

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting Due to COVID-19 Pandemic this Meeting was held Via Teleconference					
Date: May 4, 2021 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	11:47am	1 Hr 47 Min
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.					
2. Closed Session:					
A. None					
3. Open Session:					
4. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Consent Items:					
5. Approve Board Meeting Minutes – Joe Danna moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain.					
6. Approve Checks and Warrants – Joe Danna moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. Vote: 4 Ayes (Brown, Read, Danna, and Hastey), 0 Nays, 1 Absent (Atwal), and 0 Abstain					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. David Read – RD784 Board Vice-President					
3. Joe Danna – RD784 Board Trustee					
4. Jared Hastey – RD784 Board Trustee – Arrived 10:03am					

5. Sarbdeep Atwal – RD784 Board Trustee – Arrived 10:09am.
6. Patrick Meagher – RD784 Secretary of the Board
7. Kimberly Ford – RD784 Deputy Secretary of the Board
8. Jess McLaughlin – RD784 Field Superintendent
9. Sean Minard – RD784 Engineer – Arrived 10:50am
10. Jesse Barton – RD784 Attorney
11. Ric Reinhardt – MBK Engineers
12. Paul Brunner - TRLIA
13. Stuart Hanson – Landowner
<i>Items for Discussion and Possible Actions:</i>
7. <u>Board to Consider Forming a Subcommittee to Participate in Future of TRLIA Meetings:</u> Since the beginning of the year, RD784, YWA, and the County of Yuba have been engaged in discussions at the staff level. Staff is requesting volunteers for a subcommittee to participate in future discussions with the group when needed. Trustees Sarbdeep Atwal and Rick Brown both volunteered to be on the committee. Jared Hastey moved to approve Trustees Sarbdeep Atwal and Rick Brown to be on a committee that is subject to Brown Act requirements. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.
8. <u>Board to Receive an Informational Presentation About the TRLIA 500-Year Levee Project:</u> Paul Brunner of Three Rivers Levee Improvement Authority and Ric Reinhardt of MBK Engineering gave a presentation.
9. <u>Board to Receive Information on a Request to Abandon Hoffman Rd. that leads to the Horseshoe Levee:</u> The County of Yuba received a request from landowners to abandon Hoffman Rd (West of Forty Mile Rd.) so they can install a gate for security purposes. The Board reached a general consensus of non-opposition to abandon Hoffman Rd. as long as RD784 is able to retain non-restricted year-round access and if an access easement is reserved with a shared gate locking system.
10. <u>Board to Receive Updated DWR Rural (Horseshoe) Levee Pipe Video Evaluation Results:</u> The District received the final 2019 rural pipe video inspection evaluation report in September 2020 which was presented at the October 6, 2020 Board meeting. In the September 2020 final report, each pipe was given a likelihood of failure grade on a scale of 1 - 6. Recommendations in the evaluation report included monitoring for LOF (Likelihood of failure) any pipe that received a grade less than or equal to 4.0 and to replace or repair by other suitable methods any pipe graded over 4.0. At the time, 4 pipes out of 12 were given a grade of 5 or greater while the remaining 8 were graded at 1.0. Before the report was finalized, one of the 4 pipes had already been replaced, leaving only 3 to replace. On March 29, 2021 staff attended a virtual meeting with DWR to discuss the next phase of the Deferred Maintenance Program (DMP) for pipes that require full replacement. Unexpectedly, DWR revealed they discovered mistakes in the final report provided in September calling it “an anomaly” and sent an updated final report later that day. DWR’s explanation for the mistake is because of a “bug” diagnosed in the inspection database while updates were taking place. The updates caused discrepancies in the final September 2020 report ratings. The revised final report now indicates a total of 9 pipes rated at a 5 or greater, two

pipes rated at a 2.1 or less, and one not rated at all (Because it is not in use). Of the 9 unacceptable pipes on the latest report, 2 have already been replaced, leaving 7 left in need of replacement or repair. DWR stated they may provide a CIPP (Cure in Place Pipe) contractor at no cost to the District for pipes that are able to accept this type of repair, or a grant through a program such as DMP (Deferred Maintenance Program) to enable the District to provide their own contractor.

11. Board to Consider Awarding the Unit 4 Patrol Road Rehabilitation Contract:

Approximately 3.5 miles of the Unit 4 Levee Patrol Road is due for rehabilitation. The project will be funded by the DWR 2020/2021 FMAP grant program. David Read moved to award a contract in the amount of \$275,723.45 to Coleman Environmental Engineering as low bidder. Jared Hastey seconded the motion. Motion Carried. **Vote: 5 Ayes (Brown, Read, Danna, Atwal, and Hastey), 0 Nays, 0 Absent, and 0 Abstain.**

12. Board to Receive an Update on the RD784 Emergency Operations Flood Safety Plan:

The RD784 Emergency Operations Flood Safety Plan was adopted by the Board on September 5, 2017. Yuba County OES has been awarded a Local Flood Safety Development Grant through the state to update the RD784 plan. KSN, an engineering firm, is working on the updates which are expected to be complete within the next couple of months.

13. Board to Receive an Update on Rock Rip Rap Delivery: Patrick Meagher updated the Board as to the 15,000 cubic yards of Rock Rip Rap that was accepted from California Engineering Contractor's Inc., at the Island Road/Pump Station 9 area.

14. Board to Receive Information on a CalPERS State Social Security

Administrator Letter Received Regarding Trustee Compensation and Consider

Becoming District Employees: On November 23, 2020, staff submitted a completed annual information request to CalPERS, the official State Social Security Administrator regarding how District trustees are compensated. A response letter was received on March 24, 2021 indicating a potential compliance issue with the rules, laws, and/or procedures governing the reporting and withholding standards of the Social Security and Medicare program. The Board reached a general consensus to now be considered employees as opposed to clients/vendors. They will be added to the payroll and RD784 will be issuing 1099's for the past wages and W-2's for the future wages.

15. Board to Consider Budget Snapshot: The Board received a budget snapshot of expenses accrued through April 30, 2021.

Field Manager's Report:

Field Manager's Report
May 4, 2021

Maintenance and Projects Completed

Unit 1

1. Unit 1 W/S LM 1.5 coyote brush vegetation abatement.
2. Unit 1 LM 0.6 sucker tree cutting.
3. Unit 1 LM 1.0 W/S gate vegetation abatement.
4. Unit 1 LM 1.3 block line vegetation abatement.

5. Unit 1 LM 1.4 vegetation abatement at gate structure.
6. Unit 1 LM 1,4 smoke squirrel holes.
7. Unit 1 LM 1.6 gate, LM 1.8 Block line and LM 1.9-2.0 block line and riverside gate vegetation abatement.
8. Unit 1 LM 0.0-1.40 mowing of levee crowns.
9. Unit 1 LM 0.03-0.04 Block delivery, set and paint. (10 loads)
10. Unit 1 spraying of all ramps.
11. Unit 1 vegetation abatement around elderberry stumps.
12. Unit 1 LM 0.5 Silverwood vegetation abatement.
13. Unit 1 L/S Shad Rd. illegal camper and vehicle (Code Enforcement called and tagged).

Unit 2A

1. Unit 2a LM 0.0-1.0 spraying of L/S service road.
2. Unit 2a Pump station 9 vegetation abatement.
3. Unit 2a fallen tree branch removal off service road.
4. Unit 2a, PS 9 block delivery, set and paint.
5. Unit 2a spraying of all ramps.
6. Unit 2a LM 1.0-1.6 fence line vegetation abatement.
7. Unit 2a LM 1.0-0.3 gate structure vegetation abatement.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 4/5 and 4/19.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
2. Unit 2b L/S LM 10.1 grouting of squirrel holes.
3. Unit 2b L/S ramp spraying LM 10.00-12.70.
4. Unit 2b LM 12.5 spraying of V ditch.
5. Unit 2b behind Shoei Foods sheep divot repair.

Unit 3A

1. PS #6
 - Backup generators exercised on 4/5 and 4/19.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).

Unit 4

1. Pre-Storm checks around all urban levee units.
2. Unit 4 LM 0.0-3.61 spraying of crowns and ramps.

3. Unit 4 LM 4.0-4.7 vegetation abatement of woody stem plants on slopes L/S and W/S.
4. Unit 4 WPIC mowing of levee crowns and service roads.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Unit 5-3b-6 mowing of levee crowns and ramps.
3. Unit 5 and 3b spraying of ramps.

Unit 7

1. Unit 7 stolen car reported.
2. Unit 7 LM 1.20 Dantoni block line vegetation abatement.
3. Unit 7 LM 0.2 and LM 0.0 vegetation abatement.
4. Unit 7 LM 0.05-1.23 mowing of levee crowns.
5. Unit 7 Spraying of all ramps.
6. Unit 7 LM 0.32-0.80 vegetation abatement.
7. Unit 7 L/S LM 0.5- 0.25 mobile home vegetation abatement for fire break.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. Unit 8 LM 0.5-2.0 all gate structures, vegetation abatement.
3. Unit 8 LM 0.5-2.0 V ditch vegetation abatement.
4. Unit 8 LM 0.5-1.8 spraying of V ditch.
5. Unit 8 vegetation abatement around gates and mowing of 512 flats.
6. Unit 2b W/S LM 12.7, 10.2, 9.5 spraying of ramps.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 4/5 and 4/19.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
2. Unit 9 W/S LM 5.7 fallen tree cutting.
3. Unit 9 L/S LM 3.5 jute net placement to repair (twice) at tracks on slope.
4. Unit 9 LM 5.3 gate vegetation abatement.
5. Unit 9 L/S LM Star bend pipe fence vegetation abatement.
6. Unit 9 L/S LM 1.8-2.5 grouting of squirrel holes.
7. Unit 9 L/S flats (all) area mowing.
8. Unit 9 LM 0.5 remove debris and large stump.
9. Unit 9 LM 1.0 Murphy rd. ramp spraying
10. Unit 9 LM 1.5 Ella ramp spraying.
11. Unit 9 LM 3.5 Anderson ramp spraying.
12. Unit 9 LM 4.5 Rich rd. ramp spraying.

13. Unit 9 country club gate repair (total of 3 times).
14. Unit 9 LM 5.00 spraying of ramp.

Drainage Laterals and Detention Basins

1. Lateral 19 vegetation abatement of block line.
2. Pond 16 sucker tree removal with CDF.
3. Lateral 15 behind school fence mowing.
4. Lateral 15 South fire break.
5. Road 512 vegetation abatement gate structure.
6. Lateral 5 East mower removal from bottom of ditch.
7. Lateral 13-Wheeler Basin service entrance vegetation abatement.
8. Fire house lot vegetation abatement.

Shop, Office, Fleet Vehicles, and Equipment

1. Shop generator was exercised on 4/5 and 4/19.
2. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
3. Flex mower blade change, service, and new rear tires from Les Schwab.
4. Sprayer maintenance on both 16 and 17 spray trucks.
5. Prep water truck for rip rap delivery the next three weeks.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. College Conex area mowing, vegetation abatement and air exchange.
3. Goldfields spraying.
4. Feather River AQMD annual inspection of backup generators. (PASS)
5. Linda water, hydrant valve installation in preparation for Rip Rap delivery and dust control.

Administrative Assistant's Report:

Administrative Assistant Monthly Report May 4, 2021

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing

5. Checks, Warrants and Deposits
6. Financial Audit Preparation – Jennifer’s List Uploading and Research
7. Green Sheet Reconciliations with Angela @ County. – Received 4/26/2021
8. Updated Leslie Wells at TRLIA on Pump Stations 3, 6, and 10 balances.

Clerical/Office:

1. Impact Fees
 - A. Cresleigh Homes Woodside Village 3A & 3B
 - B. Hansen Ranch – Plan Check Fees
 - C. Plumas 134 LP Riverside Meadows Village 5
 - D. Cresleigh Homes River Oaks Village 3
 - E. Cresleigh Homes Plumas Ranch Village 6
 - F. KB Homes – Plumas Lake Phases 4, 5, and 6
2. Permit Clearance Request Sign Offs
 - A. Cresleigh Homes – Riverside Meadows
 - B. Lennar – Sonoma Ranch
 - C. DR Horton – Riverside Meadows
 - D. Richmond Homes - Thoroughbred Acres Phase 1
3. Scanning & Receiving Assessment Payments, then sending to Megan@ LWA.

Human Resources:

1. Employee Injury – Worker’s Comp Forms
2. Board Members – Converting to Payroll Paid Employee’s
3. Field Crew Worker Interview – Pending Final Contingency Offer of Employment

Contract Management:

1. 2019-2020 FMAP OMRR&R Grant Agreement – Submitted 3/15/2021 - Pending
2. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
3. YWA/DWR IRWMP Grant Preparation – Zoom Meetings
4. TRLIA Goldfields – Maintenance Billing – Submitted 4/20/2021
5. 2019-2020 Delinquent Assessment Payments, Refunds and Tracking
6. 2020-2021 Current Assessment Payments and Tracking

Regulatory Compliance:

1. Managing PWC 100 projects.
2. GSRMA RMAP Questionnaire and Supporting Documents – Pending GSRMA Board Meeting.
3. EDD SUI Reporting Number – Working with Paychex to make corrections.
4. State Controller’s 2020 Government Compensation in California Report
5. GSRMA Estimated Payroll Contribution Questionnaire – Submitted 4/13/2021
6. GSRMA – Revised COBRA Subsidies Updates.
7. Streamline Website Updating

Contacts: Angela Yanez @ Yuba County – YCDS, Daniel @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Ken Schoech & Michael Overhoff @ Cresleigh Homes, Lloyd @Alliant Networking, Tiffany Shacklett and Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Jason

Gretsch – Alliant Networking, Naomi Whatley @ GSRMA, Jason Little @ DWR, and Leslie Wells @ TRLIA

General Manager's Report:

General Manager's Report
May 4, 2021

Administration:

1. Approved employee time off requests and task scheduling.
2. Meetings: - [4/6 RD784 Regular Board Meeting, 4/7 & 4/8 Yuba County Hazard Mitigation Update meetings, 4/16 Unit 4 Patrol Road Rehabilitation Pre-Const. Meeting, 4/19 Emergency Operations Flood Safety Plan Update Meeting, 4/20 YS EDC Comprehensive Economic Development Strategy Committee Meeting, 4/21 CVFPB Coordination Committee Meeting, 4/23 CVFPB Meeting, 4/26 DWR CIPP concept meeting at the Horseshoe Levee, Project Follow-Ups with MHM, Weekly TRLIA Goldfields Construction Meetings, Biweekly USACE inspection item follow-ups with TRLIA, and Rotary]
3. Provide correspondence to TRLIA Goldfields Construction Team, as necessary.
4. Field Employee Applications Reviewed
5. Impact Fee Program / Plan Reviews
 - A. Office and Storage Building - 5595 Chestnut Rd.
 - B. Draper Ranch North Unit 2
 - C. Mobile Home – 1119 Grand Ave.
 - D. New Residence - 1120 Holly Ave.

Project Management:

1. River Oaks Detention Basin Improvements and South Pipe Repairs (Coordination efforts with Lennar staff)
2. Rock rip rap deliveries at Island Rd. Detention Basin
3. USACE Routine Inspection Items – CVFPB Notice to Comply (NTC) letters sent to AT&T and PG&E
4. Yuba County Local Hazard Mitigation Plan
5. Set up and prepare for hybrid meetings.
6. FMAP Contracts – 2019/2020 and 2020/2021
7. Pump Station 5, 7, & 9 Instrumentation Improvements

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Verification Request (VRF) #1 submitted to CAFWL for drainage lateral maintenance (Approved)
3. DWR Spring Levee Inspection Completed.

4. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.

Meeting Adjourned:

Meeting was Adjourned at 11:47am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboya, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary