump Station – Maintenance Billing – Ongoing
3. YWA Grant – Pump Station 10 River Outfall – Ongoing
4. YWA Grant Levee Storm Drain Replacement Unit 5 – Will be billing out last reimbursement invoice in June 2026.
5. YWA Bear River Unit 8 Relief Well Abandonment & Replacement Grant– Ongoing
6. YWA Cenedella Risk Analysis Grant – Ongoing
7. Olivehurst Pump Station – Billing out this month.

Regulatory Compliance:

1. Managing PWC-Certified Payroll Projects online with DIR – Ongoing.
2. Completed Office WPV Inspections twice monthly.
3. Board Packets – Monthly Board Meeting – Assembling, Attendance & Recordings
4. Attended Safety Meetings and Staff Meetings.

13. General Manager's Report:

General Manager's Report
April 7, 2026

Meeting Attendance:

Board & Governance

- 03/03 – RD784 Board Meeting
- 03/17 – YWA Board Meeting

Interagency & Coordination

- 03/05 – DWR LMA Coordination Meeting
- 03/12 – Yuba County Parks & Recreation Workgroup
- 03/24 – CVFPB Coordinating Committee Meeting
- 03/25 – RD784 / TRLIA Coordination Meeting

Project & Internal Meetings

- 03/10 – Project Follow-Up Discussions (MHM)
- 03/20 – Project Follow-Up Discussions (MHM)
- 03/20 – Staff Meeting

Workshops & Professional Organizations

- 03/12 – CA Levee Maintenance Interagency Workshop
- 03/18 – CA Central Valley Flood Control Association (CCVFCA) Meeting

Administrative / Claims

- 02/25 – Lincoln Financial Group Annual Retirement Plan Review
- 03/12 – ACWA JPIA Property Claim Discussion (New Holland Tractor & Mower)

Other

- Weekly Rotary Meetings

Administration

1. Submitted a letter supporting **Kimberly Ford** for consideration for the ACWA JPIA Employee Benefits Program Advisory Committee
2. Reimbursement Agreement Program – *Active, ongoing*
3. Land inquiries for future shop/office relocation: *APN 013-560-016 Skyway Dr., APN 014-860-011 Plumas Arboga Rd., APN 014-860-012 Plumas Arboga Rd., and APN 013-020-027 Arboga Rd.*
4. Plan Reviews/Impact Fee Program:
 - A. Restaurant Retailer – 5896 Lindhurst Avenue - *Feather River Center*
 - B. Commercial Retail Building – 5938 Lindhurst Ave. (*Feather River Center*)
 - C. Multi-Tenant Commercial Retail Building 5962 Lindhurst Ave. (*Feather River Center*)
 - D. Plumas Lake Middle School – *River Oaks Blvd.*
 - E. Sales office parking lot at 1083 Tiburon Way – *Woodside Village 3A*
 - F. 2 Duplexes at 1729 N. Beale Rd.
 - G. Prayer Retreat site improvements - 5036 Feather River Blvd.
 - H. County Application Routing – Administrative Use Permit Application for 1376 Melody Rd.

Projects:

1. Pump & Motor Rehabilitations - *Pump Stations 2, 3, 6, and Olivehurst Pump Station (Contract Awarded to Laurel Ag & Water, LLC)*
2. River Oaks Detention Bason South Pipe 5-Year Warranty video inspection (*Completed by Lennar – Pending Results*)
3. One-Year SWIF Progress Report – *In Draft Stages*
4. YWA/CITRIS Studies
5. RD784 Emergency Operations Plan Updates
6. Pump Station 10 outfall

7. Relief Well #11 repairs in Unit 8 - *Grouting completed. Remaining work to be completed after flood season ends.*
8. Plumas Lake Interchange – *County plans in 95% complete*
9. Owl Boxes
10. USACE Utility encroachment correction coordination continues:
 - *The CVFPB issued NTC Case #15592 to PG&E on 02/25/2025 for unpermitted power lines in Unit. PG & E submitted an Encroachment Permit Application is in review with the CVFPB.*
 - *The CVFPB issued NTC Case #15603 to PG&E on 05/28/2025 for unpermitted power lines at 2 locations in Unit 2A and 1 location in Unit 2B*
 - *Utility Poles at Garden Avenue location on track for relocation in Spring/Summer of 2026 (NTC Case #15573) The CVFPB has issued PG&E a Notice to Proceed Letter*
11. Levee Piezometer Replacements - *In design stages, to be installed in phases*

Regulatory Compliance/Training:

1. Weekly Safety Meetings
2. Monthly spray use report submitted to County of Yuba
3. Attended 03/19 Pesticide Applicators Professional Association (PAPA) CE Seminar

Announcements:

1. Post Flood Season Employee Appreciation BBQ from 11:30 am - 1:00 pm on May 8th
2. 2026 ACWA Spring ACWA JPIA Membership Summit – May 4th and 5th at the Sheraton Grand Sacramento
3. 2026 ACWA Spring Conference & Expo - May 5th, 6th, & 7th at the Safe Credit Union Convention Center in Sacramento.

14. Board Reports:

15. Closed Session:

15.1 Public Employee Performance Evaluation – General Manager
This item was postponed until the next board meeting.

16. Meeting Reconvened:

16.1 Announcement of reportable actions taken in closed session:
No reportable action was taken as the session was postponed until the next board meeting.

17. Meeting Adjourned:

The meeting was adjourned at 10:59am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has

been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary